

RDCO Job Description



Position Title: Park Ranger

Division: Parks Services

Reports To: Manager of Parks and Resource Operations

Date: June 10, 2019

Job Purpose/Summary:

Under the direction of the Manager of Parks and Resource Operations the Park Ranger is responsible for the delivery of the Regional and Community Parks Regulatory and compliance programs. The Park Ranger will also assist with emergency response coordination, wildlife – human conflict management issues, the general upkeep of parks, and protecting our parks natural and cultural resources. This position requires a commitment to a flexible work schedule.

Principal Accountabilities: (Intended to be representative of the position and are not to be considered as all-inclusive).

1. Under the direction of the Manager of Parks and Resource Operations, ensure park visitor safety through the implementation of the Regional and Community Parks compliance programs. Provide general information and answer park visitor questions. Patrol parks on foot, motorized and non-motorized vehicles, watercraft, bicycle, all-terrain vehicles or by other appropriate means.
2. Under general supervision, provide compliance & enforcement services in a professional, tactful and assertive (when needed) manner using public education and persuasion techniques. Uses sound judgement in the interpretation and application of the Regional and Community Parks Regulatory Bylaws.
3. Under general supervision, respond and investigate public complaints and incidents. Resolve recurring offences; manage difficult people and elevated enforcement scenarios. Handle escalated issues identified by other Parks staff relating to conflict, enforcement, and infraction situations in RDCO parks.
4. Under the direction of the Manager of Parks and Resource Operations, conduct investigations regarding park encroachments and trespasses.
5. Maintain an Officers Note Book with clear, concise and legible information suitable for court submissions. Maintains hardcopies of investigations and maintains statistics pertaining to enforcement, education and compliance. Prepare and deliver written and verbal reports to colleagues and the RDCO Board.
6. Assist in the preparation of cases for trial and prosecution in court on behalf of the RDCO and as assigned, testify for the RDCO in legal proceedings and consult with legal counsel.
7. Collaborate and cooperate with other regulatory agencies and local government organizations to gain compliance with all applicable regulations and laws on RDCO parkland.
8. Collaborate and cooperate with user groups, volunteers, park ambassadors and community organizations to address park issues specific to RDCO park regulations, public safety and security.
9. Assist in the development, coordination and delivery of Regional Parks Emergency Response and Evacuation Plans as well as the delivery of Regional Parks Wildlife Human Conflict Prevention Plan.
10. Comply with corporate and departmental programs, standards, policies & procedures, and WorkSafe BC regulations.
11. Provide functional direction to summer students. Instructs staff as assigned and participates in training programs.
12. Undertake routine park operations and maintenance duties.
13. Coordinate traffic & crowd control in RDCO Parks as required.
14. Other duties as assigned.

Reporting Relationships:

Dimensions:

Knowledge, Skills & Experience

Educational Background Required:

- Diploma in parks or environmental conservation resource management.
- Completion of bylaw compliance, enforcement and investigation skills courses would be an asset.
- Valid BC Class 5 Driver's Licence
- Valid Pleasure Craft Operator Card (PCOC)
- Obtain and maintain certification in:
 - WHMIS
 - First Aid Level I
 - Incident Command System (ICS) 200
- Off Road Vehicle (ORV) training would be an asset.

Experience Required:

- One year experience in Parks, or an equivalent public sector environment, enforcing bylaws and regulations, including attending hearings and giving testimony.
- Proven communication in a clear, concise manner (verbally and in writing).
- Establishes and maintains effective relationships with internal and external agencies, groups, partners, volunteers and public.
- Excellent public relations skills.
- Ability to effectively deal with and resolve conflicts including those that may involve physical aggression.
- Demonstrable skills in Wildlife – Human Conflict Management.
- Demonstrable skills in Indigenous cultural site awareness.
- Demonstrable skills in MS Office and GIS programs.

Working Conditions:

Physical Effort: Daily medium to heavy lifting.

Physical Environment: 95% field work, exposed to all weather conditions. Periodic exposure to health risks such as needles, difficult people, wildlife and challenging terrain. Flexible working times including evenings and weekends.

Mental Stress: Deal with emotionally engaged people and confrontational situations.

Sensory Attention: Consistent requirement to be aware of safety when operating equipment. Be watchful for wildlife on park trails.