

RDCO Job Description



Position Title: Park Interpreter Student	Division: Parks Services
Reports To: Supervisor of Community Relations & Visitor Services	Date: February 22, 2019

Job Purpose/Summary:
The Student Park Interpreter will assist Parks Services Department staff by leading interpretive presentations and hikes for school children, community organizations, and the general public; organizing and attending special events in Regional Parks and in the community including outreach events stand-alone and in partnership with local organizations; leading tours and public programs, responding to public inquiries, and developing and delivering public outreach and education programs throughout the regional parks system. During the term of this employment the Student Park Interpreter will be required to work in a combination of indoor and outdoor environments. Weekend and evening availability is a requirement of this position.

- Principal Accountabilities:**
1. Develop and deliver children's, family, adult, and community outreach programs;
 2. Develop and deliver interpretive presentations, tours, and hikes in Regional Parks;
 3. Research topics such as Park History, Area History, local ecology, etc.;
 4. Develop and create required outreach and educational materials;
 5. Assist in planning and participating in special events and outreach events in Regional Parks and in the community;
 6. Provide a positive and welcoming public presence in Regional Parks, the EECO; positively and diplomatically respond to public inquiries and complaints regarding RDCO Parks Services;
 7. Assist visitors at the Environmental Education Centre for the Okanagan (EECO);
 8. Adhere to the Regional District Occupational Health and Safety Policy;
 9. Other duties as assigned.

Knowledge, Skills & Experience

Educational Background Required:

- High school student or graduate;
- Currently enrolled and returning to an applicable educational program such as: High School, Tourism; Outdoor Recreation; Education; Environmental Education; Environmental Sciences.
- Valid BC Driver's License with a record of safe driving.
- All staff must participate and provide a satisfactory Criminal Record Check from the appropriate Police or RCMP detachment.

Experience Required:

- Training in cultural and natural history, education, environmental education, outdoor recreation or equivalent combination of training and experience;
- Demonstrated ability to write, design, and create educational materials;
- Strong written and verbal communication skills;
- Organized and self started;
- Ability to work with minimal supervision;
- Ability to traverse and work in outdoor environments

Working Conditions:

Physical Effort: low to high physical effort while working and traversing parks.

Physical Environment: Office and field with exposure to all weather conditions. Flexible working times including evenings and weekends are required.

Mental Stress: Multiple projects, working and communicating with groups of people including children.

Sensory Attention: Must be aware of physical surroundings and conscious of the safety of groups of people including children.