

**Minutes of the REGIONAL BOARD MEETING of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, September 24, 2018**

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Directors

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
R. de Jong (City of West Kelowna)  
D. Findlater (City of West Kelowna)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)  
C. Hodge (City of Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
T. Konek (Westbank First Nation)

Absent:

C. Fortin (District of Peachland)

Staff:

B. Reardon, Chief Administrative Officer  
T. Cashin, Manager of Community Services  
C. Coates, Waste Reduction  
D. Dudzik, Environmental Planner  
C. Griffiths, Director Economic Development  
D. Komaike, Director of Engineering Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
M. Drouin, Manager-Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 6:30 p.m.

The meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

2. **ADJOURN TO IN CAMERA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#141/18

**STACK/BASRAN**

THAT pursuant to Section 90 (g) of the Community Charter the Regional Board convene to an 'In-Camera' session to discuss:

- Litigation or potential litigation affecting the Regional District

**CARRIED Unanimously**

**3. RECONVENE FROM IN CAMERA**

The Board rose from In Camera at 7:05 p.m., and reported that on July 19, 2018 the Board approved the following resolution:

"THAT staff be directed to begin, or continue, the preparation of a bylaw to:

- amend the current C8 zoning regulations to remove Tourist Cabins and Tourist Lodges from the permitted uses, buildings and structures listed in Section 11.8.1.1;
- amend the definition of Recreational Vehicle in Zoning Bylaw No. 871 to provide that park model trailer is not a permitted form of recreational vehicle, and
- include a definition of Park Model Trailer in Zoning Bylaw No. 871;

AND THAT the Board considers an application for a building permit for a Tourist Cabin, a Tourist Lodge or a Tourist Campsite on which a park model trailer will be located will be in conflict with the bylaw under preparation in accordance with the preceding resolution;

AND FURTHER THAT staff be directed to withhold any building permit application for a Tourist Cabin, Tourist Lodge or Tourist Campsite for a Park Model Trailer on the Lands for a period of 30 days, or such lesser period in the event the Board resolves further."

**4. ADDITION OF LATE ITEMS**

There were no late items to the agenda.

**5. ADOPTION OF THE AGENDA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#142/18

BAKER/DEHART

THAT the agenda be adopted.

CARRIED Unanimously

**6. ADOPTION OF MINUTES**

- 4.1 Regional Board Regular Meeting Minutes – August 27, 2018 *(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#143/18

BAKER/SIEBEN

THAT the Regional Board Regular meeting minutes of August 27, 2018 be adopted.

CARRIED Unanimously

7. CORRESPONDENCE

- 7.1 Okanagan Basin Water Board Meeting Highlights – September 11, 2018 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#144/18

GRAY/BAKER

THAT the Okanagan Basin Water Board meeting highlights of September 11, 2018 be received for information.

CARRIED Unanimously

8. CORPORATE SERVICES

- 8.1 Regional Board Remuneration Bylaw No. 1421 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated September 20, 2018 outlined the changes to the Board's remuneration bylaw due to the elimination of the 1/3<sup>rd</sup> non-taxable allowance for elected officials.

#145/18

STACK/BAKER

THAT Regional District of Central Okanagan Regional Board Remuneration Bylaw No. 1421, 2018 be given first, second and third readings and adopted.

CARRIED (opposed Dejong)

- 8.2 Appointment of Animal Control Officers (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#146/18

BAKER/DEHART

THAT the Regional Board appoint Mr. Kellie Thomas and Mr. William (Bill) McKenney as a Regional District of Central Okanagan Animal Control Officer.

CARRIED Unanimously

**9. COMMUNITY SERVICES**

9.1 Appointment of members to RDCO Planning Commissions

Staff report dated September 24<sup>th</sup> outlined the recommended appointments to the planning commissions.

9.1.1 Environmental Advisory Commission (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#147/18

BASRAN/HODGE

THAT the Regional Board approve the appointment of Shannen Beckinsale, Allison O'Neill, Jenna Hutchen, Robert Bonnell and Les Gyug as members of the Environmental Advisory Commission for three-year terms (October 2018 – October 2021);

AND FURTHER THAT the Board approve the appointment of Kate MacMillan as a member of the Environmental Advisory Commission for a one-year term (October 2018 – October 2019).

CARRIED Unanimously

9.1.2 Agricultural Advisory Commission (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#148/18

BAKER/SIEBEN

THAT the Regional Board approve the appointment of Connie Muir and Robyn Bunn as members of the Agricultural Advisory Commission for three-year terms (October 2018 – October 2021);

AND FURTHER THAT the Board approves the re-appointment of Sandra Follack to a three-year term as a member of the Regional District Agricultural Advisory Commission (October 2018 – October 2021).

CARRIED Unanimously

9.2 Development Variance Permit - G. McKimm (owner) 9333 Winchester Road (VP-18-05) Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas - 1 Director, 1 Vote*)

Staff report dated September 24<sup>th</sup> outlined the variance to allow a reduction of the front setback to permit the siting of an existing garage.

Chair invited anyone in the gallery deemed affected by the variance to comment. There was no-one.

#149/18

CARSON/BARTYIK

THAT Development Variance Permit Application VP-18-05 to vary the following sections of Zoning Bylaw No. 871 be approved based on the Land Surveyor's Certificate dated July 27, 2018, by William E. Maddox:

1. Section 3.17.5 by allowing one accessory building in the required front setback.
2. Section 6.5.4 by allowing a reduction of the minimum front setback from 6.0 m (19.7 ft.) to 5.7 m (18.7 ft.) to permit one accessory building.

CARRIED Unanimously

- 9.3 Agricultural Land Reserve Appeal - 'Heartland Ranch', Application for non-farm use in the ALR for D. Schultz - Free Flow, Entertainment Corporation (applicant), located at 5983 and 6085 Highway 33 (A-18-03), Central Okanagan East Electoral Area (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated September 24<sup>th</sup> outlined an application to obtain Agricultural Land Commission approval for a non-farm use to allow a multi-day festival at 'Heartland Ranch'. Staff reviewed the application and outlined the agency referral comments.

#150/18

BAKER/BARTYIK

THAT the Regional Board does NOT support Agriculture Land Commission Application A-18-03 for non-farm use, to allow the Volim Valley lifestyle festival on the subject parcels;

AND FURTHER THAT the Regional Board directs staff to NOT forward the application to the Agricultural Land Commission.

CARRIED Unanimously

- 9.4 First Reading - Zoning Amendment Bylaw No. 871-248, M. Christie (owner), located adjacent to 5731 Anderson Road (Z18/03), to allow a secondary suite, Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas, Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report dated September 24<sup>th</sup> outlined the application to permit a secondary suite by rezoning the subject property from A1 Agricultural to A1s Agricultural (Secondary Suite).

#151/18

BARTYIK/BASRAN

THAT Zoning Amendment Bylaw No. 871-248 be given first reading;

AND FURTHER THAT scheduling for a Public Hearing be withheld pending receipt of a business license application for the kennel business.

CARRIED Unanimously

- 9.5 Proposed Development - 4755 & 4795 Paradise Valley Drive – Trepanier Valley, Douglas Turner (owner), c/o Cliff Stowell (agent), Central Okanagan West Electoral Area (*All Directors - Unweighted Corporate Vote - Custom Vote, 1 Director, 1 Vote*)

Staff report dated September 21<sup>st</sup> outlined the RDCO received an application for a building permit which is in conflict with the provisions of Zoning Amendment Bylaw No. 871-249 which was given first reading by the Board on August 27, 2018.

#152/18

HODGE/STACK

**WHEREAS** the Board gave first reading to Zoning Amendment Bylaw No. 871-249 on August 27, 2018 (the “Amending Bylaw”) which includes amendments to the current C8 zoning applicable to the Lands to remove Tourist Cabins and Tourist Lodges from the permitted uses and to provide that park model trailer is not a permitted form of recreational vehicle;

**AND WHEREAS** the Regional District received a building permit application on August 31, 2018 for site services for a development on the Lands (the “Building Permit Application”) that staff consider is for a development that is in conflict with the provisions of the Amending Bylaw as the proposed development includes 80 Tourist Cabins which will not be permitted in the C8 Zone under the Amending Bylaw.

**THEREFORE**, the Board resolves that:

The Board considers the development proposed in the Building Permit Application is in conflict with the Amending Bylaw;

AND FURTHER a building permit related to the Building Permit Application be withheld for a period of 30 days from the date the application was made, being August 31, 2018;

AND FURTHER THAT the Board having considered the Building Permit Application, staff be directed to withhold a building permit in respect of the Building Permit Application for a further 60 days from September 24, 2018.

CARRIED Unanimously

**10. ENGINEERING SERVICES**

10.1 Asset Management Grant Applications (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated September 19<sup>th</sup> outlined two grant applications available for the RDCO's asset management program.

**#153/18**

**GRAY/BARTYIK**

THAT the Regional Board approve making an application for a grant to the Federation of Canadian Municipalities' Municipal Asset Management Program for \$50,000.

AND FURTHER THAT the Regional Board approve making an application for a grant to the Union of BC Municipalities' Asset Management Planning Program for \$15,000.

CARRIED Unanimously

10.2 Recycle BC Contract Approval (*All Directors - Weighted Corporate Vote - Simple Majority - LGA 210.2*)

Staff report dated September 12<sup>th</sup> outlined the Recycle BC Agreement and financial incentives.

**#154/18**

**DEJONG/DEHART**

THAT the Regional Board accepts the financial incentives offered by Recycle BC for curbside collection, recycling depot service, resident education and service administration;

AND FURTHER THAT the Regional Board approves entering into contracts with Recycle BC for a five-year term for Curbside and Depot Recycling Collection (Nov 30, 2018 – Dec 31, 2023)

CARRIED Unanimously

10.3 Brent Road Fire Protection Service Agreement with the District of Peachland (*All Directors - Weighted Corporate Vote - Simple Majority - LGA 210.2*)

Staff report dated September 17<sup>th</sup> outlined the renewal of the Brent Road Fire Protection Service Agreement with the District of Peachland for a five-year period.

#155/18

FINDLATER/CARSON

THAT the Regional Board approve entering into the Fire Service Agreement between the District of Peachland and the Regional District of Central Okanagan for fire protection service in the Brent Road Fire Protection Service Area for a five-year term commencing October 1, 2018 to September 30, 2023.

CARRIED Unanimously

10.4 Fire Services Update On The Fire Season

Staff provided an overview PowerPoint presentation on the four electoral area fire departments and the 2018 fire season.

#156/18

CARSON/HODGE

THAT the fire service update on the fire season be received for information.

CARRIED Unanimously

11. NEW BUSINESS

There was no new business.

12. DIRECTOR ITEMS


- Rail Trail Grand Opening on Sept 27<sup>th</sup>
- United Way breakfast on Oct. 11<sup>th</sup>
- Board meeting following the Public Hearing on Oct. 1<sup>st</sup>

13. ADJOURN

There being no further business the meeting was adjourned at 9:04 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Chief Administrative Officer)