

**Minutes of the SPECIAL BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, October 14, 2010**

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Directors:

J. Baker (District of Lake Country)  
J. Edgson (Central Okanagan West Electoral Area)  
K. Fielding (District of Peachland)  
D. Findlater (District of West Kelowna)  
R. Hobson (City of Kelowna)  
C. Hodge (City of Kelowna)  
G. James (City of Kelowna)  
D. Ophus (District of West Kelowna)  
A. Reid (City of Kelowna)  
M. Rule (City of Kelowna)

Regrets:

S. Shepherd (City of Kelowna)  
K. Hayes (Central Okanagan East Electoral Area)  
M. Werstuik (Westbank First Nation)

Staff:

H. Reay, Chief Administrative Officer  
D. Plamondon, Director of Development Services  
R. Fralick, Planner  
C. Radford, Director of Environmental Services  
M. Rilkoff, Director of Administration and Financial Services  
P. Rotheisler, Manager of Waste Reduction Services  
D. Widdis, Regional Growth Strategy Coordinator  
R. Wilkins, Administrative Assistant (recording secretary)

**1. Call to Order**

Chair Hobson brought the meeting to order at 10:40 a.m.

**2. RISE & REPORT - Governance and Services Committee meeting of October 14, 2010**

The Governance and Services Committee discussed the following issues at its meeting prior to the Special Regional Board meeting and the recommendations are now brought forward for Board approval.

2.1 Biosolids Management Plan (*Unweighted Vote – All Directors*)

#240/10

OPHUS/BAKER

THAT the Regional Board authorize staff to proceed with implementation of a short-term (2-year) Biosolids Management Plan with SYLVIS.

CARRIED

2.2 RDCO Regional Board Procedure Bylaw No. 1278, 2010, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings (*Unweighted Vote – All Directors*)

**#241/10**

EDGSON/BAKER

THAT Regional District of Central Okanagan Regional Board Procedure Bylaw No. 1278, 2010 be given first, second and third readings this 14<sup>th</sup> day of October 2010.

CARRIED

- 2.3 RDCO – Fringe Area Planning Costing Arrangements (*Unweighted Vote – All Directors*)

**#242/10**

OPHUS/JAMES

THAT staff be directed prepare a Fringe Area Planning report with cost sharing options detailing what the proposed agreement would include, including a current map, and that this be forwarded to member municipality staff for their information and consideration;

AND FURTHER THAT member municipality staff be requested to provide a response to the proposed cost sharing formula by the end of November 2010 in order to allow RDCO staff to incorporate any changes into the 2011 budget documents.

CARRIED

**3. CORRESPONDENCE**

- 3.1 BC Fruit Growers' Association – Sterile Insect Release Board Appointments (as per RDCO Bylaw No. 1225) (*Unweighted Vote – All Directors*)

RDCO Sterile Insect Release Program Extended Service Amendment Bylaw No. 1225 sets out the composition of the Sterile Insect Release Board including that the Central Okanagan's Regional Board must appoint a grower representative from Zone 2 and Zone 3.

**#243/10**

OPHUS/FINDLATER

THAT the Regional Board of the Regional District of Central Okanagan approves the appointment of the following individuals to the Sterile Insect Release Board for the current year:

- Zone 2 – Fred Steele  
Zone 3 – David Dobernigg.

CARRIED

**4. DEVELOPMENT SERVICES**

Inspection

- 4.1 Dog Licensing Agent Appointment (*Unweighted Vote – All Directors*)

**#244/10**

FINDLATER/OPHUS

THAT Sunshine Pet Supplies, located on Louie Drive in Westbank, be appointed as an agent of the Regional District for the purpose of selling dog licenses.

CARRIED

**5. ENGINEERING SERVICES**

- 5.1 Westside Wastewater Treatment Service Stakeholder Select Committee – Approval of Terms of Reference (*Unweighted Vote – All Directors*)

The Regional Board appointed a Select Committee in April 2010 to review stakeholder concerns and issues related to the Westside Wastewater Treatment Plant. As part of the recommendation, the Terms of Reference (TOR) is to be approved by the Board.

The committee has met and verbal consensus has been reached on the TOR. The committee agreed that the name of the committee should be changed from Sewer Plant Stakeholder Select Committee to Westside Wastewater Treatment Service Stakeholder Select Committee.

Concern was expressed that at the April 26<sup>th</sup> meeting, the Board did not specify the elected officials appointed from each of the stakeholders. It was noted that any appointments are for this calendar year and that the Board approves all committee appointments in December of each year.

**#245/10**

FIELDING/OPHUS

THAT the Regional Board approve the Westside Wastewater Treatment Service Stakeholder Select Committee Terms of Reference.

CARRIED

**#246/10**

EDGSON/FIELDING

THAT the Board appoint for 2010 the following elected officials to the Westside Wastewater Treatment Service Stakeholder Select Committee:

- Regional District of Central Okanagan - Director Findlater (Chair)
- District of West Kelowna – Director Ophus
- District of Peachland – Director Fielding
- Westbank First Nation – Councillor Werstuik

CARRIED

It was further noted that the Committee will operate by consensus and where it is essential to have a vote, elected officials from the four stakeholders will carry the vote. As a select committee, no decision is binding until the Regional Board approves recommendations put forward for their consideration.

**#247/10**

FINDLATER/EDGSON

THAT the Terms of Reference for the Westside Wastewater Treatment Service Stakeholder Select Committee be reviewed by the Select Committee at the beginning of each electoral term, and if any amendments recommended brought forward for Regional Board approval;

*In discussion, it was noted that the Select Committee stakeholders have not had the opportunity to discuss this and that prior to Regional Board consideration an opportunity should be given to do so.*

Amendment to resolution #247/10:

**#248/10**      EDGSON/FINDLATER

THAT the above recommendation be referred to the Westside Wastewater Treatment Service Stakeholder Select Committee for discussion prior to Regional Board consideration.

CARRIED

5.2      Westside Regional Wastewater Treatment Plant Stage 3 Upgrade – Award of Contract (*Weighted Vote – All Directors*)

Staff report dated October 7, 2010 outlined the background for the Stage 3 Upgrade of the Westside Regional Wastewater Treatment Plant. It was noted that the Regional District has received approximately \$5mil through the Build Canada Fund toward the Stage 3 upgrade.

**#249/10**

FINDLATER/FIELDING

THAT the Regional Board award the Stage 3 construction contract for the Westside Regional Wastewater Treatment Plant to Greyback Construction in the tender amount of \$12,356,876 plus HST;

AND FURTHER THAT the Regional Board authorize up to \$13,356,876 plus HST be made available on the project utilizing contingencies to ensure a smooth construction schedule.

THAT staff is to provide the board an updated report on funding for this project in consultation with the stakeholders.

CARRIED

5.3      Universal Metering Project – Killiney Beach and West Shore Estates (Transfer of Gas Tax-Community Works Fund) (*Unweighted Vote – All Directors*)

Staff report dated October 7, 2010 provided background information on the metering project in Killiney Beach and West Shore Estates. Staff has determined that due to the nature of the subdivision and configuration of the water servicing, pit meters will be required to ensure all water use is captured.

Pit meters involve a higher installation price compared to an inside installation. Utilization of the Gas-tax community works fund will ensure reserve funds held within the utility can go toward other future capital improvements.

#250/10

EDGSON/OPHUS

THAT the Regional Board authorizes transfer of Gas Tax-Community Works Fund in the amount of \$75,000 to complete the universal metering project in Killiney Beach and West Shore Estates;

AND FURTHER THAT the Regional Board authorizes refunds to residents that have paid meter deposits on new installations during the period of the funded program (2010).

CARRIED

**6. REGIONAL PARK SERVICES**

6.1 Regional Parks Biophysical Inventory Consulting – Award of Contract  
(Weighted Vote – All Directors)

Staff report dated October 4, 2010 provided the background information on the Request for Proposal for qualified consultants in performing the biophysical inventories at the following regional parks: Stephens Coyote, Mill Creek, Shannon Lake, Coldham, Woodhaven, and Scenic Canyon. Four proposals were received. All proponents were technically qualified and the final outcome was determined by the fee proposed.

#251/10

BAKER/EDGSON

THAT the Regional Board authorize the award of the consulting services contract for the completion of biophysical inventories at nine regional parks to Ecoscape Environmental Consultants Ltd. for the project value of \$51,351.00 (inclusive of HST).

CARRIED

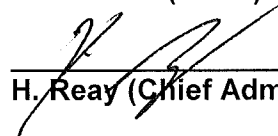
**7. ADJOURN TO REGIONAL HOSPITAL DISTRICT BOARD MEETING**

There being no further business the meeting was adjourned at 11:09 a.m.

**CERTIFIED TO BE TRUE AND CORRECT**



R. Hobson (Chair)



H. Reay (Chief Administrative Officer)