

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held in the Woodhaven Board Room, Regional District Offices on Monday, June 7, 2004

Directors: R. Cannan (City of Kelowna)
C. Day (City of Kelowna)
A. Dinwoodie (Westside Elect. Area)
W. Gray (City of Kelowna)
G. Lees, alternate for P. Hanson (Ellison/Joe Rich Elect. Area)
B. Harriman (District of Peachland)
R. Hobson (City of Kelowna)
R. Hein (District of Lake Country)
D. Knowles (Westside Elect. Area)
L. Novakowski (Westside Elect. Area)
S. Shepherd (City of Kelowna)

Staff: W. d'Easum, Chief Administrative Officer
K. Arcuri, Director of Planning Services
H. Hettinga, Director of Engineering Services
K. Roth, Director of Inspection Services
L. Lindsay (recording secretary)

R. Hobson, Chair brought the meeting to order at 8:00 p.m. following a Public Hearing.

1. MINUTES

1.1 Regular Board Meeting – May 17, 2004

#216/04 DAY/NOVAKOWSKI

THAT the Regular Board Meeting minutes of May 17, 2004 be adopted as amended:

- spelling correction in Item 2.1 under Delegation, by changing the word “addition” to “addiction”.

CARRIED

2. DELEGATION

2.1 Mike Bradshaw, Director of Communications and Government Affairs – Aquila ***WITHDRAWN FROM THE AGENDA***

Mike Bradshaw contacted staff early in the day and requested that the delegation be rescheduled for a future meeting.

3. CORRESPONDENCE

3.1 The Honourable Geoff Plant, Attorney General re: Civil Liability Law

#217/04 DINWOODIE/CANNAN

THAT the May 20, 2004 letter from The Honourable Geoff Plant, Attorney General regarding Civil Liability Law be received.

CARRIED

3.2 The Honourable George Abbott, Ministry of Sustainable Resource Management re: Process for Free Crown Grants and Nominal Rent Tenures

#218/04 DINWOODIE/NOVAKOWSKI

THAT the May 18, 2004 letter from The Honourable George Abbott, Ministry of Sustainable Resource Management regarding Process for Free Crown Grants and Nominal Rent Tenures be received;

AND FURTHER THAT staff identify opportunities for the Regional District in this regard.

CARRIED

3.3 Dan Ashton, Chair – Regional District of Okanagan-Similkameen re: Okanagan-Kootenay Sterile Insect Release Program

#219/04 HEIN/CANNAN

THAT the May 26, 2004 letter from Dan Ashton, Chair – Regional District of Okanagan-Similkameen regarding the Okanagan-Kootenay Sterile Insect Release Program be received;

AND FURTHER THAT a letter be forwarded indicating that at this time the Regional Board is taking no position concerning support for the program after year 2005 pending receipt of further information on the future of the program.

CARRIED

3.4 The Honourable Murray Coell, Ministry of Community, Aboriginal and Women's Services re: Phase 2 Governance Study for the Westside

Director Dinwoodie updated the Board as follows:

- the three Westside Directors met with the Phase I Governance Committee for an update;
- two of the six people elected to the Phase I Committee have chosen not to continue on;

- the Committee has given direction to use the next highest vote counts from the election results for Phase I to replace the two who have resigned;
- three appointed positions will be looked after;
- first meeting of the Phase II Committee will be on July 15 at the Comfort Inn at 7:00 p.m.
- the Committee will be asking the City of Kelowna to prepare to participate at the July 15th meeting.

It was noted that the Kelowna City Council has not yet developed its position on the matter.

#220/04 DINWOODIE/KNOWLES

THAT the May 20, 2004 letter from The Honourable Murray Coell, Ministry of Community, Aboriginal and Women's Services regarding the Phase 2 Governance Study for the Westside be received.

CARRIED

- 3.5 Sandra Sauer, Association of BC Forest Professionals re: Apply to be named the 2005 Forest Capital of British Columbia

#221/04 SHEPHERD/KNOWLES

THAT the May 7, 2004 letter from Sandra Sauer, Association of BC Forest Professionals regarding applying to be named the 2005 Forest Capital of British Columbia be received.

CARRIED

- 3.6 Mayor Derek Corrigan, City of Burnaby re: Privacy of the Medical Services Plan and PharmaCare personal information

#222/04 HARRIMAN/SHEPHERD

THAT the May 11, 2004 letter from Mayor Derek Corrigan, City of Burnaby, regarding the Privacy of the Medical Services Plan and PharmaCare be received;

AND FURTHER THAT a letter be sent to the Province in support of the position stated by the City of Burnaby – "That the Provincial Government be requested to abandon the execution of a contract with Maximus Inc. until certainty over the privacy of the Medical Services Plan and PharmaCare personal information is obtained".

CARRIED

4. UNFINISHED BUSINESS

No Board action required/requested

5. FINANCE DEPARTMENT

No Board action required/requested

6. PLANNING DEPARTMENT

6.1 Correspondence (Unweighted Vote)

- a) Report regarding the Lower Glenrosa Neighborhood Plan Preparation. (*All Directors*)

Discussion:

- Planning Department's role will be to review the plan as it's prepared to ensure that it meets the Board's policies as reflected in the Official Community Plan;
- The Terms of Reference for the plan have been set up to ensure that the public process unfolds in accordance with the OCP and Board policies.

#223/04 NOVAKOWSKI/DINWOODIE:

THAT the report regarding the Lower Glenrosa Neighborhood Plan preparation be received.

CARRIED

- b) Report regarding Land and Water B.C. Inc. Referral Application to allow the direct sale of a 14 ha parcel of Crown Land for Reimund Schoenherr located adjacent to June Springs Road. (CL-04-08) Ellison / Joe Rich Electoral Area (*All Directors*)

#224/04 LEES/DINWOODIE

THAT application CL-04-08 for Reimund Schoenherr be supported by the Regional Board subject to:

- All existing access roads are registered as right-of-ways prior to the sale of the subject Crown Land parcel;
- Land and Water requesting input from the Ministry of Transportation, SEKID, and BC Parks prior to sale to ensure that future access road locations are not precluded;

AND FURTHER THAT the Planning Services Department Report dated May 28th, 2004 be forwarded to Land and Water B.C. Inc. for their information.

CARRIED

- c) Report regarding Land and Water B.C. Inc. Referral Application to allow the removal of sand and gravel from 3 Borrow Pits for Lakeview Irrigation District located in the vicinity of the Big Horn Dam. (CL-04-09) Westside Electoral Area (*All Directors*)

#225/04 DINWOODIE/NOVAKOWSKI

THAT application CL-04-09 for Lakeview Irrigation District be supported by the Regional Board subject to all brush and scrub from the borrow pit sites being disposed of by means other than burning;

AND FURTHER THAT the Planning Services Department Report dated May 28th, 2004 be forwarded to Land and Water B.C. Inc. for their information.

CARRIED

6.2 Development Variance Permits (Unweighted Vote)

- a) Application for a Development Variance Permit for Green Bay Landing Inc. (owner) and D.E. Pilling & Associates (agent) located adjacent to Green Bay Road. (VP-04-06) Westside Electoral Area (*Electoral Areas Only*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the variance.

Dale Pilling addressed the Board on behalf of the owner/applicant, Green Bay Landing Inc. Mr. Pilling expressed the view that it is a waste to require curb, gutter and sidewalk when the owner has no idea what a future development may look like. In his view, the works would later have to be torn out and redone to accommodate whatever development of the mobile home park takes place in future.

Board questioned staff regarding:

- setting up a local service area and asking the applicant to contribute to Green Bay works;
- two titles on the properties may result in having two different owners;
- staff concern is that if something is to happen in the near future (within 5 years), a letter of credit could be requested, however at this time there's no intent for further development.

Owner of the property, Ted Wenner displayed photos of existing properties in the mobile home park showing that if curb, gutter & sidewalk are installed now:

- trees along the street will have to come down;
- the work will destroy frontage on the mobile home lots and landscaping in some cases, some of which is encroaching on public property.

Mr. Wenner noted that the canal has been rebuilt, a new bridge is to be installed in the mobile home park and he is working to beautify the property. When asked, he confirmed that the park will be developed in future.

Bob Carbery, manager of the mobile home park, indicated that safety is not an issue. Some residents in the park have lived there for 26 years but the residents know that they will have to relocate when redevelopment occurs. He sees no reason to disturb the residents at this time and suggests waiting until the time of redevelopment.

In response to a question, H. Hettinga indicated that there will be an opportunity at a later date to require installation of the works in front of the property currently being developed.

Concern was expressed regarding setting a dangerous precedent by giving a variance where there is encroachment on public lands. There are many areas on the Westside where there is encroachment. The variance is only to defer the installation of the works that will be required to take place at a future date when redevelopment of the mobile home park takes place.

#226/04 DINWOODIE/NOVAKOWSKI

THAT the Regional Board approve the Development Variance Permit for Green Bay Landing Inc. (owner) application VP-04-06 to defer the required installation of curb and gutter, storm drain, sidewalks, and street lighting adjacent to Green Bay Road for proposed Lot B of a one-lot plan of subdivision, as per Schedule C.3 of Subdivision and Development Servicing Bylaw No. 704, until a later phase of development.

CARRIED

- b) Application for a Development Variance Permit for Muriel Thomas (owner) and Kent Thomas (agent) located adjacent to Kildare Way. (VP-04-08) Westside Electoral Area (*Electoral Areas and Kelowna Fringe Area*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the variance.

The question was raised about a recommendation by the North Westside APC that the Board adopt a policy of requiring a surveyor to survey when forms are ready to be poured. Kelly Roth noted that the cost would be prohibitive to place this requirement on property owners. Mr. Roth will advise the APC about his findings.

#227/04 KNOWLES/CANNAN

THAT the Regional Board approve Development Variance Permit application VP-04-08 for Muriel Thomas (owner) located adjacent to Kildare Way to vary Section 6.5.4 of Zoning Bylaw No. 871 by reducing the minimum front yard setback requirement in the RU5 zone from 6.0 metres (19.7 ft) to 5.7 metres (18.7 ft), in order to permit the siting of a garage/workshop.

CARRIED

- c) Application for a Development Variance Permit for James and Ginny Strachan (owners) and Graham Stonebridge (agent) located adjacent to Lakeshore Road. (VP-04-09) Ellison / Joe Rich Electoral Area (*Electoral Areas and the Kelowna Fringe Area*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the variance.

Graham Stonebridge spoke on behalf of the applicant and stated that drilling and blasting already has been carried out for siting of the three buildings. Geotechnical and hydrological testing has been done. To re-site the proposed building would require further drilling and blasting. Mr. Stonebridge noted that the owner, Mr. Strachan was influenced by Frank Lloyd Wright's architectural masterpiece, Falling Water, built in the 1920's. Mr. Strachan is hoping to achieve the same goal of integration of living space and nature. He believes that the aesthetic reasons for siting should not be dismissed. The property is only visible from Okanagan Lake and is not obtrusive to any neighbours. The Regional District's concern about flooding liability is recognized. The client is willing to put a covenant on the property releasing the Regional District from liability.

Bruce Wilson has been working with Mr. Strachan on the project since 1996. Testing has been done on the creek and he is confident that the place where the structures are situated on the property is high enough on bedrock to not be at risk from floodplain concerns. The environmental attributes are at the far end of Mr. Strachan's property and that is where he has chosen to place the structures, at substantial personal cost. Amy Johnston, designer for the project, stated that it is not possible to move the structure slightly toward the other structure.

The Board discussed the criteria for the 15 metre setback which is a provincial standard adopted into the Regional District's bylaw.

#228/04

LEES/DINWOODIE

THAT the Regional Board approve Development Variance Permit for James and Ginny Strachan (owners) located adjacent to Lakeshore Road application VP-04-09 to vary Section 3.28.3(c) of Zoning Bylaw No. 871 by reducing the minimum setback requirement from a watercourse from 15.0 metres (49.2 ft) to 2.0 metres (6.5 ft), in order to permit the proposed siting of an accessory home, as per the site plan prepared by Amy Johnston, dated March 22, 2004.

CARRIED

6.3 Bylaws: (First Reading) (Unweighted Vote)

- a) Zoning Amendment Bylaw No. 871-78 for James and Ginny Strachan (owners) and Amy Johnston (agent) located adjacent to Lakeshore Road. (Z04/02) Ellison / Joe Rich Electoral Area (*Electoral Areas and the Kelowna Fringe Area*)

#229/04 DINWOODIE/CANNAN

THAT Zoning Amendment Bylaw No. 871-78 for James and Ginny Strachan (owners) application Z04/02 be given first reading this 7th day of June 2004.

THAT the application be scheduled for a Public Hearing;

AND FURTHER THAT consideration of fourth and final readings be withheld pending registration of a Section 219 wildfire maintenance covenant on title.

CARRIED

- b) Official Community Plan Amendment Bylaw No. 686-37 for Catana Developments Ltd. (owner) and D.E. Pilling & Associates (agent) to amend the Westbank Official Community Plan by Deleting from Schedule 'D' (Neighbourhoods and Phasing Map), Phase 1 and 2 of the proposed development located adjacent to Shannon Lake Road. (686-37) Westside Electoral Area (*All Directors*)

#230/04 DINWOODIE/NOVAKOWSKI

THAT Official Community Plan Amendment Bylaw No. 686-37 for Catana Developments Ltd. (owner) be given first reading this 7th day of June 2004.

AND THAT in accordance with the Planning and Environment Committee recommendation of May 12, 2004, the applicant has agreed to participate in the Shannon Lake West Neighborhood planning process;

AND FURTHER THAT the application be scheduled for a Public Hearing.

CARRIED

6.4 Bylaws: (Second and Third Readings) (Unweighted Vote)

- a) Joe Rich Rural Land Use Amendment Bylaw No. 730-11 for Wilfried Rometsch / KMCS Ventures Ltd. (owners) and Keith Funk (agent) to replace the Rural Tourist Commercial (RTC) designation with the Rural Tourist Commercial (Eight Mile Ranch) designation located adjacent to Highway 33. (RLUB-02-02) Ellison / Joe Rich Electoral Area (*Electoral Areas and Kelowna Fringe Area*)

#231/04 LEES/DINWOODIE

THAT Joe Rich Rural Land Use Bylaw Amendment No. 730-11 for Wilfried Rometsch/KMCS Ventures Ltd. (owners) located adjacent to Highway 33 (application RLUB-02-02) be given second and third readings this 7th day of June 2004;

AND THAT the Regional Board formally respond to Black Mountain Irrigation District via Mr. Gary Benson advising that the Regional District will not incur any liability for damages to their waterworks;

AND FURTHER THAT consideration of fourth and final readings be withheld pending receipt of the following:

- Registration of a Section 219 covenant restricting the development to the site plan submitted on both parcels, and to incorporate all recommendations contained in the December 5, 2003 geotechnical analysis from EBA Engineering, including a 20 metre building setback from top of bank and continued monitoring during the development phase of the project;
- Resolution of the walkway/covenant issues identified by the Parks Department in their response of July 2, 2002;
- Approval from the Ministry of Transportation regarding Joe Rich Rural Land Use Bylaw Amendment No. 730-11;
- Approval of the sewage disposal system from Interior Health and/or the Ministry of Water, Land and Air Protection.

CARRIED

6.5 Bylaws: (Reconsideration and Adoption) (Unweighted Vote)

- a) i) Official Community Plan Amendment Bylaw No. 672-5 for 435133 B.C. Ltd. (owner) and Rick Bruschinsky (agent) to amend the Lakeview Official Community Plan designation from Recreation and Conservation to Residential-Low Density and to Residential-Multifamily (Low to Medium Density) located adjacent to Campbell Road and Lucinde Road. Westside Electoral Area (*All Directors*)

#232/04 NOVAKOWSKI/DINWOODIE

THAT Official Community Plan Amendment Bylaw No. 672-5 be reconsidered and adopted this 7th day of June 2004.

CARRIED

- ii) Zoning Amendment Bylaw No. 871-6 for the above to amend the zoning from P2 Administration, Service and Assembly to RU2 Rural 2, R3A Multiple Housing (Low Density) & R1 Single Detached Housing; and from RU2 Rural 2 to R3A Multiple Housing (Low Density) & R1 Single Detached Housing. (Z00/7) (*Electoral Areas and Kelowna Fringe Area*)

#233/04 KNOWLES/NOVAKOWSKI

THAT Zoning Amendment Bylaw No. 871-6 be reconsidered and adopted this 7th day of June 2004.

CARRIED

7. INSPECTION SERVICES DEPARTMENT

7.1 Building Statistics – May 2004 (*All Directors - Unweighted Vote*)

#234/04 HEIN/HARRIMAN

THAT the building statistics for May 2004 noting that 93 permits were issued for a total construction value of \$5,372,800 be received.

CARRIED

7.2 Building Violation – Old Legal Lot A, Plan E13740, New Legal Lot 7, Plan KAP45498, District Lot 506, 12300 Highway 33 (Ellison/Joe Rich Electoral Area) Notice to be placed on Title – Owner: Hyatt (*All Directors - Unweighted Vote*)

#235/04 LEES/NOVAKOWSKI

THAT the Regional District Board direct that a Notice be filed on the title of Lot 7, Plan KAP45498, O.D.Y.D., pursuant to Section 700(3) of the Local Government Act, and pursuant to that section of the Local Government Act, further information regarding the Notice be limited to the fact that:

- There are two building permits, one for a detached garage, built under authority of Building Permit #0622/03 and the other for an addition to an existing accessory building, built under authority of Building Permit #0623/03, both permits have not been finalized, which is a violation of Regional District of Central Okanagan Building Bylaw #835.

CARRIED

7.3 Building Violation – NE 1/4, SEC. TP.24, 5225 Upper Booth Road (Ellison/Joe Rich Electoral Area) Notice to be placed on Title – Owner: Birchard (*All Directors - Unweighted Vote*)

#236/04 LEES/KNOWLES

THAT the Regional District Board direct that a Notice be filed on the title of NE1/4, SEC. 18, TP. 24, O.D.Y.D., pursuant to Section 700(3) of the Local Government Act, and pursuant to that section of the Local Government Act, further information regarding the Notice be limited to the fact that:

- The building permit for the subject dwelling, built under authority of Building Permit #8218/00, has not been finalized, which is a violation of Regional District of Central Okanagan Building Bylaw #835. The permit cannot be closed due to several items noted on the June 13, 2002 inspection report.

CARRIED

8. PARKS AND FACILITIES DEPARTMENT

No Board action required/requested

9. ENGINEERING DEPARTMENT

9.1 Regional Rescue Truck Stationed at Joe Rich Fire Department (*All Directors - Unweighted Vote*)

#237/04 HEIN/SHEPHERD

THAT the regional rescue truck #51 be re-equipped by Regional Rescue as a regional bush truck and provided to the Joe Rich Volunteer Fire Department until the end of the 2004 forest fire season;

AND FURTHER THAT this truck, after it has been returned, be placed at a central location as a back-up bush truck for any departments use.

CARRIED

9.2 Appointment of Local Assistant to the Fire Commissioner for the Joe Rich Area (*All Directors - Unweighted Vote*)

#238/04 NOVAKOWSKI/KNOWLES

THAT the Regional Board nominate Fire Chief, Curtis Nyuli, for the position of Local Assistant to the Fire Commissioner for the Joe Rich Fire Protection District;

AND FURTHER THAT a letter be forwarded to Bryan Collier, Acting Regional Fire Commissioner, confirming the Regional Board's nomination.

CARRIED

9.3 Connection Requirements – Casa Loma/Lakeview (*All Directors - Unweighted Vote*)

#239/04 SHEPHERD/KNOWLES

THAT the Regional Board adopt the following as policy:

This policy shall apply to all properties located within the boundaries shown on the attached plan. All owners shall be required to connect their properties to the Westside Regional Sewer System in accordance with the following:

- a connection order will be sent to all owners informing them that they will be required to connect to the Westside Regional Sewer System within one (1) year from the date of Substantial Performance;
- after six months from the date of Substantial Performance, a second letter will be sent to all owners who have not yet connected reminding them of the connection requirement;

- after the expiry of the one (1) year deadline, staff will submit a report to the Regional Board detailing progress of the connection order;
- subject to Regional Board approval:
 - a third letter will be sent to those owners who have not complied with the connection order, advising them that if they do not connect within thirty days the Regional District will begin imposing fines until they do connect;
 - sixty days after the third letter is sent, the Inspection Services Department will enforce the RDCO Ticket Information Utilization Bylaw by fining any owners who have not complied with the connection order.

CARRIED

9.4 Glenrosa Sewer Servicing Strategy (*All Directors - Unweighted Vote*)

#240/04 NOVAKOWSKI/DINWOODIE

THAT the Regional Board adopt the Glenrosa Sewer Servicing Strategy as policy for servicing the Glenrosa area;

AND FURTHER THAT the Engineering Services Department proceed with implementation of the Glenrosa Servicing Strategy.

CARRIED

9.5 Regional District of Central Okanagan Subdivision and Development Servicing Amendment Bylaw No. 1064, 2004, **1st, 2nd and 3^d readings, and Adoption** (*All Directors - Unweighted Vote*)

#241/04 HEIN/SHEPHERD

THAT Regional District of Central Okanagan Subdivision and Development Servicing Amendment Bylaw No. 1064, 2004 be given first, second and third readings, reconsidered and adopted this 7th day of June 2004.

CARRIED

9.6 Regional District of Central Okanagan Fire Prevention Services Establishment Bylaw No. 1065, 2004, **1st, 2nd and 3rd readings** (*All Directors - Unweighted Vote*)

#242/04 NOVAKOWSKI/KNOWLES

THAT Regional District of Central Okanagan Fire Prevention Services Establishment Bylaw No. 1065, 2004 be given first, second and third readings this 7th day of June 2004.

CARRIED

- 9.7 Regional District of Central Okanagan Fire Prevention and Regulations Bylaw No. 1066, 2004, **1st, 2nd and 3rd readings** (All Directors - Unweighted Vote)

#243/04 NOVAKOWSKI/KNOWLES

THAT Regional District of Central Okanagan Fire Prevention and Regulations Bylaw No. 1066, 2004 be given first, second and third readings this 7th day of June 2004.

CARRIED

- 9.8 Regional District of Central Okanagan Fire Department Operative Amendment Bylaw No. 1067, 2004, **1st, 2nd and 3rd readings** (All Directors - Unweighted Vote)

#244/04 KNOWLES/DAY

THAT Regional District of Central Okanagan Fire Department Operative Amendment Bylaw No. 1067, 2004 be given first, second and third readings this 7th day of June 2004.

CARRIED

10. NEW BUSINESS

- 10.1 UBCM – Resolutions Deadline

#245/04 HARRIMAN/DINWOODIE

THAT the notice from the Union of British Columbia Municipalities advising that June 30th, 2004 is the deadline for submitting resolutions for consideration at the 2004 UBCM Conference be received.

CARRIED

- 10.2 Future Board meeting

The Administrator asked the Board's wishes with regard to possibly cancelling one Board meeting during the summer months. The Board members agreed at this time to continue with the summer schedule of meetings as they are currently scheduled.

11. OTHER BUSINESS

- 11.1 Verbal Reports Committee Chairs

- a) Parks and Recreation

Director Shepherd reported as follows:

- Thanks to staff who organized the Parks tour on June 2nd, 2004 and to the Directors who attended;
- Bertram Creek Regional Park was recently reopened;
- A new park, Robert Lake Regional Park, was officially opened last week;
- The next Parks Advisory Committee meeting takes place at 8:30 a.m. on June 10th, 2004.
- Special meeting of the PAC is scheduled for June 16 at 1:30 p.m. to discuss the Mount Boucherie Complex.

b) Transportation

Chair Hobson reported as follows:

- Transit Committee meeting with lunch at noon on Wed., June 9^h, at City of Kelowna Library meeting room to discuss hybrid buses, then a workshop from 1:00 p.m – 3:30 p.m., respond if attending.

c) Planning and Environment

Director Dinwoodie reported as follows:

- There is a report in the directors' mailboxes regarding the Westside OCP process.

d) Engineering

Director Novakoski reported as follows:

- The Engineering Committee's work just has been dealt with at this Board meeting.

e) Air Quality

Director Shepherd reported as follows:

- Next meeting is June 30th at 8:30 a.m.
- An update of their projects during the last year has been prepared and will be circulated to Board members.

f) Governance and Services

Chair Hobson reported as follows:

- Nothing to report other than the regular meeting schedule continues.

g) Westside Issues

Director Dinwoodie reported as follows:

- The Committee recognizes the substantial work of the Four Pillars Society, however there are no grant-in-aid monies for this budget year. A letter will be sent inviting them to apply for grant-in-aid funding for 2005.

#246/04 DINWOODIE/NOVAKOWSKI

THAT grants-in-aid recommended by the Westside Issues Committee be awarded as follows:

- \$7000 Westside Health Network Society
- \$350 HeBrews Coffee House Charity Golf Tournament
- \$2000 UBCM City of Kelowna
- \$350 Taneda Karate Dojos for Tournament in Australia

CARRIED

11.2 Director Items

- i) Reduced DCC's for non-profit organizations sponsoring affordable housing

#247/04 NOVAKOWSKI/DINWOODIE

THAT staff examine how the Regional District can facilitate a reduction in Development Cost Charges for affordable housing sponsored by non-profit organizations.

CARRIED

- ii) Dirt Bike Noise Problems – Bear Creek

ACTION: Staff were asked for a progress report about the dirt bike noise issue at Bear Creek. Staff will hold off issuing tickets until a full report is received by the Board.

- iii) Casa Loma workshop for lakeshore access.

Chair Hobson advised that this topic is on the Parks Advisory Committee agenda for next week.

- iv) Suspected SARS case at KGH

Concern was expressed about a recent newspaper article that indicated Kelowna General Hospital was unprepared for a recent suspected case of SARS that showed up in a hospital patient.

#248/04 HARRIMAN/SHEPHERD

THAT a letter be sent to Interior Health Authority requesting clarification of the facts printed in a recent newspaper article alleging that the hospital was unprepared to deal with a suspected case of SARS.

CARRIED

v) Briefings to the Regional Board

Chair Hobson noted there is at times a requirement for briefings of the Board by staff on various issues. It was suggested that briefings be periodic and informal, possibly before other planned committee meetings.

ACTION: The Administrator to work the details of the Board briefings based on comments received.

12. ADJOURN IN CAMERA

#249/04 KNOWLES/NOVAKOWSKI

THAT pursuant to Section 242.2 of the Local Government Act, the Board adjourn and convene to an 'In-Camera' session to discuss legal and personnel issues.

CARRIED

There being no further business the meeting was adjourned at 10:45 p.m.

CERTIFIED TO BE TRUE AND CORRECT

R. Hobson (Chair)

W. B. d'Easum (Chief Administrative Officer)