

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, May 12, 2011

Directors:

J. Baker (District of Lake Country)
J. Edgson (Central Okanagan West Electoral Area)
K. Fielding (District of Peachland)
D. Findlater (District of West Kelowna)
J. Collinson, alternate for K. Hayes (Central Okanagan East Electoral Area)
C. Hodge (City of Kelowna)
R. Hobson (City of Kelowna)
G. James (City of Kelowna)
D. Ophus (District of West Kelowna)
A. Reid-Nagy (City of Kelowna)
M. Rule (City of Kelowna)
S. Shepherd (City of Kelowna)
M. Werstuik (Westbank First Nation)

Staff:

H. Reay, Chief Administrative Officer
D. Plamondon, Director of Developmental Services
C. Radford, Director of Engineering Services
M. Rilkoff, Director of Administrative and Financial Services
M. Drouin, Corporate Services Coordinator (recording secretary)

1. CALL TO ORDER

Chair Hobson called the meeting to order at 11:15 a.m. following a Governance & Services Committee meeting.

2. ADDITION OF LATE ITEMS

There were no late items to the agenda.

3. ADOPTION OF THE AGENDA

#117/11

OPHUS/FIELDING

THAT the agenda be adopted as circulated.

CARRIED

4. ADOPTION OF MINUTES

4.1 Board Meeting – April 18, 2011

#118/11

JAMES/SHEPHERD

THAT the Regional Board meeting minutes of April 18, 2011 be adopted as circulated.

CARRIED

5. CORRESPONDENCE

5.1 UBCM re: Approval of Fuel Management Prescription (*for information only*)

The Union of BC Municipalities letter of April 11, 2011 confirmed funding approval for the fuel management prescription project at Rose Valley Regional Park.

#119/11

HODGE/FINDLATER

THAT the April 11, 2011 letter from the Union of BC Municipalities confirming funding approval for the fuel management prescription project (Rose Valley) of \$48,518.40 be received.

CARRIED

6. CORPORATE SERVICES

6.1 Award of Contract – Construction Manager – RDCO Roofing & HVAC Replacement Project (*All Directors – Weighted Vote*)

RDCO Roofing & HVAC Replacement Project, Project Manager, Jim Waugh report dated May 3, 2011 outlined the background for the provision of construction management services for the roofing and HVAC replacement project at both the RDCO administrative building and dog pound.

#120/11

HODGE/SHEPHERD

THAT the contract for provision of construction management services pertaining to mould remediation, replacement of the roofing and HVAC systems at the Regional District's KLO Road Administrative Building and Weddell Place Dog Pound be awarded to PCL Westcoast Constructors In. (PCL);

AND FURTHER THAT the construction management fees will be in accordance with the schedule as follows:

1. Pre Construction Consulting Monthly Fee	\$ 2,500
2. Percentage for Construction Management (CM) Fee (value will become fixed pending trade package awards)	5 %
4. Percentage mark-up for reimbursable cost items i.e. materials	10 %
5. Percentage mark-up for change orders (on trade-contractor cost)	5 %
6. Percentage overhead mark-up for change orders (on reimbursable cost, agreed unit rates for general conditions, temporary works etc.)	10 %

<p>7. Total Cost for fixed general conditions based upon CM's construction schedule. The fixed General Conditions will include all construction related works and services that are typically not included by the trade contractors. As a minimum, the General Conditions will include, but will not be limited to;</p> <ul style="list-style-type: none"> • CM's Site Set-up with secure lay down area and storage for material deliveries (Sea-Can etc.). Tailor to suit both site locations. • Temporary secure hoarded stair tower to access KLO building roof during construction. • Full-time Superintendant - time to be shared between site locations. • Temporary power and water hook-ups and distribution (utilities by RDCO). • Garbage Chutes, bump lines and fire extinguishers • Miscellaneous - CM to provide list of all items not already listed. 	<p>\$ 103,875</p>
<p>8. List of Unit Rates for General Conditions and construction equipment</p>	<p>List provided</p>

CARRIED

7. FINANCIAL SERVICES

7.1 Approval of 2010 Financial Statements (*All Directors – Unweighted Vote*)

Staff report dated May 4, 2011 outlined the background for the financial statements which have been prepared and audited in accordance with PSAB Standards by BDO Dunwoody. Once the financial statements are approved the auditors will finalize the Financial Statements.

#121/11

EDGSON/HODGE

THAT the Regional Board approve the draft Regional District of Central Okanagan 2010 Financial Statements for the year ended December 31, 2010.

CARRIED

8. ENVIRONMENTAL SERVICES

8.1 Regional District of Central Okanagan Subdivision and Development Servicing Bylaw No. 1291, 2011, *1st, 2nd and 3rd readings and Adoption (All Directors – Unweighted Vote)*

Staff report dated March 29, 2011 outlined the amendments to the RDCO Subdivision and Development Servicing Bylaw. Amendments have been

recommended to Schedule C.2 – Servicing Requirements; Schedule C.5 – Design and Construction of Water Systems; and Schedule A.5 – Covenant.

The question was raised whether there is any consideration to downgrade the bylaw for the rural areas? Staff explained no, the Regional District wants to be more consistent in both electoral areas. Some developments require lower urban standards and these are brought forward on application by application basis.

#122/11

EDGSON/SHEPHERD

THAT Regional District of Central Okanagan Subdivision and Development Servicing Bylaw No. 1291, 2011 be given first, second and third readings and adopted this 12th day of May 2011.

CARRIED

9. COMMITTEE RECOMMENDATIONS

9.1 Rise and Report - Governance & Services Committee meeting of May 12, 2011

The following issues were raised at the May 12th Governance & Services Committee meeting and are now brought forward for Board approval.

a) Name Change – Emergency Social Services

#123/11

SHEPHERD/BAKER

THAT the Regional Board approve a name change for the Regional District's Emergency Program – Emergency Social Services to *Emergency Support Services* effective immediately.

CARRIED

Director Items

- Lakes and Rivers Issues
Director Shepherd noted that various elected officials in the valley are working on a grassroots initiative on concerns being raised around inland lakes and rivers (ie: noisy boats, regulations, etc). A news release will be forthcoming in the near future.

10. **ADJOURN TO A CENTRAL OKANANGAN REGIONAL HOSPITAL DISTRICT MEETING**

There being no further business the meeting was adjourned to a Regional Hospital District board meeting at 11:30 a.m.

CERTIFIED TO BE TRUE AND CORRECT



R. Hobson (Chair)



H. Reay (Chief Administrative Officer)