

RDCO Job Description



Position Title:	Parks Operations Student	Division:	Parks Services
Reports To:	Parks Senior Maintenance Operator	Date:	February 9, 2016

Job Purpose/Summary:

The Park Operations Student will assist Parks Services staff in all aspects of park operational and facility maintenance duties. The incumbent must have the ability to work in a team environment as well as periodically with minimal supervision while being self-motivated. The student employee will be in frequent contact with the public and as such excellent communication skills are important.

Principal Accountabilities:

1. Routine park operation and facility maintenance duties
2. Daily park, trail, and facility maintenance requiring specific skills in:
 - Arboriculture related park operations activities
 - Horticulture related park operations activities
 - Irrigation system operation and maintenance
 - Construction of relevant park landscape structures.
3. Assist in implementation of small scale park capital development projects.
4. Contribute to ensuring park safety by obtaining a good working knowledge of RDCO Parks Bylaws and in concert with functional and direct supervisors, advise the public of bylaw and safety requirements when appropriate.
5. Promote public and staff safety in compliance with the Regional District Regulatory Bylaws as well as the RDCO Occupational Health and Safety Policy.
6. Assist and participate in the implementation of the Regional Park Risk Management program
7. Positively and diplomatically respond to public inquiries and complaints related to RDCO Parks Services.
8. Other duties as assigned.

Knowledge, Skills & Experience

Educational Background Required:

- High School graduate
- Currently enrolled and returning to post-secondary educational program such as:
 - Sustainable Resources
 - Arboriculture
 - Horticulture
 - Fish, Wildlife, Recreation
 - Natural Resources
 - Biology
 - Environmental Science
- Valid BC Driver's Licence with a record of safe driving
- Valid First Aid and CPR Certificate

Experience Required:

- Strong workplace safety practices
- Use and operation of park operations small tools
- Understanding of park facility maintenance
- Understanding of conservation of natural areas and resource inventory
- Strong written and verbal communication skills
- Organized self-starter
- Ability to work with minimal supervision

Working Conditions:

Physical Effort: Low to high physical effort while working in all types of terrains while in the parks. Some heavy lifting may be required.

Physical Environment: Field work with exposure to all weather conditions.

Mental Stress: Multiple projects. Public complaints and concerns.

Sensory Attention: Must be aware of physical surroundings. Multi-tasking.