



The Regional District of Central Okanagan is an employer of choice made up of a dedicated team of people who care about the community they serve. We are located in one of the most desirable places to live in BC in the heart of the scenic Okanagan Valley. The appeal of Okanagan Lake, the natural beauty of the surrounding hillsides and the fragrant orchards and vineyards continue to draw people to the valley. Our lifestyle is second to none especially for those who live to enjoy the outdoors.

Dog Control Dispatch – Poundkeeper

The Corporate Services Department has a full-time opening for a *Dog Control Dispatch - Poundkeeper*. Reporting to the Chief Bylaw Enforcement Officer (CBEO), this position is responsible for the daily operation and maintenance of the Dog Pound which includes care for impounded dogs, cleaning kennels, general office administration, basic accounting duties and providing exceptional customer service. This role dispatches and assists Dog Control Officers (DCO) in the field and also works in the field as a Dog Control Officer when required, being part of the rotational on-call. We provide assistance to other local governments and law enforcement agencies with dog related calls and emergencies so the ability to be on-call is essential.

To be successful in this role, you must have a minimum of 2 years' experience as Dog Control Officer and have completed the Bylaw Compliance, Enforcement & Investigative Skills Certificate Program (Level I) or equivalent. You must have thorough knowledge of the RDCO Dog Control Bylaw and have experience understanding dog health, behavior, and handling. Exceptional customer service, conflict resolution, teamwork skills along with the ability to work independently is required. Computer skills using Word and Excel are necessary and knowledge of Vadim & ShelterPro would be an asset. A valid BC Driver's License with record of safe driving is essential and you will need to obtain certification in WHMIS and First Aid Level I. This position requires flexible work hours and on call availability.

This is a full-time position to commence immediately and is a member of CUPE Local 338. We offer a competitive salary of \$32.46 and a full range of benefits.

Qualified persons are requested to submit their resume quoting **Competition No. 1906** by **9:00 p.m. Sunday, February 3, 2019**, to:

Manager of Human Resources
Regional District of Central Okanagan
1450 KLO Road, Kelowna, B.C. V1W 3Z4
e-mail: apply@cord.bc.ca Fax: 250-763-7497
www.regionaldistrict.com/jobs

We thank all candidates for their interest - only applicants selected for interviews will be contacted

