

**Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, October 18, 2004**

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Directors: R. Cannan (City of Kelowna)  
C. Day (City of Kelowna)  
A. Dinwoodie (Westside Elect. Area)  
W. Gray (City of Kelowna)  
P. Hanson (Ellison/Joe Rich Elect. Area)  
B. Harriman (District of Peachland)  
R. Hein (District of Lake Country)  
R. Hobson (City of Kelowna)  
D. Knowles (Westside Elect. Area)  
L. Novakowski (Westside Elect. Area)  
S. Shepherd (City of Kelowna)

Staff: W. d'Easum, Chief Administrative Officer  
K. Arcuri, Director of Planning Services  
G. Leier, Director of Human Resources  
D. Plamondon, Deputy Director of Planning Services  
M. Drouin, Administrative Assistant (recording secretary)

Chair Hobson brought the meeting to order following a Public Hearing at 7:40 p.m.

**1. MINUTES**

- 1.1 Public Hearing – September 27, 2004
- 1.2 Regular Meeting – September 27, 2004

**#408/04 KNOWLES/HEIN**

THAT the Public Hearing minutes of September 27, 2004 be received;

AND FURTHER THAT the Regular Board Meeting minutes of September 27, 2004 be adopted as circulated.

CARRIED

**2. DELEGATION**

- 2.1 Menno Salverda, Coalition Manager and Lynn Malinsky, Chair of Integration Team re: Community Action Towards Children's Health (CATCH) Update

Lynn Malinsky updated the Board on the history of CATCH, reviewing the structure and transition of the organization. It was noted that Eugene Krupa remains an advisor for CATCH. Menno Salverda, manager, presented an update on the roles and responsibilities of the action teams and integration teams,

partnerships involved with CATCH--15 community network partners and funding status. CATCH is not a funding agency, but will advocate for a funding infrastructure that builds community assets and a community plan for early childhood development. CATCH does not work directly with children – they facilitate with partner agencies that work with children. CATCH received a three-year grant of \$250,000 from the Ministry of Children and Family Development. The funds support the team's initiatives. Lynn Malinsky reviewed the plans for funding when the three-year grant is completed: Success by Six is matched dollars by the Ministry of Children and Family Development, Credit Unions, United Way. At this time there are no funding requirements from the Regional Board.

**3. CORRESPONDENCE**

- 3.1 Letter: Minister of Finance, Gary Collins re: Sales Tax on Safety Equipment

**#409/04 DINWOODIE/KNOWLES**

THAT the September 28, 2004 letter from Gary Collins, Minister of Finance regarding the Sales Tax on Safety Equipment be received.

CARRIED

**4. OLD BUSINESS**

No Board action required/requested.

**5. FINANCE DEPARTMENT**

No Board action required/requested.

**6. PLANNING DEPARTMENT**

**6.1 Correspondence (Unweighted Vote)**

- a) Report regarding Land and Water B.C. Inc. referral Application to allow an electrical transmission line and substation use over Crown Land for Fortis BC Inc. located in the vicinity of Upper Joe Rich / Big White Mountain (CL-04-11) Ellison / Joe Rich Electoral Area (*All Directors*)

It was noted that the Ellison/Joe Rich Advisory Planning Commission has not met to comment on the referral application, as well, Fortis BC has not yet held the proposed community meetings.

**#410/04**      HANSON/CANNAN

THAT a decision on the referral application to allow an electrical transmission line and substation use over Crown land for Fortis BC Inc. located in the vicinity of Upper Joe Rich/Big White Mountain be *DEFERRED* until community meetings have occurred.

CARRIED

- b) Report regarding applications in process that may be affected by adoption of the new Westside Official Community Plan (No. 1050). (*All Directors*)

Staff circulated a report on the applications that are in process that may be affected by adoption of the new Westside Official Community Plan. The coordination of applications in process with new OCP future land use designations is being conducted in accord with the March 22, 2004 policy supported by the Regional Board.

**#411/04**      DINWOODIE/KNOWLES

THAT the October 12, 2004 report regarding applications in process that may be affected by adoption of the new Westside Official Community Plan be received.

CARRIED

**6.2 Development Variance Permits (Unweighted Vote)**

- a) Application for a Development Variance Permit for Stephen McCann (owner) and D.E. Pilling & Associates Ltd. (agent) located adjacent to Glenrosa Road and Glen Abbey Place. (VP-04-13) Westside Electoral Area (*Electoral Areas only*)

Chair Hobson asked if there was anyone in the gallery who deemed their property to be affected by the variance. There was no-one.

Staff noted that the Ministry of Transportation has agreed to a reciprocal access easement through the panhandle portion of proposed Lot 2 in conjunction with the concurrent rezoning application.

**#412/04**      NOVAKOWSKI/KNOWLES

THAT the Regional Board approve Development Variance Permit for Stephen McCann (owner) located adjacent to Glenrosa Road and Glen Abbey Place (application VP-04-13) to vary Section 7.1.3 of Zoning Bylaw No. 871 by reducing the minimum frontage requirement in the R1 zone from 18.0 metres (59.0 ft) to 9.83 metres (32.25 ft) for proposed Lot 2, as shown on drawing no. 1698-P1 prepared by D.E. Pilling & Associates, dated March 2004.

CARRIED

**6.3 Bylaws: (First Reading) (Unweighted Vote)**

- a) Westside Official Community Plan Bylaw No.1050 for the Regional District of Central Okanagan to consolidate the current Westbank (No. 686) and Lakeview Official Community (No. 672) Plans into the new Westside Official Community Plan. (*All Directors*)

**#413/04**      DINWOODIE/KNOWLES

THAT Regional District of Central Okanagan Westside Official Community Plan Bylaw No. 1050 be given first reading this 18<sup>th</sup> day of October 2004;

AND FURTHER THAT the bylaw be scheduled for a Public Hearing.

CARRIED

- b) i) Westside Official Community Plan Amendment Bylaw No. 1050-1 for the Regional District to amend the Westside Official Community Plan to include Appendix B-6. Westside Electoral Area (*All Directors*)
- ii) Westside Official Community Plan Amendment Bylaw No. 1050-2 for 436178 B.C. Ltd. (owner) and Patrick Cotter Architect (agent) to amend the Westside Official Community Plan designation from Low Density Residential to Intensive Residential and Park and Open Space located adjacent to Sunview Drive, Moonbeam Close and Westlake Road. Westside Electoral Area (*All Directors*)
- iii) Westside Official Community Plan Amendment Bylaw No. 1050-3 for E. & E. Barone (owners) and Belco Holdings Inc. (agent) to amend the Westside Official Community Plan designation from Agricultural to Tourist Commercial located adjacent to Pritchard Drive. Westside Electoral Area (*All Directors*)

**#414/04**      NOVAKOWSKI/DINWOODIE

THAT Westside Official Community Plan Amendment Bylaw No. 1050-1 (#672-16 & 686-27) be given first reading;

AND THAT Westside Official Community Plan Amendment Bylaw No. 1050-2 (Z04/03) be given first reading;

AND FURTHER THAT Westside Official Community Plan Amendment Bylaw No. 1050-3 (Z04/14) be given first reading this 18<sup>th</sup> day of October 2004.

CARRIED

**6.4 Bylaws: (Second and Third Readings) (Unweighted Vote)**

- a) Zoning Amendment Bylaw No. 871-82 for Rose Valley Ventures Ltd. (owner) and Fred Parent (agent) to amend the zoning from RU2 Rural 2 to CD2 (C) Compact Single Family Housing & CD2 (G) Open Space located adjacent to Rosewood Drive. (Z04/06) Westside Electoral Area (*Electoral Areas and the Kelowna Fringe Area*)

The Board expressed concern whether the development is located in a flood plain and thereby if there would be any liability should flooding occur to properties located near the spillway ditch.

**#415/04**      DINWOODIE/KNOWLES

THAT Zoning Amendment Bylaw No. 871-82 for Rose Valley Ventures Ltd. (owner) located adjacent to Rosewood Drive be given second and third readings this 18<sup>th</sup> day of October 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending:

- A covenant be prepared for registration to save harmless the Regional District against flooding of properties located near the spillway ditch;
- receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation which should include a public road connection at the northwest corner of the property as identified at the time of the Public Hearing.

CARRIED

- b) Zoning Amendment Bylaw No. 871-92 for Catana Developments Ltd. (owner) and D.E. Pilling & Associates Ltd. (agent) to amend the zoning from A1 Agricultural and R3A Multiple Housing (Low Density) to RC1 Compact Housing, R1 Single Detached Housing and P1 Park and Open Space located adjacent to Shannon Lake Road. (Z04/16) Westside Electoral Area (*Electoral Areas Only*)

**#416/04**      DINWOODIE/KNOWLES

THAT Zoning Amendment Bylaw No. 871-92 for Catana Developments Ltd. (owner) located adjacent to Shannon Lake Road be given second and third readings this 18<sup>th</sup> day of October 2004;

AND FURTHER THAT consideration of fourth and final readings be withheld pending receipt of Preliminary Layout Approval for subdivision from the Ministry of Transportation.

CARRIED

**7.      INSPECTION SERVICES DEPARTMENT**

- 7.1      Building Statistics – September 2004

**#417/04**      KNOWLES/HANSON

THAT the building statistics for September 2004 noting 82 permits were issued for a total construction value of \$6,694,963.54 be received.

CARRIED

**8.      PARKS AND RECREATION DEPARTMENT**

No Board action required/requested.

**9.      NEW BUSINESS**

- 9.1      Regional District of Central Okanagan Westside Land Purchase and Management Service Area Establishment Bylaw No. 1074, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings** (*All Directors - Unweighted Vote*)

Staff confirmed that a public information process was done with no opposition to the land purchase.

**#418/04**      DINWOODIE/NOVAKOWSKI

THAT Regional District of Central Okanagan Westside Land Purchase and Management Service Area Establishment Bylaw No. 1074, 2004 be given first, second and third readings this 18<sup>th</sup> day of October 2004.

CARRIED

- 9.2      Regional District of Central Okanagan Westside Land Purchase and Management Loan Authorization Bylaw No. 1075, 2004, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings** (*All Directors - Weighted Vote*)

**#419/04**      NOVAKOWSKI/KNOWLES

THAT Regional District of Central Okanagan Westside Land Purchase and Management Loan Authorization Bylaw No. 1075, 2004 be given first, second and third readings this 18<sup>th</sup> day of October 2004.

CARRIED

- 9.3      Alternative Approval Process for Proposed Westside Land Purchase and Management Service Area and Loan Authorization Bylaws (*All Directors - Unweighted Vote*)

Given that there was no detectable opposition to the land purchase it is recommended that spending the estimated \$25,000 associated with a referendum be avoided and that public assent be obtained through the Alternative Approval Process. The Elector Response Form must be received by the Regional District no later than 4:00 p.m. on Tuesday, December 7.

**#420/04**      NOVAKOWSKI/KNOWLES

THAT the Regional Board authorize staff to proceed with obtaining the approval of the electors by alternative approval process for the following bylaws:

- Regional District of Central Okanagan Westside Land Purchase and Management Service Area Establishment Bylaw No. 1074, 2004; and
- Regional District of Central Okanagan Westside Land Purchase and Management Loan Authorization Bylaw No. 1075, 2004.

AND FURTHER THAT the Regional Board approves the elector response forms and information contained in the October 18, 2004 report, including the deadline established for receiving elector responses and the total number of electors of the area to which the approval process applies.

CARRIED

- 9.4      Regional District of Central Okanagan Joe Rich Community Hall Service Area Establishment Bylaw, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings** (All Directors - Unweighted Vote)

The Ellison/Joe Rich Director understood that another community meeting was to occur in November before proceeding with the establishment bylaw and therefore requested the bylaw be deferred.

**#421/04**      HANSON/DINWOODIE

THAT the Regional District of Central Okanagan Joe Rich Community Hall Service Area Establishment Bylaw be *DEFERRED* until a further community meeting occurs.

CARRIED

- 9.5      Dog Advisory Committee Appointment (All Directors - Unweighted Vote)

The Dog Owner's Association has requested that their new president be appointed to replace Dave Porteous as the Dog Owner's Association representative to the Dog Advisory Committee.

**#422/04**      HANSON/KNOWLES

THAT Cathy Nesbitt be appointed as a member of the Regional District of Central Okanagan Dog Advisory Committee;

AND FURTHER THAT Dave Porteous be given a letter of appreciation for his service to the Committee.

CARRIED

9.6      UBCM – Crime Prevention and Community Safety – Working with Youth In Your Community (All Directors - Unweighted Vote)

A local government conference on Crime Prevention and Community Safety is planned for November 24-25 in Richmond, B.C.

*ACTION:*      Staff to circulate the final conference documents to the Regional Board.

Staff to contact Ken Vance, UBCM, to confirm what opportunity there is for others in the community (i.e.: Crime Prevention Coordinator, 4 Pillar) to attend the Conference.

**#423/04**      HARRIMAN/KNOWLES

THAT the UBCM – Crime Prevention and Community Safety – Working with Youth In Your Community Conference information be received;

AND FURTHER THAT Directors Cannan, Dinwoodie, and Novakowski be authorized to attend the UBCM – Crime Prevention and Community Safety – Working with Youth In Your Community Conference.

CARRIED

9.7      UBCM – Support for Regional District Action Plan (All Directors - Unweighted Vote)

UBCM has requested Regional District's review the Regional District Issues & Non-legislative solutions Action Plan and provide a response by November 8, 2004 indicating:

- Whether you support UBCM proceeding with development of the Toolkit; and
- Which of the Toolkit elements your local government could contribute to.

A special task force will be put together by UBCM to deal with the recommendations.

**#424/04**     DINWOODIE/KNOWLES

THAT the October 8, 2004 UBCM – Support for a Regional District Action Plan be received;

AND FURTHER THAT a letter of support to proceed with development of the Toolkit be forwarded to UBCM.

CARRIED

**10.     OTHER BUSINESS**

10.1    Verbal Reports Committee Chairs

a)    Parks and Recreation

The next meeting of the Parks Advisory Committee is scheduled for November 4<sup>th</sup>.

b)    Transportation

A Transportation Study Workshop is scheduled for October 28<sup>th</sup> in City of Kelowna Council Chambers.

c)    Planning and Environment

No report

d)    Engineering

The next meeting of the Engineering Committee is scheduled for October 21<sup>st</sup>.

e)    Air Quality

The next meeting of the Air Quality Committee is scheduled for October 27<sup>th</sup>. Review of the proposed agricultural wood waste program is being undertaken.

f)    Governance and Services

The next Governance and Services meeting is scheduled for November 19<sup>th</sup>.

g)    Westside Issues

No report

10.2    Director Items

a)    Myra Canyon Bypass Trail

It was noted that to date Minister Barisoff has not responded to Chair Hobson's letter regarding the matching of funds to complete the Myra Canyon Bypass Trail. Staff will follow-up to see if any other partners have expressed interest in partnering with the Province.

b) Mayor's Agricultural Task Force  
Director Hein noted a wind-up conference for the Mayor's Agricultural Task Force will be held the weekend of November 26<sup>th</sup>. Directors Hanson, Shepherd, Day, Harriman and Cannan as well as planning staff, Dan Plamondon will attend.

c) 2004 State of the Fraser Basin Conference  
The Fraser Basin Conference is being held in Vancouver November 26 and 27<sup>th</sup>. The Conference will focus on important sustainability issues facing every community and resident in B.C.

**#425/04**      DINWOODIE/HEIN

THAT Chair Hobson be authorized to attend the 2004 State of the Fraser Basin Conference in Vancouver, November 26 and 27<sup>th</sup>.

CARRIED

**11.      ADJOURN**

There being no further business the meeting was adjourned at 8:45 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

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**R. Hobson (Chair)**

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**W. B. d'Easum (Chief Administrative Officer)**