

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, January 22, 2018**

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Directors:

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
R. deJong (City of West Kelowna)  
D. Findlater (City of West Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)  
C. Hodge (City of Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)

Absent:

T. Konek (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
T. Cashin, Director of Community Services  
C. Griffiths, Director Economic Development  
D. Komaike, Director of Engineering Services  
M. Kopp, Director of Parks Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
M. Drouin, Manager - Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 8:43 p.m.

The meeting is being held on the traditional territory of the Syilx/Okanagan Peoples.

2. **ADDITION OF LATE ITEMS**

There were no additional items to the agenda.

3. **ADOPTION OF THE AGENDA**

#07/18

FINDLATER/FORTIN

THAT the agenda be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

- 4.1 Regional Board Regular Meeting Minutes – January 11, 2018 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#08/18

HODGE/GRAY

THAT the Regional Board Regular meeting minutes of January 11, 2018 be adopted.

CARRIED Unanimously

**5. CORRESPONDENCE**

- 5.1 City of West Kelowna - STPCO Partnership (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#09/18

BASRAN/BAKER

THAT the December 13, 2017 letter from the City of West Kelowna regarding the STPCO Partnership and rescinding its Notice to Withdraw from the service be received for information.

CARRIED Unanimously

- 5.2 SILGA - Notice for Nominations 2018 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#10/18

BAKER/DEHART

THAT the December 14, 2017 notice from the Southern Interior Local Government Association (SILGA) regarding the Call for Nominations 2018 be received for information.

CARRIED Unanimously

**6. CORPORATE SERVICES**

- 6.1 North Westside Services and Community Issues Report – Next Steps (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated January 15, 2018 outlined next steps for consideration by the Regional Board in regards to the completion of the North Westside Services and Community Issues Review.

Staff reviewed consideration of next steps including proposed options. Discussion ensued.

Director Carson read a letter addressed to the Regional Board dated January 22, 2018 from the Bob Andrews, President of the North Westside Communities Association. The director outlined a resolution for consideration.

*The Board recessed at 9:25 p.m. and reconvened at 9:35 p.m.*

**#11/18**

CARSON/FORTIN

WHEREAS the North Westside Services & Issues Review identified a lack of trust and transparency in the relationship between the RDCO staff and the Regional Director and residents of Central Okanagan West;

AND WHEREAS this erosion of trust and confidence has extended beyond the CAO and through to the Board Chair this has left the community and regional director without a reliable contact for community information within their own regional district;

BE IT RESOLVED that the Regional Board not proceed with the 'next steps' as presented in the January 15, 2018 staff report on the North Westside Services & Community Issues Report;

AND BE IT FURTHER RESOLVED any movement toward the Next Steps option must be presided over by an Independent Moderator or Conflict Resolution Mediator as recommended to the Board by the independent Consultant as stated during his presentation;

AND BE IT FURTHER RESOLVED that the Board direct Chair Given to seek and arrange a meeting between the Minister of Urban Affairs & Housing, the Central Okanagan West Regional Director and herself to discuss a Study that more closely reflects what the Community and Director have requested and want.

DEFEATED (in support of resolution Carson)

**#12/18**

DEJONG/STACK

THAT the Regional Board receive the January 15, 2018 CAO "Next Steps" Report for information.

CARRIED Unanimously

**7. FINANCIAL SERVICES**

- 7.1 BDO 2017 RDCO Audit Plan (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated January 13, 2018 and BDO Canada LLP's letter of January 22, 2018 provided an overview of the 2017 audit plan for year ending December 31, 2017.

**#13/18**

**BAKER/HODGE**

THAT the Board receives for information BDO's 2017 Planning Report to the Board of Directors dated January 22, 2018.

AND FURTHER THAT the Board does not have any further direction or questions for the auditors at this time.

**CARRIED Unanimously**

7.2 RDCO 2017-2021 Financial Plan Amendment Bylaw No. 1413, ***1st, 2nd & 3rd readings & Adoption*** (All Directors – Weighted Vote – Simple Majority – LGA 210.2)

Staff report dated January 13, 2018 outlined the amendments to the financial plan.

**#14/18**

**FINDLATER/SIEBEN**

THAT Regional District of Central Okanagan 2017 – 2021 Financial Plan Amendment Bylaw No. 1413 be given first, second and third readings and adopted.

**CARRIED Unanimously**

7.3 Approval for 1Q 2018 Capital Project Spending (All Directors – Weighted Vote – Simple Majority – LGA 210.2)

Staff report dated January 17, 2018 outlined a capital expenditure commitment for an orthophoto capital project to begin in the first quarter 2018 ahead of the 2018 budget approval process.

**#15/18**

**BAKER/DEJONG**

THAT the Regional Board approve the Orthophoto Capital Project listed under Category 4, for commitment/expenditure in 1Q 2018, ahead of the 2018 Financial Plan approval.

**CARRIED Unanimously**

**8. ENGINEERING SERVICES**

- 8.1 RDCO North Westside Road Fire Protection Local Service Area Establishment and Expansion Amendment Bylaw No. 1412, **1st, 2nd and 3rd readings** (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#16/18

FINDLATER/HODGE

THAT Regional District of Central Okanagan North Westside Fire Protection Local Service Area Establishment and Expansion Amendment Bylaw No. No. 1412 be given first, second and third readings.

CARRIED Unanimously

**9. COMMUNITY SERVICES**

- 9.1 FrontCounter BC Referral Application CL-17-04, Broken Rail Ranch Ltd (Applicant) - Central Okanagan West Electoral Area, application to acquire Crown Land Tenure (5-10 year License of Occupation) to permit guided trail riding along existing recreational trails. (All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

Staff report dated January 12, 2018 outlined the FrontCounter BC application to for a License of Occupation for the Broken Rail Ranch Ltd. (applicant) to permit guided trail riding.

#17/18

FINDLATER/BAKAER

THAT the Regional Board conditionally support FrontCounter BC referral application No. 3410643 / 256558 for the issuance of a 5 to 10 year Crown Land Tenure to permit guided trail riding subject to the following being addressed prior to issuance of, or applied as conditions to, approval:

- Best Management Practices for protecting drinking water source watersheds be incorporated into the proposed operations;
- The Regional District of Central Okanagan and the City of West Kelowna be informed of any trail use outside of the extent identified in the current application that could potentially have impacts on the Lambly Creek water intake;
- Prevent soil erosion, sediment transport, and water contamination along Lambly Creek;
- Adherence to Best Management Practices for trail building and maintenance with respect to the minor expansion identified in the Tenure Management Plan, as well as weed management;
- Trail access restricted to exiting access points along Bear Creek Road on District Lots 3748 (RDCO), 3749 (RDCO), 4089 (CWK) ODYD, and unsurveyed Crown Land adjacent to DL 3749 and 4089, ODYD;

- Trail improvements or beyond what is outlined in the Tenure Management Plan to require a more detailed plan of proposed works, including waste disposal methods and mitigating environmental impacts associated with any land disturbance;\
- Adherence to all fire safety measures and fire prevention outlined in the Tenure Management Plan by prohibiting smoking, campfires or other hazardous activities that may result in a wildfire; and
- Hazard tree assessments to be conducted prior to removing trees obstructing the trail.

CARRIED Unanimously

9.2 Development Variance Permit (VP-17-09), L. & C. Lee (owners/applicants), Lot 36, District Lot 686, ODYD, Plan 15329 - 375 Morden Road (Central Okanagan West Electoral Area) - application to allow an increase of the maximum accessory building height (*Custom Vote - Electoral Areas - 1 Director, 1 Vote*)

Staff report dated January 15, 2018 outlined the application to allow an increase of the maximum accessory building height. Staff outlined the application.

Chair invited anyone in the gallery who deems themselves affected by the variance to comment. There was no-one

#18/18

CARSON/BARTYIK

THAT the Regional Board approve Development Variance Permit Application VP-17-09 for L. & C. Lee, to vary the provision of Part 7, Section 7.1.12.2 of Zoning Bylaw No. 871 by allowing an increase in maximum building height for an accessory building from 5.0 m (16.4 ft.) to 7.72 m (25.33 ft.) based on the diagrams received on December 6, 2017.

CARRIED Unanimously

9.3 Joe Rich Rural Land Use Amendment Bylaw No. 1195-12, application RLUB-16-01, L. King & K. Gibbard (owners), Lot A, Plan EPP52578, District Lot 3459, ODYD - 12335 Highway 33 (Central Okanagan East Electoral Area) - **2nd and 3rd Readings** (*Custom Vote - Electoral Areas & Kelowna Fringe Area - 1 Director, 1 Vote*)

Staff report dated January 15, 2018 outlined the application to permit a boundary adjustment by re-designing a portion of the subject property from Rural Acreage (RA) to Small Holdings 2 (SH-2).

Discussion on the application ensued.

**#19/18**

BASRAN/SIEBEN

THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-12 be given second and third readings;

AND FURTHER THAT final consideration be withheld pending RDCO staff receiving confirmation of the following from the Ministry of Transportation and Infrastructure:

- Amendment Bylaw Approval; and
- Preliminary Layout Approval.

DEFEATED (in support Given)

- 9.4 Zoning Amendment Bylaw No. 871-244 - D. & S. Clark (owners), Application Z17/06, Lot A, Plan 41175, Section 6, Twp.24, ODYD - 5065 Scotty Creek Road (Central Okanagan East Electoral Area) **2nd & 3rd Reading & Adoption** (Custom Vote - Electoral Areas, Kelowna Fringe Area - 1 Director, 1 Vote)

Staff report dated January 15, 2018 outlined the zoning amendment bylaw to permit a secondary suite.

**#20/18**

DEHART/BARTYIK

THAT Zoning Amendment Bylaw No. 871-244 be given second and third readings;

AND FURTHER THAT Zoning Amendment Bylaw No. 871-244 be adopted.

CARRIED Unanimously

- 9.5 Rural Westside Official Community Plan Amendment Bylaw No. 1274-05 & Zoning Amendment Bylaw No. 871-238 - The Owners of Strata Plan KAS2428 (La Casa) Application Z16/05, Westside Road (Central Okanagan West Electoral Area) - **Adoption** - (Custom Vote - Electoral Areas Only - 1 Director, 1 Vote)

**#21/18**

CARSON/BARTYIK

THAT Rural Westside Official Community Plan Amendment Bylaw No. 1274-05 be adopted.

CARRIED Unanimously

**#22/18**

CARSON/BARTYIK

THAT Zoning Amendment Bylaw No. 871-238 be adopted.

CARRIED Unanimously

**10. NEW BUSINESS**

10.1 2018 Committee/Board Appointments (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Chair Given provided a recommended list of Board appointments for 2018.

**#23/18**

**BAKER/FINDLATER**

THAT the Regional Board approve the 2018 Committee appointments as recommended by Chair Given.

CARRIED Unanimously


**11. DIRECTOR ITEMS**

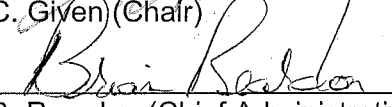
There were no items for Board discussion.

**12. ADJOURN**

There being no further business the meeting was adjourned at 10:55 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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C. Given (Chair)

  
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B. Reardon (Chief Administrative Officer)