

**Minutes of the *SPECIAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Wednesday, August 3, 2011**

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Directors:

J. Baker (District of Lake Country) *via conference phone*  
J. Edgson (Central Okanagan West Electoral Area) *via conference phone*  
K. Fielding (District of Peachland) *via conference phone*  
D. Findlater (District of West Kelowna) *via conference phone*  
K. Hayes (Central Okanagan East Electoral Area) *via conference phone*  
R. Hobson (City of Kelowna)  
C. Hodge (City of Kelowna) *via conference phone*  
G. James (City of Kelowna) *via conference phone*  
D. Ophus (District of West Kelowna)  
A. Reid-Nagy (City of Kelowna) *via conference phone*  
M. Rule (City of Kelowna) *via conference phone*  
S. Shepherd (City of Kelowna)

Staff:

H. Reay, Chief Administrative Officer *via conference phone*  
B. Smith, Communication Coordinator  
M. Drouin, Corporate Services Coordinator (recording secretary)

**1. CALL TO ORDER**

Chair Hobson called the meeting to order at 8:00 a.m.

The following directors were connected through conference phone: Directors Baker, Edgson, Fielding, Findlater, Hayes, Hodge, James, Reid-Nagy and Rule. Chair Hobson, Directors Ophus and Shepherd were in attendance in the Woodhaven Boardroom.

**2. ADDITION OF LATE ITEMS**

No late items.

**3. ADOPTION OF THE AGENDA**

#188/11

**OPHUS/SHEPHERD**

THAT the agenda be adopted as circulated.

CARRIED

*Director Findlater arrived at 8:01 a.m.*  
*Director James arrived at 8:02 a.m.*

**4. NEW BUSINESS**

- 4.1 Award of Contract for Carpentry, Roofing, & Mould Remediation – 1450 KLO Road and 890 Weddell Place (*Weighted Vote – All Directors*)

Staff report dated July 29, 2011 outlined the tenders for the roof replacement, mould remediation and carpentry for the administrative building and dog pound. The allocated budgeted amount for these works are Haz Mat \$250,097; Framing/Carpentry - \$285,425; and Roofing - \$373,468.

Jim Waugh, Project Manager, noted that even though multiple tender packages were picked up only one bid was received for each tender. The bids we did get were from contractors who knew the sites and are more than capable of doing quality workmanship. All bids were below targeted budget estimates and are fixed prices on what we now know.

*Directors Reid-Nagy and Baker arrived 8:05 a.m.*

Although it is impossible to determine if there will be any underlying problems once the roof is opened up, the consultants have anticipated a variety of situations.

Directors in opposition of moving forward with the project at the administration building noted that the future of the building should be evaluated before doing any work.

#189/11

BAKER/SHEPHERD

THAT the Regional Board approves awarding the following contracts for works associated with the roof replacement and mould remediation:

1. Haz Mat (mould remediation) SC Restoration Ltd. (Stutters) - \$102,481.09
2. Framing/Carpentry – PCL Westcoast Inc. - \$254,372.00
3. Roofing – Laing Roofing Ltd. - \$366,000.00

CARRIED (opposed Ophus, Findlater)

5. ADJOURN

There being no further business the special meeting was adjourned at 8:10 a.m.

CERTIFIED TO BE TRUE AND CORRECT

  
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R. Hobson (Chair)

  
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H. Reay (Chief Administrative Officer)