

**Minutes of the *REGULAR MEETING* of the Regional District of Central Okanagan held in the Woodhaven Board Room, Regional District Offices on Monday, January 12, 2004**

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Directors R. Cannan (City of Kelowna)  
C. Day (City of Kelowna)  
P. Wannop, alternate for A. Dinwoodie (Westside Elect. Area)  
B. Given, alternate for W. Gray (City of Kelowna)  
P. Hanson (Ellison/Joe Rich Elect. Area)  
B. Harriman (District of Peachland)  
R. Hobson (City of Kelowna)  
R. Hein (District of Lake Country)  
D. Knowles (Westside Elect. Area)  
L. Novakowski (Westside Elect. Area)  
S. Shepherd (City of Kelowna)

Staff W. d'Easum, Chief Administrative Officer  
K. Arcuri, Director of Planning Services  
J. Johnson, Manager of Current Planning  
H. Hettinga, Director of Engineering Services  
M. Kopp, Assistant Director Parks & Recreation Services  
H. Reay, Director of Financial Services  
K. Roth, Director of Inspection Services  
B. Vos, Director of Parks & Recreation Services  
M. Drouin, Administrative Assistant (recording secretary)

Robert Hobson, Chair brought the meeting to order at 7:35 p.m.

**1. MINUTES**

- 1.1 Public Hearing Meeting – December 1, 2003
- 1.2 Public Hearing Meeting – December 8, 2003
- 1.3 Amend Regular Board Meeting of December 8, 2003
- 1.4 Special Board Meeting – December 17, 2003

**#01/04 SHEPHERD/GIVEN**

THAT the Public Hearing meeting minutes of December 1 and December 8, 2003 be received;

AND THAT resolution #507/03 from the regular board meeting minutes of December 8, 2003 be amended to include the regional grant in aid to the Fraser Basin Council of \$1,410 and the Kelowna Museum regional grant in aid be amended to read \$23,491;

AND FURTHER THAT the special board meeting minutes of December 17, 2003 be adopted as circulated.

CARRIED

**2. DELEGATION**

- 2.1 George Ivany, Chair, and Katy Bindon, President of Okanagan University College re: Future direction and development of OUC

George Ivany updated the Board on the direction and development of OUC. OUC's vision regarding university status was reviewed, ie: inclusion in the University Act as a comprehensive institution offering a full array of programs throughout the region, with a defined research mandate. A business plan is currently being drafted and will be finalized by March.

The Board questioned why OUC has not been given university status and reconfirmed its support for a full status university in the southern interior. The Board was asked to communicate its support to the Province and Okanagan MLAs.

**#02/04 SHEPHERD/NOVAKOWSKI**

THAT the Regional Board communicate its support for a full status university in the southern interior.

CARRIED

**3. CORRESPONDENCE**

- 3.1 Nancy MacLeod, Community Relations Manager, BC Hydro re: Revenue Requirement Application

**#03/04 HARRIMAN/WANNOP**

THAT the December 14, 2003 letter from Nancy MacLeod, Community Relations Manager, BC Hydro re: Revenue Requirement Application be received.

CARRIED

- 3.2 Barry Gagnon, CAO – Regional District of North Okanagan re: Community Salvage Licence

The Minister of Forests has announced that alternative delivery options will be necessary to continue the existing small scale salvage program after March 2004. The Regional District of North Okanagan and the Ministry have agreed in principle to transfer the administration of this program to the Regional District. An application is being prepared for a Community Salvage Licence to facilitate the transfer and support is being sought for the initiative.

**#04/04**      HEIN/HANSON

THAT the December 18, 2003 letter from Barry Gagnon, CAO-Regional District of North Okanagan re: Community Salvage Licence be received;

AND FURTHER THAT a letter of support to transfer the administration of this program to the Regional District of North Okanagan be forwarded to the Ministry of Forests.

CARRIED

- 3.3      Ron Cannan, President – Okanagan Mainline Municipal Association (OMMA) re: 2004 Convention, 2006 Convention, 2004/05 Executive nominations

Director Cannan highlighted that the 2004 OMMA Convention will be held in Kamloops May 5-7. Resolutions to the meeting are required to be submitted no later than March 5. At this time the Regional Board does not have any resolutions to submit. Proposals to host the 2005 OMMA Convention are also requested by March 5.

**#05/04**      CANNAN/SHEPHERD

THAT the December 18, 2003 letter from Ron Cannan, President – Okanagan Mainline Municipal Association (OMMA) re: 2004 Convention, 2005 Convention, 2004/05 Executive nominations be received.

CARRIED

**4.      UNFINISHED BUSINESS**

4.1 Regional District of Central Okanagan Brent Road Fire Protection

- a) Regional District of Central Okanagan Brent Road Fire Protection Service Area Establishment Bylaw, No. 1044 **Adoption** (All Directors - Unweighted Vote) **WITHDRAWN FROM THE AGENDA**
- b) Regional District of Central Okanagan Brent Road Fire Protection Service Area Loan Authorization Bylaw No. 1045, **Adoption** (All Directors - Weighted Vote) **WITHDRAWN FROM THE AGENDA**

**5.      FINANCE DEPARTMENT**

5.1      Westside Transit Service Expansion (All Directors - Weighted Vote)

The Regional Transportation Committee recommended at its November 20, 2003 meeting to re-establish service to pre-cut levels. The total cost to the Regional Transit Service is \$282,044. The Regional District's share will be 30% or \$84,613. It was noted, as well that a consultant has been hired to complete a full transit system review early this year.

**#06/04**      NOVAKOWSKI/KNOWLES

WHEREAS the Regional District of Central Okanagan wishes to provide additional transit service to improve schedule maintenance and reliability, and their share of the cost of such service (\$23,504 in 2003/04 and \$84,613 on an annual basis) will be funded 100% by the Regional District of Central Okanagan;

AND WHEREAS the Regional District of Central Okanagan shall contribute 53.31%, or any greater percentage the municipality agrees to contribute of the amounts required to defray the classes of expenditure prescribed in section 8 of British Columbia Transit Regulation, B.C. Reg. 30/91 in the annual operating agreement for that service;

THEREFORE BE IT RESOLVED that the Regional District of Central Okanagan requests an amendment to section 7 of British Columbia Transit Regulation, B.C. Reg. 30/91.

CARRIED

**6.      PLANNING DEPARTMENT**

**6.1 Development Permits (Unweighted Vote)**

- a) Application for a Development Permit for Dunfield Holdings Inc. (owner) and CTQ Consultants Ltd. (agent) located adjacent to the Glenrosa Road interchange on Highway 97 South. (DP-03-17) Westside Electoral Area (*Electoral Area and Peachland Fringe Area*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the permit. There was none.

**#07/04**      WANNOP/NOVAKOWSKI

THAT Development Permit Application DP-03-17 for Dunfield Holdings Inc. (owner) located adjacent to the Glenrosa Road interchange on Highway 97 South be approved subject to the following condition:

- The Regional District receives a letter of credit or bank draft in the amount of \$3,000.00 in order to ensure completion of the regrading and revegetation of a 138 square metre strip adjacent to Highway 97 with natural species within one year of the issuance of the Development Permit. This amount is refundable upon completion of the landscaping to the satisfaction of Regional District staff.

CARRIED

- b) Application for a Development Permit for 1026562 Alberta Ltd. (owner) and Garry Tomporowski (agent) located adjacent to Olympus Way, Horizon Drive and Westlake Road. (DP-03-19) Westside Electoral Area (*Electoral Area and Kelowna Fringe Area*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the permit. There was none.

**#08/04**      NOVAKOWSKI/SHEPHERD

THAT Development Permit for 1026562 Alberta Ltd. (owner) located adjacent to Olympus Way, Horizon Drive and Westlake Road (application DP-03-19) be approved subject to the following conditions:

- Receipt of a revised landscape plan showing fencing detail and demonstrating use of the design concepts outlined in our fax of December 15<sup>th</sup>, 2003 to the applicant, prepared to the satisfaction of Planning Services Department staff;
- The Regional District receives a letter of credit or bank draft in the amount of \$65,450.00, in order to ensure completion of the landscaping, mulching and installation of an automatic irrigation system within 1 year of the issuance of the Development Permit. This amount is refundable upon completion of the landscaping to the satisfaction of Regional District staff.

CARRIED

Action: It was noted the building code has no requirement to ensure developments are built with wheelchair accessible units. Staff to review building accessibility consideration when reviewing the Westside Official Community Plan.

**6.2 Development Variance Permits (Unweighted Vote)**

- a) Application for a Development Variance Permit for Victor Projects Ltd. (owner) and Protech Consultants (1989) Ltd. (agent) located adjacent to Merlot Drive. (VP-03-18) Westside Electoral Area (*Electoral Areas Only*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the permit. There was none.

**#09/04**      WANNOP/NOVAKOWSKI

THAT the Regional Board approve Development Variance Permit for Victor Projects Ltd. (owner) located adjacent to Merlot Drive (application VP-03-18) to vary the requirement for installation and maintenance of a solid screen of not less than 2.0 m high along the boundary of the *R* zoned portion of the subject property where it abuts a *P* zone, adjacent to lots 1 – 10, Plan KAP74033, DL 2045, as per Part 3, Subsection 3.10.7 of the General Regulations in Zoning Bylaw No. 871, in order to allow for chain link fencing.

CARRIED

**6.3 Agricultural Land Reserve Appeal (All Directors – Unweighted Vote)**

- a) Application for exclusion from the ALR for Edward and Janet Hennig (owners) located adjacent to Reece Road. (A-03-05) Westside Electoral Area (*All Directors*).

**#10/04**      NOVAKOWSKI/KNOWLES

THAT ALR application A-03-05 for Ed and Janet Hennig (owners), located adjacent to Reece Road, to exclude the 1.54 ha sized lot from the ALR be supported.

CARRIED

**6.4 Bylaws: (First Reading) (Unweighted Vote)**

- a) Official Community Plan Amendment Bylaw No. 785-9 for the Regional District of Central Okanagan to amend the Westside Official Community Plan by changing the name. (*All Directors*)

With the name change to the Westside electoral area, the amendment is required to define the area for the North Westside.

**#11/04**      KNOWLES/NOVAKOWSKI

THAT the Westside Official Community Plan Amendment Bylaw No. 785-9 be given first reading this 12<sup>th</sup> day of January 2004;

AND FURTHER THAT Amendment Bylaw No. 785-9 be scheduled for Public Hearing.

CARRIED

- b) Zoning Amendment Bylaw No. 871-74 for Thomas Mathieson and Henry Maddock (owners) and Water Street Architecture (agent) to amend the zoning from R1 Single Detached Housing to R3D Congregate Care located adjacent to Ingram Road. (Z03/22) Westside Electoral Area (*Electoral Areas Only*)

The Board expressed concern regarding the fire fighting capability of the Westside Fire Protection District for structures of this nature as the development will be a four storey building.

Action: Staff to review the following prior to the public hearing

- height of building and fire fighting capability of the Westside Fire Protection District
- report on buffering between R1 and R3D Congregate Care
- Ministry of Transportation comments on road extension and access

**#12/04**      NOVAKOWSKI/KNOWLES

THAT Zoning Amendment Bylaw No. 871-74 for Thomas Mathieson and Henry Maddock (owners) located adjacent to Ingram Road application (Z03/22) be given first reading this 12<sup>th</sup> day of January 2004;

AND THAT the scheduling of a Public Hearing be withheld pending the following;

- Receipt of comments from the Ministry of Transportation and the Westside Fire Department;
- Receipt of plans and/or information confirming that the proposed building will meet the 4 storey criteria of Zoning Bylaw #871 and the BC Building Code;
- Receipt of additional information/plans that clearly show slope grading and the height of all retaining walls along the west and east portions of the property;
- Receipt of a site-line profile drawing which illustrates the maximum elevation of the assisted care building relative to the adjoining properties to the west and east.

AND FURTHER THAT consideration of fourth and final readings be withheld pending receipt of Zoning Amendment Bylaw No. 871-74 approval from the Ministry of Transportation.

CARRIED

**6.5 Bylaws: (Second and Third Readings) (Unweighted Vote)**

- a) Zoning Amendment Bylaw No. 871-61 for Mark Anthony Properties Ltd. (owner) and Art Phillips (agent) to amend the zoning on part of the property from A1 Agricultural to CD5 Comprehensive Development Zone (The Pines of Mission Hill) located adjacent to Mission Hill Road and Chardonnay Place. (Z03/09) Westside Electoral Area (*Electoral Area and Kelowna Fringe Area*)

**#13/04**      NOVAKOWSKI/KNOWLES

THAT Zoning Amendment Bylaw No. 871–61 for Mark Anthony Properties Ltd. (owner) located adjacent to Mission Hill Road and Chardonnay Place application Z03/09 be given second and third readings this 12<sup>th</sup> day of January 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending the following:

- Receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation;
- Registration of a Section 219 covenant restricting the development to a maximum of 11 residential housing units.

CARRIED

- b) i) Official Community Plan Amendment Bylaw No. 686-34 for Raymond and Eileen Mortier (owner) and D.E. Pilling & Associates Ltd./Ted Wenner (agents) to amend the Westbank Official Community Plan designation from Tourist Commercial to Medium to High Density Residential located adjacent to Green Bay Road. Westside Electoral Area (*All Directors*)

**#14/04**      KNOWLES/WANNOP

THAT Official Community Plan Amendment Bylaw No. 686-34 for Raymond and Eileen Mortier (owner) located adjacent to Green Bay Road application (Z03/13) be given second and third readings this 12<sup>th</sup> day of January 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending the following:

- Receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation;
- Resolution of all issues identified by the Ministry of Water, Land and Air Protection in their previous correspondence to the applicant.

CARRIED

- ii) Zoning Amendment Bylaw No. 871-65 for the above to amend the zoning from C5 Campground, Cabin and Motel Commercial to RC1 Compact Housing. (Z03/13) (*Electoral Areas and Kelowna Fringe Area*)

**#15/04**      KNOWLES/NOVAKOWSKI

THAT Zoning Amendment Bylaw No. 871-65 be given second and third readings this 12<sup>th</sup> day of January 2004.

CARRIED

- c) Zoning Amendment Bylaw No. 871-70 for Neil Bartlett and Mark Mathews (owner) and Karl Miller and D.E. Pilling & Associates Ltd. (agents) to amend the zoning from RU1 Rural 1 to RU2 Rural 2 located adjacent to Bear Creek and Westside Roads. (Z03/18) Westside Electoral Area (*Electoral Areas and Kelowna Fringe Area*)

**#16/04**      KNOWLES/NOVAKOWSKI

THAT Zoning Amendment Bylaw No. 871-70 for Neil Bartlett and Mark Mathews (owner) located adjacent to Bear Creek and Westside Roads application (Z03/18) be given second and third readings this 12<sup>th</sup> day of January 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending the following:

- Receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation;



- Registration of a Section 219 Covenant on title restricting the subdivision to a maximum of 5 lots;
- Registration of a Section 219 No-build/No-disturb Covenant on title regarding all portions of the property exceeding 30% slope.

CARRIED

- d) Zoning Amendment Bylaw No. 871-72 for the Regional District of Central Okanagan to amend the text of Appendix A, CD1 Comprehensive Development Zone (Sunset Ranch) in Zoning Bylaw No. 871, 2000. (Z03/20) Ellison / Joe Rich Electoral Area (*All Directors*)

**#17/04**      HANSON/KNOWLES

THAT Zoning Amendment Bylaw No. 871-72 application Z03/20 be given second and third reading this 12<sup>th</sup> day of January 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending receipt of Zoning Amendment Bylaw No. 871-72 approval from the Ministry of Transportation.

CARRIED

**7. INSPECTION SERVICES DEPARTMENT**

- 7.1 Building statistics for the month of December 2003, the Region Wide Building Statistics for the month of December and Building Statistics for the year 2003 (January-December) (*All Directors - Unweighted Vote*)

**#18/04**      CANNAN/DAY

THAT building statistics for the month of December 2003 where 53 permits were issued for a total construction value of \$3,700,557.01 be received;

AND THAT the buildings statistics for the year 2003 (January-December) where 998 permits were issued for a total construction value of \$72,621,212.82 be received;

AND FURTHER THAT the region wide building statistics for the month of December 2003 be received.

CARRIED

**8. PARKS AND FACILITIES DEPARTMENT**

- 8.1 Bertram Creek Regional Park – Timber Sales (*All Directors - Unweighted Vote*)

The Board discussed the two bids received and noted the recommended bid was not submitted as a lump sum bid as wished in order to know the value of the logs, FOB Bertram Creek Park. Clarification of the wording in the tender was requested but was unavailable. Staff confirmed that only one bid was submitted as a lump sum bid. The Board discussed whether to reject all bids or to accept the lump sum bid.

**#19/04**      HEIN/HARRIMAN

THAT the Regional Board approve the sale of Ponderosa pine from the Bertram Creek Regional Park to Oyama Forest Products.

CARRIED (Shepherd, Hanson opposed)

8.2      Contribution to Okanagan Nature Centre for Fire Exhibit (*All Directors - Unweighted Vote*)

Staff confirmed that a contribution agreement will be negotiated with the Okanagan Nature Centre Society. The Board expressed concern about the amount of funds being spent on fire related issues and requested the Society do a presentation to the Board before final budget consideration.

**#20/04**      SHEPHERD/GIVEN

THAT the Regional Board approve in principle a contribution of \$4,000 to the Okanagan Nature Centre Society for the development of an Okanagan Mountain Park Fire and Fire Ecology exhibit in return for the digital research, text writing and graphic design files.

AND FURTHER THAT the Nature Centre Society be requested to address the Regional Board prior to final budget.

AND FURTHER THAT an additional contribution of up to \$8,000 may be considered at final budget based on the return of completed exhibit components for use as an outdoor interpretation feature in Bertram Creek Regional Park.

AND FURTHER THAT all contributions are subject to the final approval of the 2004 Five Year Financial Plan, a contribution agreement with the Society, and a successful agreement between the City of Kelowna and the Okanagan Nature Centre Society for the use of the city park facility.

AND FURTHER THAT Regional Parks staff be included in the planning and development of the exhibit in order to ensure that content and construction will be suitable for outdoor use at Bertram Creek Regional Park.

CARRIED

8.3      Parkland Acquisition Due Diligence Costs Policy (*All Directors - Unweighted Vote*)

**#21/04**      CANNAN/WANNOP

THAT the Regional Board adopt the Property Acquisition Costs Policy for all land acquired by the Regional District.

CARRIED

8.4      Westside Seniors Centre Cleaning Contract (*All Directors - Weighted Vote*)

**#22/04**      KNOWLES/WANNOP

THAT the Regional Board enter into a two year agreement with 'Frank's Cleaning Service' for cleaning contractor services for the Westside Seniors Activity Centre.

AND FURTHER THAT this agreement will commence on the 1<sup>st</sup> day of February 2004.

CARRIED

**9.      NEW BUSINESS**

9.1      Street Lighting Service Area Establishment Bylaws - Specific Areas

- a) Regional District of Central Okanagan Casa Loma Street Lighting Service Area Establishment Bylaw No. 1047, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>d</sup> readings** (*All Directors - Unweighted Vote*)
- b) Regional District of Central Okanagan Green Bay Street Lighting Service Area Establishment Bylaw No. 1048, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>d</sup> readings** (*All Directors - Unweighted Vote*)
- c) Regional District of Central Okanagan Pritchard Drive Street Lighting Service Area Establishment Bylaw No. 1049, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>d</sup> readings** (*All Directors - Unweighted Vote*)
- d) Regional District of Central Okanagan Westside Road Street Lighting Service Area Establishment Bylaw No. 1051, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>d</sup> readings** (*All Directors - Unweighted Vote*)

**#23/04**      HEIN/NOVAKOWSKI

THAT the following bylaws be given first, second and third readings this 12<sup>th</sup> day of January 2004;

- Regional District of Central Okanagan Casa Loma Street Lighting Service Area Establishment Bylaw No. 1047, 2004
- Regional District of Central Okanagan Green Bay Street Lighting Service Area Establishment Bylaw No. 1048, 2004
- Regional District of Central Okanagan Pritchard Drive Street Lighting Service Area Establishment Bylaw No. 1049, 2004

- Regional District of Central Okanagan Westside Road Street Lighting Service Area Establishment Bylaw No. 1051, 2004

CARRIED

9.2 Insect Release Program – Governance (*All Directors - Unweighted Vote*)

A copy of a report dated November 23, 2003 from the Sterile Insect Release Program Governance Committee was circulated to the Board for review. The SIR Governance Committee makes the following recommendations to the SIR Program Board of Directors and has asked the five participating regional districts for comments.

- THAT the Board support an increase in the size of the voting Board to include representatives of the conventional and organic grower communities;
- THAT the Board, as stage one, support an increase in the size of the voting Board, as soon as practical, to a total of seven members, include the five regional district representatives, one representative of the conventional grower community (area-wide) and one representative of the organic grower community (area-wide).
- THAT the Board support the introduction of a two-thirds majority decision-making rule that would require all decisions of the seven member Board to be supported by at least 5 members.
- THAT the Board, as stage two, support the future consideration of an increase in the size of the voting Board, by 2006, to a total of nine members, including the five regional district representatives, three representatives of the conventional grower community (one per zone) and one representative of the organic grower community (area-wide).
- THAT the Board support the application of the two-thirds majority decision-making rule to the nine member Board, along with the clause that all Board decisions require the support of a majority (ie: three or more) of the regional district representatives.
- THAT the Board support the position that the participating regional districts be able to appoint whomever they wish to the SIR Board as their representatives.
- THAT the Board support the use of direct elections, among growers, as the means of selecting the grower representatives to the voting Board under both stages one and two.

Director Day noted the assumption is that the Sterile Insect Release program will continue past 2005, costs will likely go down from \$5mil to \$3mil and that the five regional district partners will continue to fund the program. Once the financial plan has been completed a report will be brought back to Board for review.

The Board disagreed with the governance committee's suggestion that the participating regional districts be able to appoint whomever they wish to the SIR Board. It is believed the appointment should be an elected official.

**#24/04**      NOVAKOWSKI/KNOWLES

THAT the Board of the Regional District of Central Okanagan supports the recommendations in the November 23, 2003 report from the Sterile Insect Release Program Governance Committee except for the recommendation that participating regional districts be able to appoint whomever they wish to the SIR Board.

AND FURTHER THAT the Board of the Regional District of Central Okanagan supports that participating regional districts be able to appoint only an elected official to the SIR Board.

CARRIED

**10.    OTHER BUSINESS**

10.1 Verbal Reports Committee Chairs

a) Parks and Recreation

The next meeting of the Parks Advisory Committee is scheduled for January 29<sup>th</sup> at 1:00 p.m.

b) Transportation

The February 5<sup>th</sup> Transportation Committee meeting has been cancelled and will be rescheduled for later in the month. Arrangements are being made to meet with the Ministry of Transportation officials in the near future to discuss issues related to the Okanagan Lake Bridge.

c) Planning and Environment

The January 14 Planning & Environment meeting has been cancelled.

d) Engineering

The next meeting of the Engineering committee is scheduled for January 29. The two permanent staff positions approved by Board will be advertised in February. A maternity relief position will also be posted shortly. Casa Loma sewer final stages will be completed in 2004. Staff continue to work on a fire hall for the North Westside.

e) Air Quality

The next meeting of the Air Quality Committee is scheduled for January 28<sup>th</sup>.

f) Governance and Services

The Governance and Services Committee meeting of February 20<sup>th</sup> has been rescheduled for Thursday, February 26<sup>th</sup> at 9:00 a.m.

g) Westside Issues

**#25/04**      NOVAKOWSKI/KNOWLES

THAT a Westside Electoral Area grant in aid in the amount of \$35,000.00 be approved for Bravo Westside Society for 2004.

CARRIED

**#26/04**      NOVAKOWSKI/WANNOP

THAT Gordon Dagg, Michael Scarlett, Trish Sol, Carol Zanon and Michael Duggan be appointed to the Westside Electoral Area South APC for a two-year term effective immediately.

CARRIED

Funding support was requested for Director Dinwoodie to pursue on behalf of the Regional District infrastructure grants for Mount Boucherie Multi-plex and the Gellatly Nut Farm. No further authorization to lobby other issues was given.

**#27/04**      NOVAKOWSKI/KNOWLES

THAT one night hotel costs plus one day per diem be allotted to Director A. Dinwoodie for a trip to Victoria and a similar allotment be made for a trip to Ottawa in order that he may pursue infrastructure grants for Mount Boucherie Multi-plex and Gellatly Nut Farm.

CARRIED

- ii) North Westside Ratepayers Association  
The Board received a letter from the North Westside Ratepayers Association regarding bills the Province has forwarded to lakeshore residents regarding dock license fees. The residents understand no other lakes in B.C. have been charged in a similar manner.

**#28/04**      SHEPHERD/NOVAKOWSKI

THAT the North Westside Ratepayers Association letter addressed to Director Dinwoodie received November 13, 2003 regarding dock license and lease fees on Okanagan Lake be received;

AND FURTHER THAT a letter be forwarded to Land and Water BC Inc. requesting clarification and explanation regarding dock license and lease fees for lakes in B.C..

CARRIED

10.2 Director Items

- a) District of Peachland  
Mayor Harriman confirmed that the District of Peachland has a new alternate director: Councillor Sharon Hallberg.

Action: The Administrator to arrange a training session for alternate directors.

**11. ADJOURN IN CAMERA**

**#29/04**

**NOVAKOWKSI/KNOWLES**

THAT pursuant to Section 242.2 of the Local Government Act, the Board adjourn and convene to an 'In-Camera' session to discuss property and legal issues.

**CARRIED**

There being no further business the meeting was adjourned at 10:25 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

\_\_\_\_\_  
**Robert Hobson (Chair)**

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**W.B. d'Easum (Chief Administrative Officer)**