

Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at the Regional District offices, 1450 KLO Road, Kelowna, B.C. on Monday, December 10, 2018

Directors:

J. Baker (District of Lake Country)
M. Bartyik (Central Okanagan East Electoral Area)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. Singh, alternate for M. DeHart (City of Kelowna)
C. Fortin (District of Peachland)
G. Given (City of Kelowna)
C. Hodge (City of Kelowna)
S. Johnston (City of West Kelowna)
G. Milsom (City of West Kelowna)
B. Sieben (City of Kelowna)
L. Wooldridge (City of Kelowna)

Absent:

L. Stack (City of Kelowna)
T. Konek (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
T. Cashin, Director of Community Services
D. Komaike, Director of Engineering Services
R. Kotscherofski, Fire Services Manager
M. Kopp, Director of Parks Services
M. Rilkoff, Director of Financial Services
M. Miller, Asset Analyst
B. Smith, Communications
M. Drouin, Manager - Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 7:00 p.m.

The meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

2. ADDITION OF LATE ITEMS

There were no late items to the agenda.

3. ADOPTION OF THE AGENDA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#203/18

BAKER/WOOLDRIDGE

THAT the agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

- 4.1 Regional Board Regular Meeting Minutes – November 26, 2018 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#204/18

JOHNSTON/BAKER

THAT the Regional Board Regular meeting minutes of November 26, 2018 be adopted.

CARRIED Unanimously

5. CORPORATE SERVICES

- 5.1 RDCO Miscellaneous Fees & Charges Bylaw No. 1425, *1st, 2nd and 3rd Readings & Adoption, (All Directors - Weighted Vote - 2/3 Majority - LGA 209/228)*

#205/18

HODGE/MILSOM

THAT Regional District of Central Okanagan Miscellaneous Fees and Charges Bylaw No. 1425, 2018 be given first, second and third readings and adopted.

CARRIED Unanimously

Director Sieben arrived at 7:04 p.m.

- 5.2 RCMP Auxiliary Constable Program (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

#206/18

SINGH/BAKER

THAT the Regional Board approves the Chair signing a group letter from the Central Okanagan municipalities and the Regional District to Premier Horgan to implement a RCMP Auxiliary Constable Program as soon as possible.

CARRIED Unanimously

6. FINANCIAL SERVICES

6.1 Board Approval for Q1 Project Spending (*All Directors - Weighted Vote - Simple Majority - LGA 210.2*)

Staff report dated December 3, 2018 outlined the projects for first quarter spending in 2019, and also provided information on project budget carryover from 2018.

#207/18

FORTIN/WOOLDRIDGE

THAT the Regional Board approve the Projects listed under Categories 2 and 4, for commitment/expenditure in 1Q 2019, ahead of the 2019 Financial Plan approval;

AND THAT the Regional Board approves the Project increase listed under Category 5 for commitment/expenditure, ahead of the 2019 Financial Plan approval in Q1 2019, subject to budget amendment approvals;

AND FURTHER THAT the Regional Board receives for information the report on projects listed in Categories 1 and 3.

CARRIED Unanimously

6.2 Asset Management Program Update (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

Staff report dated December 23, 2018 outlined a review of current asset best practices and an update on the RDCO Asset Management Program.

#208/18

FORTIN/SINGH

THAT the Regional Board receive for information the RDCO Asset Management Program Update Report.

CARRIED Unanimously

6.3 RDCO Reserve Balance and Analysis (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

Staff report dated December 4, 2018 outlined the RDCO reserve balances and analysis.

#209/18

FORTIN/BAKER

THAT the Board receive the report on RDCO Reserve Balance and Analysis for information.

CARRIED Unanimously

- 6.4 RDCO 2018-2022 Financial Plan Amendment Bylaw No. 1429, **1st, 2nd and 3rd Readings & Adoption** (All Directors - Weighted Vote - 2/3 Majority to Adopt at 3rd Reading - LGA 210.2/228)

#210/18

SIEBEN/JOHNSTON

THAT Regional District of Central Okanagan 2018 – 2022 Financial Plan Amendment Bylaw No. 1429 be given first, second and third readings and adopted.

CARRIED Unanimously

7. COMMUNITY SERVICES

- 7.1 Referral Application - Ministry of Energy, Mines and Petroleum Resources, to permit an expansion to existing sand and gravel mine operation located in the vicinity of Chute Lake Road (GREX-18-01) Central Okanagan East Electoral Area (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

Staff report dated December 3, 2018 outlined the referral application to permit expansion of an existing sand and gravel quarry operation. Staff outlined the application.

#211/18

BAKER/SINGH

THAT the Regional Board conditionally support Ministry of Energy, Mines and Petroleum Resources referral application for the expansion of Firestorm Quarry Ltd. sand and gravel quarry operation subject to:

- A Qualified Professional completing the following:
 - Infrastructure and Traffic Impact Assessment;
 - Environmental Impact Assessment;
 - Stormwater Management and Drainage Plans;
 - Invasive Weed and Reclamation Plan;
 - Greenhouse Gas Assessment and Reduction Strategy; and
 - Dust Management Plan.

AND THAT the following being addressed prior to issuance of, or applied as, conditions to approval:

- Applicant is to provide the City of Kelowna with information on how they will mitigate concerns regarding use of retarder brakes from haul trucks; and due to potential impact to City roads, the applicant is to provide the City with identification of routes and final destinations for the material, as well as truck volumes and GVW;
- Subsequent comment or recommendations from the City of Kelowna are to be forwarded to the Province and should be considered prior to any approvals being granted for a Mines Act Work Permit;

- The applicant must submit a Provincial Public Highway Permit Application to the Ministry of Transportation & Infrastructure for review and approval for an Industrial Access Permit;
- Blasting is to occur outside of the “Extreme Fire Danger Rating”; and
- Approval is granted on an incremental basis for a maximum of five years initially. Extension to this timeframe not be considered unless the applicant demonstrates that all conditions of the original permit are being adhered to.

AND FURTHER THAT the staff report dated December 10, 2018 be forwarded to the Ministry of Energy, Mines and Petroleum Resources for their information.

CARRIED Unanimously

7.2 Development Variance Permit - Application VP-18-06 - for 532451 BC Ltd (owner) c/o Lake Country Modular (agent), located at 3591 Old Vernon Road, Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas, Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report dated December 10, 2018 outlined the permit to allow for a reduction of the rear setback to permit the siting of two proposed manufactured homes. Staff outlined the application and agency referrals.

Chair asked if there is anyone in the gallery who deems their property affected by the variance.

- Tom Allan, agent, addressed the Board noting the septic system was accessed and will need to be brought up to today's standard. A proposal has been filed with IHA.
 - Is there any screening proposed? Agent: behind the area there is a garage and hedging in place.
 - What is the intention for the storage of the RV units? The current storage is there only at the convenience of the owners. They will be required to move the RV units off site.
- D. Potenteau, submitted an email of opposition. He addressed the Board noting he would like the setback moved from 10' to 15'. Some residents are upset to lose RV parking. Isn't asking for buffering.
- Joanne Bradford, resident – would like to see a buffer between each mobile home.
- Tom Allan addressed the Board noting they would be able to accept a setback of 15'.
 - Units that are 24' by 40' are a nicer home, less likely viewed as a trailer.

#212/18

HODGE/BARTYIK

THAT Development Variance Permit Application VP-18-06, 3591 Old Vernon Road, to vary Section 8.1.9 of Zoning Bylaw No. 871 by allowing a reduction of the minimum rear setback from 7.62 m (25.0 ft.) to 4.57 m (15.0 ft.) to permit the siting of two manufactured homes, based on the Site Plan dated July 12, 2018 (revised November 21, 2018), by Ferguson Land Surveying & Geomatics Ltd. be approved.

CARRIED Unanimously

Director Hodge left the meeting at 8:25 p.m.

7.3 Planning Section Policy Review - Phase 2 Board Policies converted to Administrative Policies (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

Staff report dated December 3, 2018 outlined the three Board policies to be repealed.

#213/18

BAKER/FORTIN

THAT the Regional Board rescinds the following three Board policies:

- 3.01 Application Procedures - Crown Land and Resource Referrals
- 3.28 Advisory Planning Commission Expenses, and
- 3.29 Representation from the public on bylaws requiring a Public Hearing.

CARRIED Unanimously

8. ENGINEERING SERVICES

8.1 RDCO Wilson's Landing Fire Protection Service Amendment Bylaw No. 1426, **1st, 2nd and 3rd Readings** (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 207.5*)

Staff report dated December 3, 2018 outlined the request for first medical responder program for the Wilson's Landing Fire Department.

Director Hodge returned at 8:30 p.m.

#214/18

CARSON/BAKER

THAT the Regional District of Central Okanagan Wilson's Landing Fire Protection Service Amendment Bylaw No. 1426, 2018 be given first, second and third readings and forwarded to the Inspector of Municipalities for consideration and statutory approval.

CARRIED Unanimously

Director Fortin left the meeting at 8:35 p.m.

9. PARK SERVICES

- 9.1 Parks Regulatory Bylaw No. 1427, **1st, 2nd and 3rd Readings and Adoption** (All Directors – Weighted Stakeholder Vote – 2/3 Majority – LGA 228)

Staff report dated December 3, 2018 outlined a new parks regulatory bylaw in order to keep it current, capture new regulations, address non-compliant behaviour, and make administrative edits. Changes to the previous bylaw were highlighted.

Director Fortin returned at 8:40 p.m.

#215/18

BARTYIK/WOOLDRIDGE

THAT Regional District of Central Okanagan Regional Parks Regulation Bylaw No. 1427, 2018 be given first, second and third reading and adopted.

CARRIED Unanimously

- 9.2 Parks Fees & Charges Bylaw No. 1428, **1st, 2nd and 3rd Readings and Adoption** (All Directors - Weighted Stakeholder Vote - 2/3 Majority - LGA 209/228)

Staff report dated December 4, 2018 outlined the proposed amendments and fee changes.

Director Milsom left that meeting at 8:50 p.m. and returned at 8:53 p.m.

#216/18

SIEBEN/BAKER

THAT Regional District of Central Okanagan Regional Parks Services and Facilities Fees and Charges Bylaw No. 1428, 2018 be given first, second and third readings and adopted.

CARRIED Unanimously

- 9.3 2019 Community Resiliency Investment Program Application (All Directors - Unweighted Corporate Vote - Simple Majority - 208.1)

#217/18

BAKER/BARTYIK

THAT the Regional Board support a grant application to the UBCM Community Resiliency Initiative (CRI) program for funding of an update to the Park Services Operational Wildfire Protection Plan (OWPP).

CARRIED Unanimously

10. NEW BUSINESS

10.1 Regional Board Committee Appointments (*All Directors - Unweighted Corporate Vote - Simple Majority - 208.1*)

#218/18

FORTIN/JOHNSTON

THAT the Board approve the 2019 Board Committee appointments.

CARRIED Unanimously


11. DIRECTOR ITEMS

No Board items for discussion.

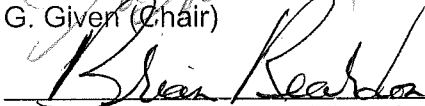
12. ADJOURN

There being no further business the meeting was adjourned at 9:10 p.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Chief Administrative Officer)