

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, August 20, 2012

Directors:

J. Baker (District of Lake Country)
C. Basran (City of Kelowna)
A. Blanleil (City of Kelowna)
J. Edgson (Central Okanagan West Electoral Area)
T. Condon, alternate for K. Fielding (District of Peachland)
D. Findlater (District of West Kelowna)
G. Given (City of Kelowna)
W. Gray (City of Kelowna)
P. Hanson (Central Okanagan East Electoral Area)
R. Hobson (City of Kelowna)
D. Ophus (District of West Kelowna)
G. Zimmermann (City of Kelowna)

Regrets:

M. Werstuik, (Westbank First Nation)

Staff:

P. Macklem, Chief Administrative Officer
R. Fralick, Manager of Current Planning
R. Paterson, Chief Building Inspector
D. Plamondon, Director of Development Services
M. Rilkoﬀ, Director of Administration and Financial Services
B. Smith, Communications
M. Drouin, Corporate Services Coordinator (recording secretary)

1. CALL TO ORDER

Chair Hobson called the meeting to order at 7:00 p.m.

2. ADDITION OF LATE ITEMS

It was noted that the BC Transit review has been received and will be discussed at an upcoming CAOs meeting with feedback coming back to the individual municipal contract holders.

Add 13. Adjourn In Camera to discuss a legal issue

3. ADOPTION OF THE AGENDA

#186/12

BAKER/EDGSON

THAT the agenda be adopted as amended.

CARRIED

4. ADOPTION OF MINUTES

- 4.1 Regular Board meeting – July 23, 2012
- 4.2 Special Board meeting – July 27, 2012
- 4.3 Public Hearing – July 23, 2012

#187/12

BAKER/EDGSON

THAT the Regular Board meeting minutes of July 23, 2012 and the Special Board meeting minutes of July 27, 2012 be adopted;

AND FURTHER THAT the Public Hearing minutes of July 23, 2012 be received.

CARRIED

5. DELEGATION

No delegations

6. UNFINISHED BUSINESS

6.1 Regionally Significant Gas Tax Fund Project Approval (*All Directors – Unweighted Vote*)

Staff report dated August 16, 2012 outlined the Regionally Significant Gas Tax Funds (RSP) remaining from the approximate \$8.7mil allocated for the Central Okanagan. These funds must be allocated by the Regional Board prior to September 31, 2012. Staff from the RDCO and partner municipalities met to review various projects and have agreed to the three recommendations. These are regional priorities, not necessarily municipal priorities.

The centrifuge upgrade for the regional septic facility in Lake Country is estimated at \$600,000. There is \$240,000 in reserve funding leaving a shortfall of approximately \$42,000. At a future meeting staff will provide options for consideration of this shortfall. The request for the septage upgrade is for a secondary process. It is imperative to have a backup as this is the only plant that serves the entire Central Okanagan. There will always be properties throughout all areas of the Central Okanagan that will be served by septic, not sewer. If the plant goes down there is currently no backup. The upgrade is budgeted in the 5-Year Financial Plan.

Concern was expressed that the Board is not fully aware of the complete plan for the septage facility noting the Board had discussed that the service should be self-funding operationally but that it would not be possible on a capital basis. Further information needs to be shared on the long-term plans for the facility.

Staff reviewed the requirements for an updated travel survey which will provide data for different modes of transportation (ie: time, purpose, mode) and comparing the results over time. This will be the third analysis completed—the first in 1996 and the second in 2007 (which was co-funded by the City of Kelowna and Vernon).

Although there is no longer a valley-wide Airshed coalition, the Central Okanagan's air quality management plan requires updating and fits within the criteria of the RSP funding guidelines.

It was noted that the current criteria for the RSP funding is under Tier 2 funding and that cannot be changed for this phase of the federal gas tax funding.

#188/12

BAKER/EDGSON

THAT the Board approve the following projects be forwarded to the Union of British Columbia Municipalities (UBCM) as eligible Regionally Significant Projects (RSP) utilizing the remaining \$505,969 of funding available for the Central Okanagan Region;

- Central Okanagan Regional Household Travel Survey and Analysis - \$150,000
- Central Okanagan Air Quality Management Plan: Review and Update - \$38,000
- RDCO Centrifuge Upgrade – Septic Treatment Facility - \$317,969.

AND THAT staff report to the Board as projects making up the Central Okanagan's \$8,722,420 allocation are approved through the Gas Tax Management Committee administered by UBCM;

AND FURTHER THAT staff prepare a report to the Board with a recommendation for funding of the shortfall of approximately \$42,000 related to the Centrifuge Upgrade.

CARRIED (opposed Findlater, Ophus, Hanson, Blaneil)

#189/12

FINDLATER/OPHUS

THAT staff be requested to provide a detailed report to the Board on the regional septic service and facility upgrade to include the proposed capital and operating funding requirements.

CARRIED (opposed Basran)

7. FINANCE AND ADMINISTRATIVE SERVICES

7.1 Information Report – Purchase Commitments > \$100,000 During Second Quarter 2012 (*All Directors – Unweighted Vote*)

Staff report dated July 30, 2012 outlined the budgeted purchase commitments exceeding \$100,000 of the RDCO during the second quarter ending June 30, 2012.

#190/12

EDGSON/CONDON

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report on the purchase commitments which exceeded \$100,000 made during the second quarter ending June 30, 2012.

CARRIED

7.2 Information Request from July 23, 2012 Board Meeting Re: Upper Fintry/Shalal Road & Valley of the Sun Water System (*All Directors – Unweighted Vote*)

As per Board direction at its July 23, 2012 meeting, staff provided for the Board's information what would occur should a landowner not make payment for their water system and whether there is liability to the RDCO or the taxpayers of the region. There isn't a liability to the RDCO as the Surveyor of Taxes collects the tax from electoral area residents and pays it directly to the RDCO, thereby taking on the collection responsibility. The security for the liability is the value of the property noting that property values have doubled in the area particularly since a water system has been installed.

#191/12

OPHUS/HANSON

THAT the August 20, 2012 staff report regarding the information request on what would occur should a landowner not make payment for their water system (using Upper Fintry/Shalal Road & Valley of the Sun Water System as an example) be received;

AND FURTHER THAT staff be requested to write the Surveyor of Taxes and request written confirmation as to their collection responsibility should a landowner not make payment on their property taxes.

CARRIED

8. DEVELOPMENT SERVICES

Inspection:

8.1 Building Statistics – July 2012 (*for information*) (*All Directors - Unweighted Vote*)

#192/12

BLANLEIL/HANSON

THAT the building statistics for July 2012 be received.

CARRIED

Bylaw Enforcement

8.2 Appointment of Bylaw Enforcement Officer (*All Directors - Unweighted Vote*)

#193/12

GIVEN/BAKER

THAT Pavel Kalashnikoff be appointed as a Bylaw Enforcement Officer and Dog Control Officer for the Dog Control Bylaws and dog related issues of the Parks Bylaws, while employed with the Regional District of Central Okanagan.

CARRIED

8.3 Bylaw Dispute Adjudication Program (*All Directors - Unweighted Vote*)

As per Board direction at the July 23, 2012 meeting staff were requested to provide update information on the bylaw dispute adjudication program. As the dog control service is currently undergoing an external review, the consultant has informed staff that the final report to the Board will include information on the bylaw adjudication system for non-dangerous dog infractions and that the issue will be addressed at that time.

It was noted that a preliminary report for the dog control service review will be coming forward to the October 11th Governance & Services Committee meeting.

#194/12

BAKER/CONDON

THAT consideration of the bylaw adjudication process be deferred as recommended by the dog control service review consultant.

CARRIED

Bylaws: (Adoption) (Unweighted Vote)

8.4 Zoning Amendment Bylaw No. 871-211 for Regional District of Central Okanagan (applicant) to amend the text and mapping of Zoning Bylaw No. 871, 2000. (Z12/01) Central Okanagan West and East Electoral Areas (*All Directors – Unweighted Vote*)

#195/12

EDGSON/BAKER

THAT Zoning Amendment Bylaw No. 871-211 (application Z12/01) be adopted this 20th day of August 2012.

CARRIED

9. ENVIRONMENTAL SERVICES

No Board action required/requested.

10. PARKS SERVICES

No Board action required/requested.

11. NEW BUSINESS

11.1 Central Okanagan Search & Rescue - Request for Support for Gaming Grant Funding Application (*All Directors – Unweighted Vote*)

Central Okanagan Search & Rescue (COSR) has requested a letter of support of the Regional Board for their gaming grant funding application of \$100,000 to the Ministry of Housing and Social Development's Gaming Policy and Enforcement Branch for the 2012/2013 season.

It was noted that COSR provided an update to the Regional Board earlier this year. The volunteer organization works cooperatively with the regional rescue program, fire and rescue and particularly the RCMP. It is a huge asset to the community undertaking a significant amount of rescues annually.

#196/12

GIVEN/BASRAN

THAT the Regional Board approves providing a letter of support to the Central Okanagan Search & Rescue for their gaming grant funding application of \$100,000 to the Ministry of Housing and Social Development's Gaming Policy and Enforcement Branch for the 2012/2013 season.

CARRIED

12. DIRECTOR ITEMS

12.1 Gellatly Bay Boat Launch

Director Hanson noted that she has received a concern from one of her residents regarding the signage at Gellatly Bay Boat Launch. As this facility is within the boundary of the District of West Kelowna the director will follow-up with Director Findlater.

Director Gray left the meeting at 8:20 p.m.

STAFF ITEMS

12.2 Meeting with the auditors

P. Macklem noted that the auditors have been requested to attend the October 11th Governance & Services Committee meeting. Board members were requested to submit questions regarding the 2011 financial statements to the CAO in advance so the auditors can come prepared. It was agreed that it is 'best practice' to have an In Camera meeting with the auditors. The current Board policy is to annually have the Auditors meet with the HR/Audit Committee prior to the financial statements coming forward to the Board for approval.

12.3 Kelowna Mountain

P. Macklem noted in follow-up to the July 23 Board meeting (at which time resolution #180/12 regarding Kelowna Mountain's incomplete zoning application was deferred), the Chair and CAO met with Kelowna Mountain applicant. At that time, it was noted to the applicant that staff must follow the guidelines of the RDCO procedure bylaw and any request outside this procedure would need to come to the Board for consideration. Kelowna Mountain confirmed that a letter would be forwarded to the Regional Board. To date, the applicant has not submitted any further request to the RDCO.

13. ADJOURN IN CAMERA

#197/12


EDGSON/GIVEN

THAT pursuant to Section 90 of the *Community Charter* the Regional Board adjourn and convene to an 'In-Camera' session to discuss a legal issue.


CARRIED

There being no further business the meeting was adjourned at 8:25 p.m.

CERTIFIED TO BE TRUE AND CORRECT



R. Hobson (Chair)



P. Macklem (Chief Administrative Officer)