



Agenda No: 7.1

Mtg Date: June 25/12

Regional Board Report

TO: Regional Board
FROM: Marilyn Rilkoff,
Director of Finance and Administration
DATE: June 19, 2012
SUBJECT: 2011 Financial Disclosure Schedules

RECOMMENDATION:

THAT the Board approve the following Schedules required under the Financial Information Act and Regulations:

- Schedule of Board Remuneration
- Schedule of Employee Remuneration
- Schedule of Payments to Suppliers
- Schedule of Guarantee and Indemnity Agreements

BACKGROUND:

These Schedules form part of the Statement of Financial Information Package that is submitted to the Ministry of Community, Sport and Cultural Development under the Financial Information Act and Regulations.

Note:

Remuneration including benefits for all employees was \$9,177,328 in 2011, vs. \$8,927,942 in 2010 (\$249,386 increase, or 2.8%). Included in the difference were increased FTE's from 115.85 in 2010 to 117.17 in 2011, and increased benefit costs.

In 2011, remuneration and taxable benefits for employees exceeding the \$75,000 threshold was \$2,124,511 (average \$101,167) for a total of 21 employees. In 2010, the total was \$1,752,405 for 17 employees (average \$103,083).

Board remuneration increased slightly to 208,164 in 2011 from \$207,106 in 2010, as a result of the election year.

Marilyn Rilkoff
Director of Finance and Administration

CENTRAL OKANAGAN REGIONAL DISTRICT

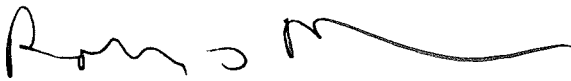
MANAGEMENT REPORT FOR THE FISCAL YEAR 2011

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with general accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control. The Government and Services Committee of the Board review the results of the Planning and Performance Based Budget Program on a periodic basis.

The external auditors, BDO Dunwoody, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presently fairly. The external auditors have full and free access to the Board as they deem necessary.



Robert Hobson Chair



Marilyn Rilkoff, C.M.A.
Director of Finance and Administration
June 18, 2012

REGIONAL DISTRICT OF CENTRAL OKANAGAN

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SCHEDULE OF REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE, FOR THE YEAR 2011

1 ELECTED OFFICIALS

NAME	POSITION	REMUNERATION	EXPENSES
Hobson, Robert	Chair	37,482	5,747
Baker, James	Board Member	14,238	446
Basran, Colin	Board Member (New)	274	0
Blanleil, Andre	Board Member (New)	274	0
Craig, Kevin	Alternate	685	0
Edgson, Jim	Board Member	21,568	9,063
Fielding, Keith	Board Member	14,433	302
Findlater, Doug	Board Member	15,083	1,020
Given, Gail	Board Member (New)	274	0
Gray, Walter	Board Member (New)	274	0
Hanson, Patricia	Board Member (New)	342	0
Hayes, Kelly	Board Member (Outgoing)	17,455	0
Hodge, Charlie	Board Member (Outgoing)	14,234	0
James, Graeme	Board Member (Outgoing)	14,159	0
Ophus, Duane	Board Member	14,508	0
Reid, Angela	Board Member (Outgoing)	13,964	0
Rule, Michelle	Board Member (Outgoing)	13,964	0
Shepherd, Sharon	Board Member (Outgoing)	14,679	0
Zimmerman, Gerald	Board Member (New)	274	0
		208,164	16,578

2 OTHER EMPLOYEES

EMPLOYEES EXCEEDING \$75,000 IN REMUNERATION

NAME	POSITION	SALARIES	EXPENSES
Berger, Caroline	Manager, Police Services	92,998	1,030
Bruneau, Richard	Manager, Information Services	100,099	578
Cameron, Charlie	Supt. Of Public Works	103,198	166
Casavant, Gerald	Public Works Utility Operator	84,490	
Drouin, Mary Jane	Corporate Services Coordinator	100,299	1,213
Fine, Robert	Director of Economic Development	129,237	31,498
Fralick, Ron	Manager of Current Planning	82,696	1,396
Hanson, Murray	Senior Parks Maintenance Operator	80,143	137
Kopp, Murray	Director of Parks Services	120,165	1,359
Libby, Cailan	Electrician	78,020	2,020
Mueller, Rhoda	Manager, Bylaw Enforcement	76,187	1,157
Paterson, William R.	Chief Building Inspector	100,925	148
Plamondon, Dan	Director of Development Services	133,613	3,971
Radford, Christopher	Director of Environmental Services	122,285	1,200
Reay, Harold	CAO	170,720	747
Rilkoff, Marilyn	Director of Finance & Administrative Services	135,852	2,586
Roche, Michael	Senior Parks Maintenance Operator	75,620	153
Rotheisler, Peter	Manager, Waste Reduction	84,261	3,365
Trottier, Kevin	Public Works Utility Operator	81,797	
Volle, Kandahl	911 Operator	76,448	
Wyman, Mike	Treatment Plant Operator	95,458	3,967
		2,124,511	56,691
Other Salaries Paid		5,308,653	104,068
		7,433,164	177,337

REGIONAL DISTRICT OF CENTRAL OKANAGAN

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SCHEDULE OF REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF EACH EMPLOYEE, FOR THE YEAR 2011

3 RECONCILIATION OF EMPLOYEE REMUNERATION

Elected Officials	208,164
Employees	7,433,164
Total Remuneration	7,641,328

Reconciling Items

Municipal Pension Plan	506,716
Receiver General	397,879
Great West Life Assurance	403,458
Workers Compensation	102,496
Medical Services Plan	125,450
Total	9,177,328

Total per Statement of Revenue and Expenditures **9,177,328**

Variance **0**

Prepared pursuant to the Financial Information Regulation, Schedule 1, Section 6(2), (3), (4), (5), and (6)

REGIONAL DISTRICT OF CENTRAL OKANAGAN

SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2011.

1 List of suppliers who received aggregate payments exceeding \$25,000

4 LESS DISPOSAL	194,991.64
A.G. APPEL ENTERPRISES LTD	63,408.11
ACKLANDS - GRAINGER INC.	38,213.57
AECOM CANADA LTD.	513,027.96
ANSELL CONSTRUCTION LTD.	56,464.80
B.A. BLACKWELL & ASSOCIATES LTD	68,337.92
BC HYDRO & POWER AUTHORITY	318,492.44
BC HYDRO & POWER AUTHORITY	189,108.64
BC TRANSIT	608,132.00
BDO DUNWOODY LLP	52,640.00
BEAR MOUNTAIN CONSTRUCTION	151,715.60
BFI CANADA - KELOWNA	174,150.17
BG CONTROLS A DIVISION OF CORIX	37,655.98
BIOMAXX WASTEWATER SOLUTIONS INC.	54,844.73
BLACK PRESS GROUP LTD.	40,390.71
BLONDE MICHAEL	120,563.54
BOBCAT COUNTRY INC	39,950.13
BURTON MARINE PILE DRIVING INC.	117,133.52
BWP CONSULTING	241,816.07
CANADIAN PROFESSIONAL MGMT SERVICES INC.	76,655.16
CANADIAN SAFETY EQUIPMENT INC	31,981.26
CAPRI INSURANCE - CL	623,635.00
CARO ANALYTICAL SERVICES	33,243.80
CASCADES RECOVERY INC	120,867.54
CHALLENGER TRAILERS	117,841.92
CITY OF KELOWNA	3,053,013.73
COMMISSIONAIRES BRITISH COLUMBIA	32,592.36
CROSS CANADA IMMIGRATION SERVICE	26,600.00
CTQ CONSULTANTS LTD	412,805.95
CUMMING CONSTRUCTION LTD	413,280.00
CUPE LOCAL 338	48,936.17
DELL COMPUTER CORP.	104,175.92
DISTRICT OF LAKE COUNTRY	351,064.87
DISTRICT OF PEACHLAND	42,816.94
DISTRICT OF WEST KELOWNA	187,356.24
DIVERSIFIED REHABILITATION GROUP	28,021.55
DUHAIME KEITH	92,956.25
ECOSCAPE ENVIRONMENTAL CONSULTANTS LTD	107,375.49
ELECTRIC MOTOR & PUMP SERVICE	27,567.18
ESRI CANADA LIMITED	46,418.64
FAITHA DEVELOPMENTS	51,150.40
FARRIS VAUGHAN WILLS & MURPHY LLP	25,558.46
FORTIS BC - NATURAL GAS	55,073.21
FORTISBC INC. - ELECTRICITY	170,972.12
FRED SURRIDGE LTD.	69,197.14
GARDNER DENVER	33,924.00
GATEWAY STRATEGIES INC.	58,190.80
GLOBAL INNOVATION PARTNERS LTD	39,438.15
GOLDER ASSOCIATES LTD	234,423.41
GREYBACK CONSTRUCTION LTD.	10,634,818.20
GUILLEVIN INTERNATIONAL INC.	45,206.12
HB LANARC CONSULTANTS LTD	55,999.89

SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2011.

HEARTLAND ECONOMICS	71,290.88
HUB FIRE ENGINES & EQUIPMENT LTD	331,348.30
INTERIOR INSTRUMENT TECH SERVICES LTD.	176,563.73
JUSTICE INSTITUTE OF BC	28,814.79
KAMMA & BLAKE INDUSTRIES LTD	97,187.06
KELDON ELECTRIC & DATA LTD.	88,085.76
KIMCO CONTROLS LTD	28,762.32
KP TIRECRAFT (1977) LTD	26,380.77
KPMG LLP T4348	43,601.60
MADDOCKS CONSTRUCTION LTD.	443,909.64
MEARL'S MACHINE WORKS LTD	180,491.63
MHPM PROJECT MANAGERS INC	81,673.29
NORTHERN COMPUTER	120,027.26
O K ENVIRONMENTAL WASTE SYSTEMS	927,029.02
OKANAGAN GYPSUM RECYCLING INC	26,842.37
OKANAGAN VALLEY ECONOMIC DEV. SOCIETY	33,000.00
OMEGA COMMUNICATIONS LTD	92,726.74
PCL WESTCOAST CONSTRUCTORS INC.	1,033,568.94
PENNY'S CONTRACTING	84,323.75
PETER BROS CONSTRUCTION	2,449,299.45
PETRO-CANADA	92,767.39
RAY SMITH SERVICES	163,418.89
RFS CANADA	26,001.94
RICOH CANADA INC.	56,913.18
ROCKY MOUNTAIN PHOENIX	259,621.19
SHELL CANADA PRODUCTS	40,888.62
SMITHS DETECTION MONTREAL INC.	72,906.40
SPRING FUEL DISTRIBUTION	33,863.13
STEWART MCDANNOLD STUART	64,493.46
SYLVIS ENVIRONMENTAL	340,256.00
TELUS COMMUNICATIONS (B.C.) INC.	84,289.65
TELUS COMMUNICATIONS BC INC.	100,361.41
TELUS MOBILITY	110,398.26
THE BATTERY DOCTORS	180,773.78
THOMAS GAFFNEY ARCHITECT INC	81,875.46
TIM KROGH INC	25,017.44
TRACEY FREDRICKSON CONSULTING	31,476.92
URBAN SYSTEMS LTD	83,044.75
VADIM COMPUTER MANAGEMENT GROUP LTD.	53,661.39
VALLEY HARDWOOD FLOORS	30,993.88
WATERHOUSE ENVIRONMENTAL SERVICES	185,878.80
WATKIN MOTORS	36,223.51
WESTBANK FIRST NATION	75,626.00
WESTBANK NURSERY LTD	67,176.29
WINDERMERE WATER & SEWER COMPANY INC. PA	28,000.00
WISEWORTH CANADA INDUSTRIES LTD	35,952.64
YOUNG ANDERSON	39,548.36

Total 29,300,551.44

REGIONAL DISTRICT OF CENTRAL OKANAGAN

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SCHEDULE OF PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES - 2011.

2 Consolidated total paid to suppliers who received aggregate payment of \$25,000 or less

3,013,220

3 Total of payments to suppliers for grants and contributions exceeding \$25,000

Consolidated total of grants exceeding \$25,000	463,503
Consolidated total of contributions exceeding \$25,000	4,285,367
Consolidated total of all grants and contributions exceeding \$25,000	<u>4,748,870</u>

4 Reconciliation

Total per Statement of Revenue and Expenditures

Expenditure by Object from Financial Statements	55,290,790	
Wages	-9,177,328	
Board Expenses	-16,578	
Employee Expenses	-160,759	
Amortization	-2,358,663	
Reallocation of Insurance	-158,381	
Fiscal Services	-25,640,082	
Net for reconciliation		<u>17,778,999</u>

Total of payments exceeding \$25,000 (Note: both capital & operating)	29,300,551
Total of payments \$25,000 or less	3,013,220
Total of grants and contributions exceeding \$25,000	4,748,870

Reconciling items:

2010 payables	(3,935,961)
2011 payables	4,376,528
Variance made up of capital items in payables, work in progress, refunds, and other items that do not get expensed.	<u>(19,724,209)</u>

Total **17,778,999**

Total per Statement of Revenue and Expenditures **17,778,999**

Variance **(0)**

REGIONAL DISTRICT OF CENTRAL OKANAGAN

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.



Marilyn Rilko, CMA
Treasurer / Manager of Finance and Administration

19-Jun-12

REGIONAL DISTRICT OF CENTRAL OKANAGAN

STATEMENT OF SEVERANCE AGREEMENTS MADE DURING THE FISCAL YEAR 2011

There were no severance agreements under which payment commenced between the Regional District of Central Okanagan and its non-unionized employees during fiscal year 2011.

REGIONAL DISTRICT OF CENTRAL OKANAGAN

SCHEDULE OF GUARANTEES AND INDEMNITIES AT DECEMBER 31, 2011

The Regional District of Central Okanagan has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.