

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, November 29, 2004

Directors: R. Cannan (City of Kelowna)
C. Day (City of Kelowna)
A. Dinwoodie (Westside Elect. Area)
W. Gray (City of Kelowna)
P. Hanson (Ellison/Joe Rich Elect. Area)
B. Harriman (District of Peachland)
R. Hein (District of Lake Country)
R. Hobson (City of Kelowna)
D. Knowles (Westside Elect. Area)
L. Novakowski (Westside Elect. Area)
S. Shepherd (City of Kelowna)

Staff: W. d'Easum, Chief Administrative Officer
K. Arcuri, Director of Planning Services
D. Darling, Engineering Services
D. Plamondon, Deputy Director of Planning Services
H. Reay, Director of Financial Services
K. Roth, Director of Inspection Services
B. Vos, Director of Parks and Recreation
M. Drouin, Administrative Assistant (recording secretary)

Chair Hobson brought the meeting to order at 7:00 p.m.

1. MINUTES

1.1 Public Hearing – November 8, 2004

1.2 Regular Meeting – November 1, 2004

#444/04 KNOWLES/GRAY

THAT the Public Hearing minutes of November 8, 2004 be received;

AND FURTHER THAT the Regular Board Meeting minutes of November 1, 2004 be adopted as circulated.

CARRIED

ACTION: Staff were requested to develop a procedure for a speaker's list at Public Hearings in order that correct names can be published in the Public Hearing minutes.

2. DELEGATION

No delegation

3. CORRESPONDENCE

- 3.1 Kevin Falcon, Minister and Dan Ashton, Regional District of Okanagan-Similkameen re: Okanagan-Similkameen Signage

Director Harriman noted that discussions are ongoing with Ministry of Transportation staff.

#445/04 HARRIMAN/CANNAN

THAT the November 3, 2004 letter from Transportation Minister, The Honourable Kevin Falcon, regarding Okanagan-Similkameen signage “Okanagan-Similkameen Welcomes You Sign” be received.

CARRIED

#446/04 HARRIMAN/NOVAKOWSKI

THAT the November 4, 2004 letter from Regional District of Okanagan Similkameen Chair Dan Ashton regarding Okanagan-Similkameen signage be received.

CARRIED

- 3.2 The Salvation Army re: Christmas Kettle Campaign

The Salvation Army has put a challenge out to the community to assist with the Christmas Kettle Campaign. Directors will individually respond to the Salvation Army if they are able to participate.

#447/04 CANNAN/NOVAKOWSKI

THAT the November 8, 2004 letter from Sherry Myers, Kettle Coordinator, The Salvation Army regarding the 2004 Christmas Kettle Campaign be received.

CARRIED

4. OLD BUSINESS

- 4.1 Regional District of Central Okanagan Development Cost Charge Bylaw No. 1068, 2004 **Adoption** (*All Directors - Unweighted Vote*)

#448/04 HEIN/KNOWLES

THAT Regional District of Central Okanagan Development Cost Charge Bylaw No. 1068, 2004 be adopted this 15th day of November 2004.

CARRIED

5. FINANCE DEPARTMENT

5.1 Okanagan Regional Library Equipment Requests (*All Directors - Unweighted Vote*)

Staff confirmed that the reserve fund can meet this request without increasing the contributions.

#449/04 NOVAKOWSKI/KNOWLES

THAT the Regional Board approve funding to the Okanagan Regional Library for the following:

- \$12,356.36 for replacement of Oak and Acrylic Paperback Towers
- \$800.00 for tables and chairs for the Young Adult area

CARRIED

6. PLANNING DEPARTMENT

6.1 Correspondence (Unweighted Vote)

- a) Report regarding Land and Water B.C. Inc. referral application for a variance to the Private Moorage Guidelines of the Okanagan Valley located adjacent to Westside Road. (CL-04-12) Westside Electoral Area (*All Directors*)

Discussion:

-What is the process for neighbors to comment on the referral application? It is believed that comments are to be directed to Land and Water B.C. -- staff will report back to the Board on the process.

-Why is the referral application coming forward after the dock has been built? Staff confirmed that the owner wishes to conform with the requirements.

#450/04 HEIN/CANNAN

THAT application CL-04-12 for Clifford & Deborah Horsfall be supported;

AND FURTHER THAT the Planning Services Department Report dated November 8th, 2004 be forwarded to Land and Water B.C. Inc. for their information.

CARRIED

- b) Report regarding the Financial and Waste Management Plans in conjunction with the Westside Official Community Plan. (*All Directors*)

#451/04 NOVAKOWSKI/KNOWLES

THAT the Regional District has considered the Westside Official Community Plan Bylaw No. 1050 in conjunction with its Financial Plan and its Waste Management Plan.

CARRIED

- c) Report regarding the proposed 2nd Annual Agricultural Tour (*All Directors*)

The Board requested more lead-time for next year's tour. The budget is being based on last year's expenses.

#452/04 SHEPHERD/HEIN

THAT the Regional Board supports the proposal to hold an annual agricultural tour in 2005.

CARRIED

6.2 Bylaws: (First Reading) (Unweighted Vote)

- a) i) Official Community Plan Amendment Bylaw No. 672-27 for 435133 BC Ltd. (owner) and D.E. Pilling & Associates Ltd. to amend the Lakeview Official Community Plan designation from Recreation and Conservation to Residential – Low Density located adjacent to Casa Palmero Drive (*All Directors*)

#453/04 CANNAN/NOVAKOWSKI

THAT Official Community Plan Bylaw No. 672-27 for 435133 BC Ltd. application (Z04/18) be given first reading this 15th of November 2004;

AND FURTHER THAT the scheduling of a Public Hearing be withheld pending receipt of the following:

- Comments from the Ministry of Transportation and Lakeview Irrigation District;
- A preliminary Geotechnical Assessment;
- Detailed site grading, visual impact and tree retention plans, as per the Hillside Development Permit Guidelines of the new OCP.
- Pre and post development profiles.

CARRIED

- ii) Official Community Plan Amendment Bylaw No. 1050-5 for the above to amend the Westside Official Community Plan designation from Rural Resource to Low Density / Single Detached Residential and to Park and Open Space. (*All Directors*)

#454/04 NOVAKOWSKI/KNOWLES

THAT Official Community Plan Amendment Bylaw No. 1050-5 be given first reading this 15th day of November 2004.

CARRIED

- iii) Zoning Amendment Bylaw No. 871-94 for the above to amend the zoning from RU2 Rural 2 to R1 Single Detached Housing and P1 Park and Open Space and from R1 Single Detached Housing to P1 Park and Open Space. (Z04/18) Westside Electoral Area (*Electoral Areas and the Kelowna Fringe Area*)

#455/04 WANNOP/KNOWLES

THAT Zoning Amendment Bylaw No. 871-94 be given first reading this 15th day of November 2004.

CARRIED

6.3 Bylaws: (Second and Third Readings) (Unweighted Vote)

- a) Official Community Plan Amendment Bylaw No.'s 672-16, 686-27 and 1050-1 for the Regional District of Central Okanagan to amend the Lakeview Official Community Plan, the Westbank Official Community Plan and the Westside Official Community Plan to include three schedules for the South Mount Boucherie Concept Development Plan area. (*All Directors*)

Discussion:

The Board discussed concerns regarding the density of the development as it pertains to traffic and road structure and that there is currently only one access to the area. It was noted that collector roads must be protected as collector roads when developing lands.

Amendment:

#456/04 WANNOP/NOVAKOWSKI

THAT Official Community Plan Amendment Bylaw No. 1050-1, and Official Community Plan Amendment Bylaws No. 686-27 and No. 672-16 be amended to include: at each rezoning application the Regional Board review and consider traffic impacts with a view to adding an additional road prior to complete build-out.

CARRIED

#457/04 KNOWLES/NOVAKOWSKI

THAT Official Community Plan Amendment Bylaw No. 1050-1 be given second and third readings as amended this 15th day of November, 2004;

AND FURTHER THAT Official Community Plan Amendment Bylaws No. 686-27 and No. 672-16 be given second and third readings as amended this 15th day of November, 2004.

CARRIED

#458/04 GRAY/SHEPHERD

THAT the Regional District correspond with the Ministry of Transportation indicating the strong neighborhood concerns regarding Vineyard Road and request that they enter into a dialogue on these issues.

CARRIED

7. INSPECTION SERVICES DEPARTMENT

7.1 Building Statistics – October 2004 (*All Directors - Unweighted Vote*)

#459/04 WANNOP/DAY

THAT the building statistics for the month of October 2004 where there were 79 permits issued for a total construction value of \$3,571,860.00 be received.

CARRIED

7.2 Building Violation – Lot 6, Plan KAP74009, District Lot 2045, 1625 Merlot Drive (Westside Electoral Area) Notice to be placed on Title (*All Directors - Unweighted Vote*)

#460/04 WANNOP/NOVAKOWSKI

THAT the Regional Board direct that a notice be filed on the title of Lot 6, Plan KAP74009, O.D.Y.D., pursuant to Section 700(3) of the Local Government Act, and pursuant to that section of the Local Government Act, further information regarding the notice be limited to the fact that:

- The building permit for the subject dwelling, built under authority of Building Permit #1094/04, has not been finalized, which is a violation of Regional District of Central Okanagan Building Bylaw No. 835. The permit cannot be closed until a final inspection has been done.

CARRIED

- 7.3 Regional District of Central Okanagan Business Licensing and Regulations Amendment Bylaw No. 1077, 2004, **1st, 2nd and 3rd readings, and Adoption** (All Directors - Unweighted Vote)

#461/04 CANNAN/KNOWLES

THAT Regional District of Central Okanagan Business Licensing and Regulations Amendment Bylaw No. 1077, 2004 be given first, second and third readings, reconsidered and adopted this 15th day of November 2004.

CARRIED

Discussion:

It was noted that staff continue to review a proposal for a regional business license but that it would not be completed and put into effect for 2005. Staff noted that a list of licensed businesses on the Westside is available on the regional district's website.

8. PARKS AND RECREATION DEPARTMENT

- 8.1 Mount Boucherie Expansion Society Fundraising Initiatives (All Directors - Unweighted Vote)

#462/04 KNOWLES/NOVAKOWSKI

THAT the Regional Board approve the attached fundraising initiative proposal prepared by the Mount Boucherie Expansion Society;

AND THAT staff work with the Expansion Society to receipt the funds collected and to formalize any and all commitments to the donors;

AND FURTHER THAT staff ensures all Regional District procedures are adhered to during this fundraising.

CARRIED

- 8.2 Contract for Mission Creek Greenway Phase 2 Interpretive and Entrance Signage (All Directors - Weighted Vote)

The question was raised whether Phase 2 of the Greenway will be open to the public before May 1. Staff noted it will be unlikely as work continues on the trail.

#463/04 KNOWLES/HANSON

THAT the Regional Board award the contract for \$33,190 for the research, writing and graphic design of interpretive and entrance signage for Phase 2 of the Mission Creek Greenway to Bufo Incorporated.

CARRIED

- 8.3 Mission Creek Park Pine Beetle Control Proposal (*All Directors - Unweighted Vote*)

Staff noted that work will begin this week and that a variety of trees will be replanted once the work is completed. It was suggested that staff review ways to inform neighbours what plans are underway, discuss common concerns and how they can help control the pine beetle problem on their property

#464/04 CANNAN/KNOWLES

THAT the Regional Board approve proceeding with the beetle control measures in Mission Creek Park.

CARRIED

- 8.4 Parks and Recreation Department Donation and Sponsorship Policy and Advertising Policy Amendments (*All Directors - Unweighted Vote*)

#465/04 SHEPHERD/CANNAN

THAT the Regional Board approve the amended Donation and Sponsorship Policy and the amended Advertising Policy;

AND FURTHER THAT these amended policies replace the existing Donation and Sponsorship Policy and the existing Advertising Policy.

CARRIED

- 8.5 Regional District of Central Okanagan Joe Rich Community Hall Service Area Establishment Bylaw No. 1078, 2004, **1st, 2nd and 3^d readings** (*All Directors - Unweighted Vote*)

#466/04 HANSON/KNOWLES

THAT Regional District of Central Okanagan Joe Rich Community Hall Service Area Establishment Bylaw No. 1078, 2004 be given first, second and third reading this 15th day of November 2004.

CARRIED

- 8.6 Alternative Approval Process for Proposed Service Area for Joe Rich Community Hall (*All Directors - Unweighted Vote*)

#467/04 HANSON/KNOWLES

THAT the Regional Board authorizes staff to proceed with obtaining the approval of the electors by alternative approval process for the following bylaw: Regional District of Central Okanagan Joe Rich Community Hall Service Area Establishment Bylaw No. 1078, 2005

AND FURTHER THAT the Regional Board approves the elector response forms and information contained therein attached to the report, including the deadline for receiving elector responses and the determination of the total number of electors of the area to which the approval process applies.

CARRIED

9. NEW BUSINESS

- 9.1 Regional District of Central Okanagan Sewer Systems Regulation Amendment Bylaw No. 1079, 2004, **1st, 2nd and 3rd readings and Adoption** (*All Directors - Unweighted Vote*)

#468/04 NOVAKOWSKI/KNOWLES

THAT Regional District of Central Okanagan Sewer Systems Regulation Amendment Bylaw No. 1079, 2004 be given first, second and third readings, reconsidered and adopted this 15th day of November 2004.

CARRIED

- 9.2 Sunnyside Water Utility-Feasibility Funds (*All Directors - Unweighted Vote*)

#469/04 NOVAKOWSKI/KNOWLES

THAT the Regional Board support the establishment of a feasibility fund in the amount of \$15,000.00 to cover the costs relating to transfer of the Sunnyside Water Utility.

CARRIED

- 9.3 Approval of the 2005 Regional Board and Board Committee meeting schedule (*All Directors - Unweighted Vote*)

#470/04 SHEPHERD/HARRIMAN

THAT the 2005 Regional Board and Board Committee meeting schedule be approved as amended: change the February 17 Parks Advisory Committee meeting to February 10.

CARRIED

10. OTHER BUSINESS

10.1 Director Items

a) Tax-Exempt Transit Benefits for Canadian Workers

Director Shepherd requested that a resolution be drafted for the 2005 Okanagan Mainline Municipal Association (OMMA) Conference on tax-exempt transit benefits for Canadian workers.

b) Clean Burning Brochure

Director Shepherd requested staff ensure that a 'Clean Burning Brochure' be given out with each wood stove permit.

c) Crystal Meth Brochure

Director Gray noted that four 4th year nursing students have developed a Crystal Meth brochure in association with various agencies ie: School District No. 23, RCMP. City of Kelowna staff are assisting the students with final edits to the brochure. The Interior Health Authority and Westbank First Nation have agreed to assist with printing costs and it has been suggested the Regional District contribute funds. The students will handle all printing and distribution of the brochure.

#471/04 HEIN/KNOWLES

THAT the Regional District of Central Okanagan support a 50% grant, to a maximum of \$500, in partnership with the Interior Health Authority and Westbank First Nation for the cost of printing of the Crystal Meth brochure.

CARRIED

d) Regional Growth Strategy 'South Okanagan Future Vision Forum'
D. Plamondon, Assistant Director of Planning, will attend the November 23rd Regional Growth Strategy 'South Okanagan Future Vision Forum' in Penticton and report back to the Planning and Environment Committee.

e) Halfway-Transition Homes

The question was raised whether the Regional District has zoning in place for Halfway-Transition Homes. City of Kelowna is in the process of developing such a zone.

ACTION: Staff to follow-up on Halfway-Transition home zoning and report back to the Planning and Environment Committee.

11. ADJOURN IN CAMERA

#472/04 KNOWLES/DAY

THAT pursuant to Section 242.2 of the Local Government Act, the Board adjourn and convene to an 'In-Camera' session to discuss a land issue.

CARRIED

There being no further business the meeting was adjourned at 8:55 p.m.

CERTIFIED TO BE TRUE AND CORRECT

R. Hobson (Chair)

W. B. d'Easum (Chief Administrative Officer)