

RDCO Job Description



Position Title: Park Guardian

Division: Parks Services

Reports To: Parks Senior Maintenance Operator

Date: February 9, 2016

Job Purpose/Summary:

The Park Guardian Student will assist Parks Services staff by acting as a park host to users of RDCO Parks and will also assist in all aspects of park bylaw and maintenance duties. The incumbent must have the ability to work in a team environment as well as periodically with minimal supervision while being self-motivated. The student employee will be in frequent contact with the public and, as such, excellent communication skills are required. The term for this position requires a commitment to working a 40 hour week which includes working weekends, evenings, and holidays.

Principal Accountabilities:

1. Contribute to ensuring park safety by obtaining a good working knowledge of RDCO Park Bylaws and in concert with functional and direct supervisors, advise the public of bylaw and safety requirements when appropriate;
2. Provide services as a RDCO Parks Host to all registered users of RDCO Park facilities;
3. Patrol one or more Regional Parks on foot, by vehicle, by bicycle, or by boat and provide information and assist injured, disorientated, or lost park users;
4. Enforce park regulations and bylaws as required to gain compliance by the public;
5. Check broken, damaged, or dangerous park facilities and undertake appropriate repairs and/or reports;
6. Observe any illegal activities and take appropriate action;
7. Promote public and staff safety in compliance with the Regional District Regulatory Bylaws as well as the RDCO Occupational Health and Safety Policy;
8. Assist and participate in the implementation of the Regional Park Risk Management program;
9. Positively and diplomatically respond to public inquiries and complaints related to RDCO Parks Services;
10. Other duties as assigned.

Knowledge, Skills & Experience

Educational Background Required:

- High School graduate.
- Currently enrolled and returning to an applicable post-secondary educational program such as:
 - Natural/ Sustainable Resource Management
 - Fish, Wildlife, Recreation Management
 - Natural Resources
 - Biology
 - Environmental Sciences
- Valid First Aid and CPR certificate.
- Bear Awareness training preferred.
- Valid BC Driver's License and provision of a Driver's Abstract with a satisfactory current driver's profile.

Experience Required:

- Strong workplace safety practices.
- Use and operation of small tools.
- Understanding of park regulation/bylaw enforcement within a park environment.
- Understanding of conservation of natural areas and resource inventory.
- Strong written and verbal communication skills.
- Organized self-starter.
- Ability to work with minimal supervision.

Working Conditions:

- **Physical Effort:** Low to high physical effort while working in all types of terrains while in the parks. Some heavy lifting may be required.
- **Physical Environment:** Field work with exposure to all weather conditions.
- **Mental Stress:** Frequent interaction with park patrons. Multiple projects. Public complaints and concerns.
- **Sensory Attention:** Must be aware of physical surroundings. Multi-tasking.