

**Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, March 12, 2007**

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Directors: J. Baker, (District of Lake Country)  
B. Clark (City of Kelowna)  
C. Day (City of Kelowna)  
B. Given (City of Kelowna)  
A. Dinwoodie (Westside Electoral Area)  
P. Hanson (Central Okanagan East Electoral Area)  
R. Hobson (City of Kelowna)  
D. Knowles (Westside Electoral Area)  
G. Reid (District of Peachland)  
S. Shepherd (City of Kelowna)

Regrets: L. Novakowski (Westside Electoral Area)

Staff: W. d'Easum, Chief Administrative Officer  
K. Arcuri, Director of Planning Services  
D. Darling, Engineering Services  
M. Kopp, Assistant Director Parks and Recreation Services  
D. Plamondon, Deputy Director of Planning Services  
K. Roth, Director of Inspection Services  
B. Vos, Director of Parks and Recreation Services  
M. Drouin, Administrative Assistant (recording secretary)

Chair Hobson brought the meeting to order at 7:00 p.m.

Staff member, Murray Kopp was presented with a Certificate in Local Government Service Delivery.

**1. MINUTES**

- 1.1 Regular Board Meeting – February 26, 2007
- 1.2 Public Hearing Minutes – February 19, 2007

**#78/07 DAY/BAKER**

THAT the Regular Board Meeting minutes of February 26, 2007 be adopted as circulated;

AND FURTHER THAT the Public Hearing meeting minutes of February 19, 2007 be received.

CARRIED

**2. DELEGATION**

- 2.1 Bruce Blackwell, Urban Forest Health Strategy Presentation

a) Parks Advisory Committee Report to the Board re: Urban Forest Health Strategy *(All Directors - Unweighted Vote)*

Bruce Blackwell addressed the Regional Board. It was noted that he was hired in 2006 to prepare the Urban Forest Health Strategy on Woodhaven Park and Mission Creek Park and a restoration plan for a pilot project within Mission Creek Regional Park. The restoration plan was carried out on the pilot project area in October 2006. The strategy and directives established will assist in further development of a detailed long term strategy to address forest health issues being faced by the Regional District.

The February 9, 2007 Parks and Recreation staff report outlined the key recommendations to the Board including funding, access, plan treatments to manage pine beetle, plan treatments of fire hazard in interface areas, land tenure/ownership, monitoring and adaptive management.

**#79/07**      SHEPHERD/GIVEN

THAT the Regional Board receive the Urban Forest Health Strategy document as prepared by B.A. Blackwell & Associates Ltd.;

AND FURTHER THAT Parks and Recreation staff be directed to prepare a five year financial plan for the forest health strategy to be presented at a subsequent meeting of the Parks Advisory Committee;

AND FURTHER THAT staff complete a risk assessment for affected parks pertaining to liability issues.

CARRIED

**3.**      CORRESPONDENCE

3.1      Union of BC Municipalities re: 2007 Resolutions Process *(All Directors - Unweighted Vote)*

The Union of BC Municipalities submitted notification for the 2007 resolution process. Deadline for resolutions for the 2007 UBCM Convention is June 30<sup>th</sup>.

**#80/07**      DINWOODIE/REID

THAT the February 16, 2007 letter from UBCM notifying of the deadline for resolutions to the 2007 Convention be received.

CARRIED

**4. UNFINISHED BUSINESS**

- 4.1 Westside Advisory Planning Commission Appointments (*All Directors - Unweighted Vote*)

**#81/07 KNOWLES/DINWOODIE**

THAT the Regional Board approves the appointments of Doug Findlater, Peter Borszcz and Leanne Spanza to the Westside 'South' Advisory Planning Commission;

AND FURTHER THAT Michael Duggan and Joe Lafrancesco be appointed to the Westside 'North' Advisory Planning Commission.

CARRIED

- 4.2 Sterile Insect Release Program  
a) Okanagan-Kootenay Sterile Insect Release Board Withdrawal Agreement Approval (*All Directors - Weighted Vote*)

**#82/07 DAY/BAKER**

THAT the Regional Board of the Regional District of Central Okanagan approve the Okanagan-Kootenay Sterile Insect Release Board Withdrawal Agreement this 12<sup>th</sup> day of March 2007.

CARRIED

- b) Regional District of Central Okanagan Sterile Insect Release Program Extended Service Amendment Bylaw No. 1201, 2007, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>d</sup> readings** (*All Directors - Unweighted Vote*)

**#83/07 DAY/KNOWLES**

THAT Regional District of Central Okanagan Sterile Insect Release Program Extended Service Amendment Bylaw No. 1201, 2007 be given first, second and third readings this 12<sup>th</sup> day of March 2007.

CARRIED

- 4.3 Regional District of Central Okanagan Wilson's Landing Fire Protection Service Amendment Bylaw No. 1192, 2007, **Adoption** (*All Directors - Unweighted Vote*)

**#84/07 KNOWLES/DINWOODIE**

THAT Regional District of Central Okanagan Wilson's Landing Fire Protection Service Amendment Bylaw No. 1192, 2007 be reconsidered and adopted this 12<sup>th</sup> day of March 2007.

CARRIED

- 4.4 Regional District of Central Okanagan Shelter Cove Estates Fire Protection Service Area Establishment Bylaw No. 1193, 2007 **Adoption** (All Directors - Unweighted Vote)

**#85/07** DINWOODIE/KNOWLES

THAT Regional District of Central Okanagan Shelter Cove Estates Fire Protection Service Area Establishment Bylaw No. 1193, 2007 be reconsidered and adopted this 12<sup>th</sup> day of March 2007.

CARRIED

- 4.5 Regional District of Central Okanagan Shelter Cove Estates Fire Protection Service Area Loan Authorization Bylaw No. 1194, 2007 **Adoption** (All Directors - Weighted Vote)

**#86/07** KNOWLES/DINWOODIE

THAT Regional District of Central Okanagan Shelter Cove Estates Fire Protection Service Area Loan Authorization Bylaw No. 1194, 2007 be reconsidered and adopted this 12<sup>th</sup> day of Mach 2007.

CARRIED

**5. FINANCE DEPARTMENT**

No Board action required/requested.

**6. PLANNING DEPARTMENT**

**6.1 Correspondence (Unweighted Vote)**

- a) Report regarding Okanagan Basin Water Board Initiative Grants (File No. 0360-20 OBWB) (All Directors)

Planning staff report dated March 6, 2007 reviewed the seven applications from the community for OBWB water initiative grants.

**#87/07** KNOWLES/SHEPHERD

THAT the Regional Board endorse the applications from the Science Opportunities for Kids Society, Black Mountain Irrigation District, Kelowna Joint Water Committee, University of British Columbia, Glenmore Irrigation District, Lakeview Irrigation District and Westbank Irrigation District for the Okanagan Basin Water Board Initiative Grants and forward the applications to the Okanagan Basin Water Board for consideration.

CARRIED

**6.2 Development Variance Permits (Unweighted Vote)**

- a) Development Variance Permit for Pacific Carex Ltd. (owners) and Greg Kornell (agent) located at 3324 Old Okanagan Highway. (VP-06-17) Westside Electoral Area (*Electoral Areas Only*)

Planning staff report dated March 5, 2007 presented the development variance permit for Pacific Carex Ltd. Staff reviewed the variance. One letter of concern has been received by the strata. The strata council has met with the developer and confirmed their issues have been resolved.

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the variance. There was no-one.

**#88/07 DINWOODIE/KNOWLES**

THAT the Regional Board approve Development Variance Permit application VP-06-17 for Pacific Carex Ltd. (owners) located at 3324 Old Okanagan Highway to:

1. Vary Section 3.10.5 of Zoning Bylaw No. 871, 2000 by increasing the maximum height requirement for a retaining wall from 2.5 m (8.2 ft) to 3.0 (9.8 ft), 3.75 m (12.3) and 4.5 m (14.8 ft) to recognize an existing retaining wall on the subject property, as shown in accordance with the site plan prepared by Water Street Architecture Inc. (dated August 28, 2006).

CARRIED

**6.3 Bylaws: (First Reading) (Unweighted Vote)**

- a) Zoning Amendment Bylaw No. 871-148 for Regional District of Central Okanagan (*applicant*) to amend the text of Zoning Bylaw No. 871, 2000 by adding to Part 3 General Regulations “3.29 Density Allocation for Public Park”. (Z07/04) Westside Electoral Area & Central Okanagan East Electoral Area (*All Directors*)

Planning staff report dated February 20, 2007 detailed the zoning amendment.

**#89/07 REID/KNOWLES**

THAT Zoning Amendment Bylaw No. 871-148 (application Z07/04) be given first reading this 12<sup>th</sup> day of March 2007;

AND FURTHER THAT a public hearing be scheduled.

CARRIED

- b) Joe Rich Rural Land Use Bylaw No. 1195, 2007 for the Regional District of Central Okanagan (to replace the current Joe Rich Rural Land Use Bylaw No. 730, 1997 with a new Joe Rich Rural Land Use Bylaw) (*All Directors*)

**#90/07** HANSON/KNOWLES

THAT the Joe Rich Rural Land Use Bylaw No. 1195 be *WITHDRAWN* and referred back to the Planning & Environment Committee for further discussion on the proposed questionnaire and next steps.

CARRIED

**6.4** **Bylaws: (Second and Third Readings)** (*Unweighted Vote*)

- a) i) Official Community Plan Amendment Bylaw No. 1050-16 for Jaycor Construction Inc. (owners) and Planning Solutions Consulting Inc. (agent) to amend the Westside Official Community Plan from Country Residential to Low Density/Single Detached Residential located adjacent to Boucherie and Green Bay Roads. (*All Directors*)

Planning Services staff report dated March 5, 2007 outlined the background for OCP Amendment Bylaw 1050-16.

**#91/07** DINWOODIE/KNOWLES

THAT Official Community Plan Amendment Bylaw No. 1050-16 (application Z06/10), be given second and third readings this 12<sup>th</sup> day of March 2007;

AND FURTHER THAT consideration of fourth and final readings be withheld pending the following:

- Receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation;
- Resolution of the Green Bay Road/Boucherie Road intersection re-alignment issue to the satisfaction of the Engineering Services Department and the Ministry of Transportation;
- Receipt of a draft Section 219 covenant for protection of environmental features identified at the southwest and north end of the property, as per the March 5, 2005 Sensitive Ecosystem Assessment prepared by Makonis Consulting;
- Receipt of a draft Section 219 covenant advising future owners of the property's close proximity to the ALR and the possibility of agricultural nuisances.

CARRIED

ii) Zoning Amendment Bylaw No. 871-130 for the above to amend the zoning from RU2 Rural 2 to R1 Single Detached Housing. (Z06/10) Westside Electoral Area (*Electoral Areas Only*)

**#92/07** KNOWLES/DINWOODIE

THAT Zoning Amendment Bylaw No. 871-130 be given second and third readings this 12<sup>th</sup> day of March 2007.

CARRIED

- b) i) Official Community Plan Amendment Bylaw No. 1050-17 for Wiig Holdings Ltd. (owner) and SPVP Developments Inc. & New Town Architectural Services Inc. (agents) to amend the Westside Official Community Plan designation from Agricultural to Low Density Multiple Family located adjacent to Green Bay Road. (*All Directors*)

Planning Services staff report dated March 5, 2007 outlined the background for OCP Amendment Bylaw 1050-17.

**#93/07** DINWOODIE/KNOWLES

THAT Official Community Plan Amendment No. 1050-17 (application Z06/11) be given second and third readings this 12<sup>th</sup> day of March 2007;

AND FURTHER THAT consideration of fourth and final readings be withheld pending the following;

- Receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation;
- Resolution of the Green Bay Road/Boucherie Road intersection re-alignment issue to the satisfaction of the Engineering Services Department and the Ministry of Transportation;
- Resolution of all 'rezoning' environmental issues identified by RDCO Environmental Planning staff;
- Receipt of a draft Section 219 covenant advising future owners of the property's close proximity to the ALR and the possibility of agricultural nuisances.

CARRIED

ii) Zoning Amendment Bylaw No. 871-131 for the above to amend the zoning from A1 Agricultural and C5 Campground, Cabin and Motel Commercial to R3A Multiple Housing (Low Density). (Z06/11) Westside Electoral Area (*Electoral Areas Only*)

**#94/07** DINWOODIE/KNOWLES

THAT Zoning Amendment Bylaw No. 871-131 be given second and third reading this 12<sup>th</sup> day of March 2007.

CARRIED

**7. INSPECTION SERVICES DEPARTMENT**

7.1 Building Statistics – February 2007 (All Directors - Unweighted Vote)

**#95/07** SHEPHERD/BAKER

THAT the building statistics for February 2007 where 82 permits were issued for a total construction value of \$11,552,900 be received.

CARRIED

7.2 Building Violation - Lot 15, Plan 3324, 3794 Weston Road (Central Okanagan East Electoral Area) Notice to be placed on Title – Owner: Neufeld (*All Directors - Unweighted Vote*)

**#96/07** HANSON/KNOWLES

THAT the Regional District Board direct that a notice be filed on the title of Lot 15, Plan 33240, O.D.Y.D., pursuant to Section 700(3) of the *Local Government Act*, and pursuant to that section of the Local Government Act, further information regarding the notice be limited to the fact that:

1. The building permit for the subject residential addition, built under authority of Building Permit #9824/02, has not been finalized, which is a violation of Regional District of Central Okanagan Building Bylaw No. 835. The permit cannot be closed until a final inspection has been done.

CARRIED

7.3 Building Violation – Lot 10, Plan 22671, 3310 Marion Road (Central Okanagan East Electoral Area) Notice to be placed on Title – Owner: Vick and Binette (*All Directors - Unweighted Vote*)

**#97/07** HANSON/KNOWLES

THAT the Regional District Board direct that a notice be filed on the title of Lot 10, Plan 22671, O.D.Y.D., pursuant to Section 57 of the *Community Charter*, and pursuant to that section of the Community Charter Act, further information regarding the notice be limited to the fact that:

1. The building permit for the subject carport enclosure, built under the authority of Building Permit #0629/03, has not been finalized, which is a violation of Regional District of Central Okanagan Building Bylaw No. 835. The permit cannot be closed until a final inspection has been done.

CARRIED



- 7.4 Building Violation – Lot B, Plan 37930, 5986 Goudie Road (Central Okanagan East Electoral Area) Notice to be placed on Title – Owner: Sianchuk (*All Directors - Unweighted Vote*) **WITHDRAWN FROM THE AGENDA**
- 7.5 Regional District of Central Okanagan Noxious Insect and Pest Infestation Control Amendment Bylaw No. 1202, 2007, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and Adoption** (*All Directors - Unweighted Vote*)

**#98/07**      BAKER/DAY

THAT Regional District of Central Okanagan Noxious Insect and Pest Infestation Control Amendment Bylaw No. 1202, 2007 be given first, second and third readings, reconsidered and adopted this 12<sup>th</sup> day of March 2007.

CARRIED

- 7.6 Special Events Permits, Kelowna Dirt Bike Club (*All Directors - Unweighted Vote*)

Inspection Department report dated February 27, 2007 outlined the request for special event permits for the Kelowna Dirt Bike Club. Staff noted that a bylaw enforcement action is before the Provincial Court with regard to a ticket issued for an alleged violation of the Regional District's Noise Bylaw during one regular practice in 2006.

**#99/07**      BAKER/KNOWLES

THAT the Regional Board approve Special Event Permits to waive the Noise Bylaw for the Kelowna Dirt Bike Club for the weekend race events to be held on April 21 and 22; June 2 and 3; and September 29 and 30 all at the club track facility adjacent to Bear Lake Main Forestry Road;

AND FURTHER THAT the Regional Board deny special event permits for all of the other requested dates.

CARRIED (opposed Shepherd)

**8.      PARKS AND RECREATION DEPARTMENT**

- 8.1      The Central Okanagan Regional Parks Legacy Program Ten Year (2007-2017) Park Land Acquisition Strategy (*All Directors - Unweighted Vote*)

Parks and Recreation Department report dated March 12, 2007 outlined the background for developing a Central Okanagan Parks Legacy Program Ten Year (2007-2017) Park Land Acquisition Strategy.

The City of Kelowna has agreed in principle but has only committed to funding in 2007 until further review is completed.

**#100/07**      DINWOODIE/SHEPHERD

THAT the Regional District Board approve the 2007 – 2017 Regional Park Land Acquisition Strategy titled “The Central Okanagan Regional Parks Legacy Program - Ten Year (2007 – 2017) Park Land Acquisition Strategy”;

AND FURTHER THAT the proposed regional parks requisition increase of \$0.02 per thousand of assessed value for regional park land acquisition reserves be considered in conjunction with review of the RDCO 2007 – 2011 Five Year Financial Plan.

CARRIED

8.2      Parks Liquor Policy Approval (*All Directors - Unweighted Vote*)

Parks and Recreation Department report dated March 12, 2007 reviewed the background for a Parks Liquor Policy.

**#101/07**      SHEPHERD/DINWOODIE

THAT the Regional Board approved the Regional District of Central Okanagan Parks Liquor Policy this 12<sup>th</sup> day of March 2007.

CARRIED

8.3      Regional Parks Five-Year Strategic Communication Plan (*All Directors - Unweighted Vote*)

Parks and Recreation Department report dated March 12, 2007 reviewed the background for Regional Parks 5-Year Strategic Communication Plan. It was noted that the wording ‘Naturally Yours’ may be trademarked and staff need to check whether it can be used.

**#102/07**      DINWOODIE/KNOWLES

THAT the Regional Board approve the Regional Parks Five-Year Strategic Communication Plan this 12<sup>th</sup> day of March 2007.

CARRIED

8.4      Community Tourism Program Grant for Central Okanagan East Electoral Area (*All Directors - Unweighted Vote*)

Parks and Recreation Department report dated March 12, 2007 reviewed the background for submission of an application to UBCM for the Community Tourism Program for the Central Okanagan East Electoral Area.

**#103/07**      HANSON/SHEPHERD

THAT the Regional Board approve the submission of an application to the Community Tourism Program for a grant in the amount of \$27,203.18;

AND FURTHER THAT these funds be used within Central Okanagan East Electoral Area for directional road signage to the Kettle Valley Railway, and for the construction of a trailhead or trailheads for visitors to the High Rim Trail;

AND FURTHER THAT the Regional Board accepts the terms and conditions for the Community Tourism Program.

CARRIED

- 8.5      Draft Lease Agreement for School District No. 23 Lands Adjacent to Westbank Town Centre Community Park (*All Directors - Unweighted Vote*)

Parks and Recreation Department report dated March 12, 2007 reviewed the background for a draft lease agreement for School District No. 23 lands adjacent to the Westbank Town Centre Community Park.

**#104/07**      DINWOODIE/KNOWLES

THAT the Regional Board approve, subject to the approval of the School District No. 23 Board of Trustees and final legal review by both agencies, the draft three-year lease agreement between the Regional District and School District No. 23 for the use of a portion of the former Westbank Elementary School Property (identified as Lot 1, Plan KAP82274, D.L. 486, O.D.Y.D.) as RDCO Westside Community Parkland;

AND FURTHER THAT upon completion of the lease agreement, the area be developed into a community garden and dog exercise area and that those park amenities be incorporated into the Westbank Town Centre Community Park.

CARRIED

**9.      NEW BUSINESS**

- 9.1      Regional District of Central Okanagan Solid Waste Management Regulation Amendment Bylaw No. 1203, 2007, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and Adoption** (*All Directors - Unweighted Vote*)

**#105/07**      HANSON/DAY

THAT Regional District of Central Okanagan Solid Waste Management Regulation Amendment Bylaw No. 1203 , 2007 be given first, second and third readings, reconsidered and adopted this 12<sup>th</sup> day of March 2007.

CARRIED

- 9.2 Regional District Art Wall (March/April 2007) artist Evelyne Macmillan (*for information only*)

Local artist Evelyne Macmillan's art work will be on display on the Regional District's art wall for March/April 2007.

**10. OTHER BUSINESS**

- 10.1 Verbal Reports Committee Chairs

a) Parks and Recreation

The next meeting is scheduled for April 19<sup>th</sup>.

b) Transportation

The following issues are being brought forward from the March 8, 2007 Regional Transportation Committee meeting for Board approval.

- 1) Updating the 2004 Okanagan Valley Transportation Study

The Regional Transportation Committee at its March 8, 2007 meeting received a report from the District of Lake Country regarding the issues surrounding upgrading of Highway 97 along Wood Lake.

**#106/07 DINWOODIE/KNOWLES**

THAT the Governments of Canada and British Columbia build a four lane highway between Winfield and Oyama west of the current alignment as part of the Highway 97 Corridor;

AND THAT the Regional Board of the Regional District of Central Okanagan supports the four lane project on Highway 97 as a priority for the region;

AND FURTHER THAT Regional District staff review the best means for updating the 2004 Okanagan Valley Transportation Study priorities and cost analysis for the Central Okanagan and report back to the Board.

CARRIED

- 2) BC Transit Review - Approval

**#107/07 DINWOODIE/KNOWLES**

THAT the Regional Board approve the final Kelowna Regional Transit System Review report as a guide for transit service planning and delivery in the Kelowna region; and select and approve the Short Range Service Proposals, create budget provision, and direct staff to proceed with a more detailed planning work and implementation;

AND THAT the Medium and Short Range Service Proposals be approved in principle and that they be further evaluated as part of the annual budget development process;

AND FURTHER THAT the recommendations outlined in Section 8.0 – Other Regional Considerations be approved in principle.

CARRIED

It was agreed to bring the staff report regarding the regional significance of the application the City of Kelowna and City of Vernon made to UBCM on inter-regional transit to the next Board meeting.

c) Planning and Environment  
No report.

d) Engineering  
The next meeting of the Engineering Committee has been re-scheduled for March 20<sup>th</sup>.

e) Air Quality  
The next meeting of the Regional Air Quality Committee is scheduled for March 28<sup>th</sup>.

f) Governance and Services  
No report.

g) Westside Issues  
The next meeting of WIC is scheduled for March 19.

h) Sustainability Steering Committee  
The next meeting of the Sustainability Steering Committee is scheduled for March 29 to discuss the pine beetle issue.

10.2 Director Items (verbal)

a) Telus – high speed internet service to Joe Rich  
Director Hanson requested that a letter of support to Telus for high speed internet service to be expanded to areas within Joe Rich.

**#108/07** HANSON/BAKER

THAT a letter be sent to Telus supporting the need for high-speed service in the Joe Rich Area (Goudie Road).

CARRIED

**11. ADJOURN**

There being no further business the meeting was adjourned at 8:15 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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**R. Hobson (Chair)**

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**W. B. d'Easum (Chief Administrative Officer)**