

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, April 11, 2005

Directors: R. Cannan (City of Kelowna)
C. Day (City of Kelowna)
A. Dinwoodie (Westside Elect. Area)
W. Gray (City of Kelowna)
P. Hanson (Central Okanagan East Elect. Area)
B. Harriman (District of Peachland)
R. Hein (District of Lake Country)
R. Hobson (City of Kelowna)
D. Knowles (Westside Elect. Area)
L. Novakowski (Westside Elect. Area)
S. Shepherd (City of Kelowna)

Staff: W. d'Easum, Chief Administrative Officer
R. Fralick, Planner, Planning Services
H. Hettinga, Director of Engineering Services
D. Plamondon, Deputy Director of Planning Services
K. Roth, Director of Inspection Services
B. Vos, Director of Parks and Recreation
M. Drouin, Administrative Assistant (recording secretary)

Chair Hobson brought the meeting to order at 7:10 p.m. following a Public Hearing

1. MINUTES

- 1.1 Special Budget Meeting – March 18, 2005
- 1.2 Regular Board Meeting – March 21, 2005
- 1.3 Public Hearing – March 21, 2005

#144/05 KNOWLES/NOVAKOWSKI

THAT the Special Budget Meeting minutes of March 18, 2005 be adopted as circulated;

AND THAT the Regular Board Meeting minutes of March 21, 2005 be adopted as amended:

Pg. 2, 4.2 – to read “Prior to obtaining the approval of the Regional Board to attend a seminar or conference, directors shall provide, if requested by the Board, an estimate of costs in writing at the time of request.”

AND FURTHER THAT the Public Hearing meeting minutes of March 21, 2005 be received.

CARRIED

2. DELEGATION

No delegation

3. CORRESPONDENCE

No Board action required/requested.

4. UNFINISHED BUSINESS

- 4.1 Regional District of Central Okanagan Sewer System Service Area 306 – Mount Boucherie Establishment Amending Bylaw No. 1092, 2005, **Adoption** (All Directors - Unweighted Vote)

#145/05 KNOWLES/NOVAKOWSKI

THAT Regional District of Central Okanagan Sewer System Service Area 306 – Mount Boucherie Establishment Amending Bylaw No. 1092, 2005 be reconsidered and adopted this 11th day of April 2005.

CARRIED

- 4.2 Regional District of Central Okanagan Sewer System Service Area 306 – Mount Boucherie Loan Authorization Bylaw No. 1093, 2005, **Adoption** (All Directors - Weighted Vote)

#146/05 DINWOODIE/KNOWLES

THAT Regional District of Central Okanagan Sewer System Service Area 306 – Mount Boucherie Loan Authorization Bylaw No. 1093, 2005 be reconsidered and adopted this 11th day of April 2005.

CARRIED

- 4.3 Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Establishment Bylaw No. 1087, 2005, **Adoption** (All Directors - Unweighted Vote)

#147/05 HANSON/CANNAN

THAT Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Establishment Bylaw No. 1087, 2005 be reconsidered and adopted this 11th day of April 2005.

CARRIED

- 4.4 Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Loan Authorization Bylaw No. 1088, 2005, **Adoption** (All Directors - Weighted Vote)

The question was raised why the loan authorization bylaw is for \$150,000 when the estimated cost of construction is \$125,000. Staff noted that although the authority to borrow is for \$150,000, it is estimated that the project will likely not require the full amount but that also construction costs are continuing to rise.

#148/05 HANSON/CANNAN

THAT Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Loan Authorization Bylaw No. 1088, 2005 be reconsidered and adopted this 11th day of April 2005.

CARRIED

- 4.5 Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Parcel Tax Commutation Bylaw No. 1109, 2005, **1st, 2nd and 3rd readings, and Adoption** (All Directors - Unweighted Vote)

#149/05 NOVAKOWSKI/HANSON

THAT Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Parcel Tax Commutation Bylaw No. 1109, 2005 be given first, second and third readings, reconsidered and adopted this 11th day of April 2005.

CARRIED

- 4.6 Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Temporary Borrowing Bylaw No. 1110, 2005, **1st, 2nd and 3rd readings, and Adoption** (All Directors - Weighted Vote)

#150/05 HANSON/KNOWLES

THAT Regional District of Central Okanagan Lakeshore Road Improvement Capital Financing Service Area Temporary Borrowing Bylaw No. 1110, 2005 be given first, second and third readings, reconsidered and adopted this 11th day of April 2005.

CARRIED

5. FINANCE DEPARTMENT

No Board action required/requested.

6. PLANNING DEPARTMENT

6.1 Correspondence (Unweighted Vote)

- a) Report regarding the establishment of the Westside Joint Water Committee. (File # 0360-20) (*All Directors*)

At its meeting of August 23, 2004, following receipt of the Trepanier Landscape Unit Water Management Plan; the Regional Board recommended support for the formation and participate in the recommended Leadership Group to administer the water management plan and champion improved water management in the plan area. Subsequent dialogue with other major water purveyors (Westbank Irrigation District, Lakeview Irrigation District, Westbank First Nation and District of Peachland) and with provincial water managers has resulted in the creation of a Westside Joint Water Committee.

The Committee will operate similar to the Kelowna Joint Water Committee. Terms of Reference for the Committee have been developed and the Inaugural Meeting will be held April 14, 2005. Participation in the Committee will enable the Regional District to work collaboratively towards sustainable management of water resources on the Westside.

#151/05 NOVAKOWSKI/DINWOODIE

THAT the report regarding the establishment of the Westside Joint Water Committee be received.

CARRIED

- b) Report regarding the Environmental Advisory Committee membership. (File #0540-20-01) (*All Directors*)

#152/05 HARRIMAN/SHEPHERD

THAT the Regional Board approves Drew Kaiser, Mike Kamann, Heather Larratt, Jim Ripley, Petra Heppner, Lora Dingle and Jessica Klein as new members to the Regional District Environmental Advisory Committee (EAC).

AND FURTHER THAT the Regional Board:

- Appoint Drew Kaiser, Mike Kamann, Heather Larratt, Jim Ripley, Petra Heppner, Lora Dingle and Jessica Klein to a three-year term (expiring April 2008);
- Re-appoint Denis Davis, Deborah Greaves and Les Gyug to a two-year term (expiring April 2007); and
- Re-appoint Don Guild, Glen Deacoff, Jillian Tamblyn, Kyle Hawes, Rick Bitcon and Sabine Maxwell to a one-year term (expiring April 2006).

CARRIED

The Board discussed holding a meeting, in a workshop format possibly every other year, with the Regional District's advisory committees to discuss relationships and policy direction. It was suggested the Board may wish to include municipal councils and their advisory committees in the workshop. As 2005 is an election year it was suggested the workshop could be planned for the new board.

ACTION: Staff to facilitate a workshop, at an appropriate time, with the Regional District's advisory committees and the Regional Board to discuss relationships and policy direction.

6.2 Bylaws: (Second and Third Readings) (Unweighted Vote)

- a) Zoning Amendment Bylaw No. 871-96 initiated by the Regional District of Central Okanagan Planning Services Department proposing a number of administrative changes to Regional District Zoning Bylaw No. 871, 2000 (Z04/20) (*All Directors*)

#153/05 NOVAKOWSKI/KNOWLES

THAT Zoning Amendment Bylaw No. 871-96 (application Z04/20) be given second and third readings, as amended, this 11th day of April 2005;

AND FURTHER THAT consideration of fourth and final readings be withheld pending receipt of approval of Zoning Amendment Bylaw No. 871-96 from the Ministry of Transportation.

CARRIED

6.3 Bylaws: (Reconsideration and Adoption) (Unweighted Vote)

- a) Official Community Plan Amendment Bylaw No. 1050-1 for the Regional District of Central Okanagan to amend the Westside Official Community Plan to include three schedules for the South Mount Boucherie Concept Development Plan area. (*All Directors*)

#154/05 NOVAKOWSKI/KNOWLES

THAT Official Community Plan Amendment Bylaw No. 1050-1 be reconsidered and adopted this 11th day of April 2005.

CARRIED

- b) Zoning Amendment Bylaw No. 871-87 for R. & L. Kryger / Westville Homes / 561908 BC Ltd. (owners) and D.E. Pilling & Associates Ltd. (agent) to amend the zoning from:
- RU2 Rural 2 to RC1 Compact Housing and R3A Multiple Housing (Low Density);

- RU6 Small Holdings to RC1 Compact Housing and P1 Park and Open Space;
- R3A Multiple Housing (Low Density) to RC1 Compact Housing and P1 Park and Open Space.
Located adjacent to Asquith Road. (Z04/11) Westside Electoral Area
(*Electoral Areas Only*)

#155/05 KNOWLES/NOVAKOWSKI

THAT Zoning Amendment Bylaw No. 871-87 (application Z04/11) be reconsidered and adopted this 11th day of April 2005.

CARRIED

- c) Zoning Amendment Bylaw No. 871-102 for Sunset Ranch Golf Developments Ltd. (owner/applicant) to amend the zoning from CD-1 (E) Golf Course to CD-1 (B) Multiple Unit Residential (Medium) located adjacent to Camelback Drive and in the vicinity of Anderson Road. (Z05/03) Central Okanagan East Electoral Area (*Electoral Areas and Kelowna Fringe Area*)

#156/05 HANSON/CANNAN

THAT Zoning Amendment Bylaw No. 871-102 (application Z05/03) be reconsidered and adopted this 11th day of April 2005.

CARRIED

7. INSPECTION SERVICES DEPARTMENT

7.1 Building Statistics – March 2005 (*All Directors - Unweighted Vote*)

The question was raised with the continued increase in building permits whether staffing levels are adequate. K. Roth explained that current staff have been able to handle the performance based budget goal to process a single-family dwelling permit within two weeks of application. The Director will continue to monitor staffing requirements and react accordingly.

#157/05 KNOWLES/NOVAKOWSKI

THAT the building statistics for March 2005 where 103 permits were issued for a total construction value of \$14,791,250 be received.

CARRIED

7.2 Official Community Plan Bylaw, Enforcement Policies (*All Directors - Unweighted Vote*)

Regional District of Central Okanagan Ticket Information and Utilization Amendment Bylaw No. 1111, 2005, **1st, 2nd and 3rd readings, and Adoption** (*All Directors - Unweighted Vote*)

This bylaw amendment replaces the previous complaint driven enforcement policy and will allow staff to monitor and react to violations at development sites before irreparable damage is done. Staff will notify UDI of the change in order to communicate this to developers.

The question was raised whether the Regional District has photographic information of the current land characteristics? Staff noted that in 2002 orthophotos of Westbank were completed and last spring JoeRich/Ellison was done. The remainder of the Westside will be completed this year.

#158/05 DINWOODIE/HARRIMAN

THAT the Board authorize staff to enforce the Ellison, Westside and North Westside Official Community Plans provisions in a proactive manner;

AND FURTHER THAT Regional District of Central Okanagan Ticket Information and Utilization Amendment Bylaw No. 1111, 2005 be given first, second and third readings, reconsidered and adopted this 11th day of April 2005.

CARRIED

7.3 Westside Road Construction/Okanagan Bridge Fills – extension of work hours (*All Directors - Unweighted Vote*)

The Board discussed concerns regarding the noise levels from blasting, braking, heavy equipment operation and truck safety with the extension of work hours. It was noted that the City of Kelowna has not authorized work on the Kelowna side of the bridge throughout the night so the extended work hours will only be on the Westside. There is no timeline available for the completion of the project but the intent is to complete the project as soon as possible.

ACTION: Staff to forward the approved resolution to the Kelowna office of the Ministry of Transportation in order to inform their staff of the safety concerns noted.

#159/05 DINWOODIE/KNOWLES

THAT the Regional Board approve Arthon Construction's request to operate from 10:00 p.m. to 7:00 a.m., in addition to the regular construction hours of 7:00 a.m. to 10:00 p.m. provided for in the Regional Noise Bylaw, in order to progress on the Westside Road Highways Project within the time schedules required to complete as much as possible before the heavy tourist traffic season; subject to:

- Reasonable noise levels regarding 'jake' brakes during 10:00 p.m. to 7:00 a.m.
- That staff, equipment and trucks meet full safety requirements.

CARRIED

8. PARKS AND FACILITIES DEPARTMENT

- 8.1 Regulatory Bylaws for the Operation of Regional District of Central Okanagan Parks and Recreation Facilities
- a) Regional District of Central Okanagan Regional Parks Regulation Bylaw No. 1105, 2005, **3rd reading and Adoption** (All Directors - Unweighted Vote)
 - b) Regional District of Central Okanagan Community Parks Regulation Bylaw No. 1106, 2005, **3rd reading and Adoption** (All Directors - Unweighted Vote)
 - c) Regional District of Central Okanagan Recreation Facilities Regulation Bylaw No. 1107, 2005, **3rd reading and Adoption**

Staff noted that minor amendments to the bylaw schedules have been made since first and second readings. As well, a letter was received from the Westbank Lion's Club expressing concern that the fees should not pertain to non-profit organizations doing a fundraising event. Staff noted in the bylaw there is the ability for the Director of Parks to waive fees.

#160/05 DINWOODIE/KNOWLES

THAT the Regional Board hear from Roger Pugh, President of the Westbank Lion's Club regarding the bylaw amendments.

CARRIED

Mr. Pugh expressed the Lion's Clubs concern regarding charging non-profit organizations a fee to use the facilities in a park. The Club has no specific examples of when the park would be used for a fundraiser.

Staff explained:

- There is no current policy direction for waiving of fees and that staff are currently drafting this policy for the Parks Advisory Committee's (PAC) review and comment. This would be done as a policy and not as part of the regulatory bylaw.
- It is being suggested that where a fundraising event is held for the benefit of the Regional District that fees be waived.
- Fees will be charged only for the booking of facilities in the park not for the use of the park.
- The Westbank Lion's Club are to be informed of the date of the PAC meeting so as to be present during the policy discussions.

#161/05 KNOWLES/HARRIMAN

THAT Regional District of Central Okanagan Regional Parks Regulation Bylaw No. 1105, 2005 be amended by inserting Schedule 'C' in place of 'B' in Section 8(3)(4) and then given third reading, reconsidered and adopted this 11th day of April 2005;

AND THAT Regional District of Central Okanagan Community Parks Regulation Bylaw No. 1106, 2005 be amended by inserting Schedule 'B' in place of 'C' in Section 8(3) and then given third reading, reconsidered and adopted this 11th day of April 2005;

AND FURTHER THAT Regional District of Central Okanagan Recreation Facilities Regulation Bylaw No. 1107, 2005 be given third reading, reconsidered and adopted this 11th day of April 2005.

CARRIED

9. NEW BUSINESS

- 9.1 Regional District of Central Okanagan Upper Ellison Fire Capital Financing Service Area Establishment Bylaw No. 1112, 2005, **1st, 2nd and 3rd readings** (All Directors - Unweighted Vote)

#162/05 HANSON/KNOWLES

THAT Regional District of Central Okanagan Upper Ellison Fire Capital Financing Service Area Establishment Bylaw No. 1112, 2005 be given first, second and third readings this 11th day of April 2005.

CARRIED

- 9.2 Regional District of Central Okanagan Upper Ellison Fire Capital Financing Service Area Loan Authorization Bylaw No. 1113, 2005, **1st, 2nd and 3rd readings** (All Directors - Weighted Vote)

#163/05 HANSON/KNOWLES

THAT Regional District of Central Okanagan Upper Ellison Fire Capital Financing Service Area Loan Authorization Bylaw No. 1113, 2005 be given first, second and third readings this 11th day of April 2005.

CARRIED

- 9.3 Proclamation – 'French for the Future Day' April 26, 2005

#164/05 DINWOODIE/SHEPHERD

WHEREAS the Regional District of Central Okanagan recognizes and honours the bilingual nature of Canada, and celebrates the contributions our French-speaking fellow citizens have made to the creation and evolution of this community since the 1850s;

AND WHEREAS the students of the Regional District of Central Okanagan have had the opportunity to be educated in the French Immersion and francophone programs for over 25 years;

AND WHEREAS, the students are proud of their contributions to our Region and our Country;

AND WHEREAS, the Ecole secondaire de Kelowna Secondary School will host the second national conference of **Le français pour l'avenir/French for the Future**, which will provide Francophone and French Immersion students with an opportunity to celebrate and share their achievements,

NOW THEREFORE BE IT RESOLVED The Regional Board, DO HEREBY PROCLAIM Tuesday, April 26th, 2005, as “**FRENCH FOR THE FUTURE DAY**” in the Regional District of Central Okanagan.

CARRIED

10. OTHER BUSINESS

10.1 Verbal Reports Committee Chairs

a) Parks and Recreation (PAC)

The next meeting of the PAC is scheduled for May 26th.

b) Transportation

The April 14th Transportation Committee has been cancelled due to lack of agenda items. It is proposed that the UBC-Okanagan referendum for the U-Pass will be held in September.

c) Planning and Environment

The next meeting of the Planning & Environment Committee is scheduled for April 13th.

d) Engineering

Director Dinwoodie will continue lobby efforts for the Westside Sewer Treatment Plant.

e) Air Quality

The next meeting of the Air Quality Committee is scheduled for April 20th.

f) Governance and Services

No report

g) Westside Issues

In follow-up to the April 6, 2005 Westside Issues Committee the following recommendations are presented to the Regional Board for approval.

i) Westside Grants in aid

Westside Youth Soccer Association

#165/05 NOVAKOWSKI/KNOWLES

THAT a Westside Electoral Area grant in aid in the amount of \$500 be allocated to the Westside Youth Soccer Association to host a tournament May 21-22, 2005.

CARRIED

Kinsmen Club of Westbank

It is believed the rental hall fees will be approximately \$300. Staff were requested to note the cost in the performance budget measurables.

#166/05 NOVAKOWSKI/DINWOODIE

THAT the Mt. Boucherie Hall Rental Fee be waived for the Kinsmen Club to hold a fundraiser for the Cystic Fibrosis Society on June 4, 2005.

CARRIED

ii) Gellatly Road Improvements

Several developments are being discussed for the Gellatly Road area, which, if implemented, would place a lot of stress on the traffic, flows in the area. Concern was further accentuated by the fact that Gellatly was barely adequate without the further development.

#167/05 NOVAKOWSKI/DINWOODIE

THAT an estimate of road improvements for Gellatly Road be obtained by the Engineering Department in conjunction with the Ministry of Transportation and Highways, along with suggestions for revenue sources to accomplish the road improvements.

CARRIED

10.2 Director Items

a) Sterile Insect Release Program

Director Day provided an update on the \$1mil in extra funding the Province has committed to the SIR program for 2005. As well, it is expected the Federal government may provide funds for the program once the Dendy report is submitted. Director Day will continue to update the Board.

b) Funding For Western Pine Beetle

Director Shepherd noted that the Federal/Provincial funding program to eradicate the mountain pine beetle does not include funding for western pine beetle or other species. Only programs for the mountain pine beetle qualify for funding assistance.

#168/05 **SHEPHERD/DINWOODIE**

THAT a letter be sent to the Federal/Province governments, and copied to UBCM and FCM, requesting that funding for programs to eradicate the mountain pine beetle include the western pine beetle and other species.

CARRIED

c) Highway Sign – Peachland

Director Harriman noted the Ministry of Transportation has agreed to remove the Okanagan Similkameen Welcomes You sign at Peachland and replace it with two new Okanagan Wine Country Welcomes You sign. Director Harriman thanked the Board for their letters of support on this issue.

11. ADJOURN IN CAMERA

#169/05 **HEIN/HARRIMAN**

THAT pursuant to Section 242.2 of the Local Government Act, the Board adjourn and convene to an 'In-Camera' session to discuss a personnel and legal issue

CARRIED

There being no further business the meeting was adjourned at 8:38 p.m.

CERTIFIED TO BE TRUE AND CORRECT

R. Hobson (Chair)

W. B. d'Easum (Chief Administrative Officer)