

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, March 10, 2011

Directors:

J. Baker (District of Lake Country)
J. Edgson (Central Okanagan West Electoral Area)
K. Fielding (District of Peachland)
D. Findlater (District of West Kelowna)
C. Hodge (City of Kelowna)
R. Hobson (City of Kelowna)
G. James (City of Kelowna)
D. Ophus (District of West Kelowna)
K. Craig, alternate for A. Reid-Nagy (City of Kelowna)
M. Rule (City of Kelowna)
S. Shepherd (City of Kelowna)

Regrets:

M. Werstuik (Westbank First Nation)
K. Hayes (Central Okanagan East Electoral Area)

Staff:

H. Reay, Chief Administrative Officer
M. Kopp, Director of Parks Services
D. Plamondon, Director of Developmental Services
C. Radford, Director of Environmental Services
M. Rilkoff, Director of Administrative and Finance
R. Fralick, Senior Planner
R. Mueller, Chief Bylaw Enforcement Officer
R. Wilkins, Administrative Assistant Corporate Services (recording secretary)

1. CALL TO ORDER

The meeting was called to order at 12:55 p.m. following a Governance and Services Committee meeting.

2. ADDITION OF LATE ITEMS

7.2 Correspondence to Director Shepherd from Cowichan Regional District Electoral Area Director Klaus Kuhn regarding common lake issues of local governments

7.3 Staffing Concerns

3. ADOPTION OF THE AGENDA

#57/11

HODGE/BAKER

THAT the agenda be adopted as amended.

CARRIED

4. ADOPTION OF MINUTES

- 4.1 Regular Board Meeting – February 21, 2011
- 4.2 Receipt of Public Hearing Minutes – February 21, 2011

#58/11

HODGE/BAKER

THAT the Regular Board meeting minutes of February 21, 2011 be adopted as circulated;

AND FURTHER THAT the Public Hearing minutes of February 21, 2011 be received.

CARRIED

5. DEVELOPMENT SERVICES

Planning: *(Unweighted Vote)*

- 5.1 Regional District of Central Okanagan Advisory Planning Commissions Amendment Bylaw No. 1288, 2011, **1st, 2nd and 3rd readings and Adoption** *(All Directors)*

The question was raised whether it is necessary to have an APC for each electoral area or whether there wouldn't be efficiencies by having one commission. The area directors have discussed this in the past and have agreed to separate commissions for each electoral area.

#59/11

EDGSON/FINDLATER

THAT Regional District of Central Okanagan Advisory Planning Commissions Amendment Bylaw No. 1288, 2011 be given first, second and third readings and adopted this 10th day of March 2011.

CARRIED

- 5.2 An extension request for Zoning Amendment Bylaw No. 871-177 for Crystal Mountain Ski and Golf Resort Inc. (owner) Pheidias Development Management Corp. (agents) – vicinity of Mount Last and Jackpine/Last Mountain Forest Service Roads (Z08/03) *(Electoral Areas and West Kelowna and the Peachland Fringe Area)*

#60/11

EDGSON/FINDLATER

THAT the Regional Board grant a six-month extension for Zoning Amendment Bylaw No. 871-177 for Crystal Mountain Ski and Golf Resort Inc. (owner) Pheidias Development Management Corp. (agents) to complete all requirements in accord with RDCO Applications Procedure Bylaw No. 944.

CARRIED

- 5.3 a) An extension request for Land Use Contract Discharge Bylaw LUCA-277-07 (Z09/05) for T. & L. Bergman/Tara Bergman/M. & R. Kay (owners) & Terrance Bergman (agent) – adjacent to Trepanier Road and Paradise Valley Road (*All Directors*)

#61/11

OPHUS/EDGSON

THAT the Regional Board grant a six-month extension for Land Use Contract Discharge Bylaw LUCA-277-07 (Z09/05) for T. & L. Bergman/Tara Bergman/M. & R. Kay (owners) & Terrance Bergman (agent) to complete all requirements in accord with Regional District Application Procedures Bylaw No. 944.

CARRIED

- b) An extension request for Zoning Amendment Bylaw No. 871-200 (Z09/05) for T. & L. Bergman/Tara Bergman/M. & R. Kay (owners) & Terrance Bergman (agent) – adjacent to Trepanier Road and Paradise Valley (*Electoral Areas, West Kelowna Fringe Area and Peachland Fringe Area*)

#62/11

EDGSON/OPHUS

THAT the Regional Board grant a six-month extension for Zoning Amendment Bylaw No. 871-200 (Z09/05) for T. & L. Bergman/Tara Bergman/M. & R. Kay (owners) & Terrance Bergman (agent) to complete all requirements in accord with Regional District Application Procedures Bylaw No. 944.

CARRIED

6. CORPORATE SERVICES

- 6.1 Appointment of Election Officials for the 2011 Civic Election (*All Directors – Unweighted Vote*)

#63/11

BAKER/SHEPHERD

THAT pursuant to Section 41 of the *Local Government Act* the Regional Board appoints Mary Jane Drouin as Chief Election Officer and Lyla Lindsay as Deputy Chief Election Officer for the Regional District of Central Okanagan with power to appoint other election officials as required for the administration and conduct of the vote and any referendum which may be required.

CARRIED

6.2 Regional Board Accountability Initiatives (*All Directors – Unweighted Vote*)

In discussion, it was agreed to remove board meetings from Item #5 to read "That Agree to hold Public Hearings in municipalities and electoral areas on an occasional basis." If there was significant reason to hold a Board meeting in another area it would be held in a different location.

#64/11

FIELDING/EDGSON

THAT the Board:

1. Agree to formulate a Memorandum of Understanding on regional relations and appoint an 'ad hoc committee' to develop a draft MOU to be discussed with the Regional Board and municipal partners;
2. Direct staff to build service reviews into regional service establishment bylaws;
3. Direct the Chair and Administrator to meet with municipal Mayors and CAO's on an annual or semi-annual basis (as requested by municipal partners) to discuss issues of mutual concern;
4. Direct the Chair and Administrator to meet with municipal Councils on an annual basis to report on regional programs and initiatives;
5. Agree to hold Public Hearings in municipalities and electoral areas on an occasional basis;
6. Offer to send staff to open houses in municipalities and electoral areas to explain regional programs in conjunction with municipal or community events;
7. Direct staff to develop memoranda of understanding for services provided to the Regional District by municipal partners and services provided by the Regional District to municipalities and electoral areas;
8. Direct staff to bring forward the policy on administrative overhead for Board review;
9. Direct staff to bring forward a revised proposal for fringe area planning for Board review;
10. Direct the Administrator to report to the Board quarterly on the progress of achieving annual Board strategic priorities and that a Board strategic planning session be scheduled for the Spring of 2011;
11. Consider hosting an annual meeting of elected officials to discuss over-arching regional issues.

CARRIED

7. COMMITTEE RECOMMENDATIONS

7.1 Rise and Report - Governance & Services Committee meeting of March 10, 2011

No recommendations were reported on at this time.

7.2 Common Lake Issues

It was noted that Cowichan Valley Regional District Electoral Area Director Klaus Kuhn continues to circulate information regarding common lake issues for local governments. Director Shepherd has recently received information from the Director and questioned whether local governments are embracing the opportunity to discuss issues of common concern. It was noted that Director Kuhn had discussed this issue at UBCM last year.

#65/11

SHEPHERD/BAKER

THAT Director Shepherd circulate the information she has received from Director K. Kuhn, Cowichan Valley Regional District Electoral Area Director, regarding common lake issues to the Regional District's Watercraft Committee for review.

CARRIED

Director James left the meeting 1:08 p.m.

7.3 Staffing Concerns

Concern was expressed regarding issues raised re: future staff position uncertainty within the Regional District. Although positions cannot be guaranteed, the budget outlines approved positions for the current budget year. H. Reay noted that the Board's Strategic Plan will be rolled down to the staff level in 2011 to help all staff better understand the Board's strategic direction.

8. ADJOURN IN CAMERA

#66/11

HODGE/CRAIG

THAT pursuant to Section 90 of the *Community Charter* the Regional Board adjourn and convene to an 'In-Camera' session to discuss land, legal and personnel issues.

CARRIED

The meeting was adjourned to In Camera at 1:09 p.m.

The Regional Board rose from In Camera at 2:38 p.m. to report on the following

Property Purchase for the Upper Fintry, Shalal Road and Valley of the Sun Water System

#67/11

SHEPHERD/HODGE

THAT the Regional Board rise and report that on March 22, 2010 the Board authorized the purchase of Lot 19, District Lot 686, Plan 15329 ODYD, for the amount of \$196,000.00 plus applicable fees and taxes for the Upper Fintry, Shalal Road and Valley of the Sun water system.

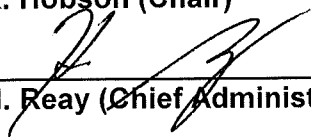
CARRIED

There being no further business the meeting was adjourned at 2:39 p.m.

CERTIFIED TO BE TRUE AND CORRECT



R. Hobson (Chair)



H. Reay (Chief Administrative Officer)