

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, August 28, 2017**

---

Directors:

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
R. deJong (City of West Kelowna)  
M. DeHart (City of Kelowna)  
D. Findlater (City of West Kelowna)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
P. Hanson (Central Okanagan East Electoral Area)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
T. Konek (Westbank First Nation)

Absent:

C. Fortin (District of Peachland)

Staff:

B. Reardon, Chief Administrative Officer  
R. Fralick, Manager of Development Services  
P. Rotheisler, Manager of Environmental Services  
B. Smith, Communications  
M. Drouin, Manager - Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

2. **ADDITION OF LATE ITEMS**

There were no additional items to the agenda.

3. **ADOPTION OF THE AGENDA**

#124/17

**STACK/BAKER**

THAT the agenda be adopted.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Regional Board Meeting Minutes – July 24, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#125/17

BAKER/BASRAN

THAT the Regional Board meeting minutes of July 24, 2017 be adopted.

CARRIED Unanimously

- 4.2 Public Hearing Minutes - July 24, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#126/17

SIEBEN/DEJONG

THAT the Public Hearing minutes of July 24, 2017 be received.

CARRIED Unanimously

5. CORRESPONDENCE

- 5.1 Okanagan Basin Water Board Highlights - August 3, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#127/17

BAKER/GRAY

THAT the Okanagan Basin Water Board highlights of August 3, 2017 be received for information.

CARRIED Unanimously

- 5.2 Sterile Insect Release Board Highlights - August 11, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#128/17

SIEBEN/BAKER

THAT the Sterile Insect Release Board meeting highlights of August 11, 2017 be received for information.

CARRIED Unanimously

6. CORPORATE SERVICES

- 6.1 RDCO Administrative Building Progress Update (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated August 14, 2017 outlined the current leasing arrangements in the RDCO Administration Building for previous vacant space.

#129/17

BASRAN/BAKER

THAT the Regional Board receive for information the progress update on leasing the RDCO Administrative Building.

CARRIED Unanimously

**7. DEVELOPMENT SERVICES**

- 7.1 Development Variance Permit (VP-17-04) L. & R. Archibald (owners)  
3331 Marion Road (Central Okanagan East Electoral Area) (*Custom Vote - Electoral Areas & Kelowna Fringe - 1 Director, 1 Vote*)

Staff report dated August 17, 2017 outlined the variance to allow a reduction of the rear setback to permit the siting of a garage with secondary suite attached to a single detached house.

Staff outlined the application.

Chair to invite anyone in the gallery who deems themselves affected by the variance to comment.

- E. Sever, 4960 Scotty Creek Road, Lot 16 – didn't receive the notice for the zoning amendment and asked what the process is for notifying residents.

Staff outlined the methodology for public input to rezoning. With respect to the variance a similar method is undertaken.

#130/17

SIEBEN/BASRAN

THAT Development Variance Permit Application VP-17-04, for L. & R. Archibald, 3331 Marion Road, to vary the following section of Zoning Bylaw No. 871 be approved based on the Surveyor's Certificate dated December 19, 2016, by AllTerra Land Surveying Ltd.:

1. Section 7.1.7 by allowing a reduction of the minimum rear setback from 3.0 m (9.8 ft.) to 1.84 m (6.04 ft.) to allow an addition to a single detached house.

CARRIED (opposed Carson)

- 7.2 Development Variance Permit (VP-17-06) R. & M. Wolfenden (owners)  
14 Elliott Road (Central Okanagan West Electoral Area) (*Custom Vote - Electoral Areas Only - 1 Director, 1 Vote*)

Staff report dated August 21, 2017 outlined the variance to allow a reduction of the side setback to permit the siting of a partially constructed detached garage.

*Director DeJong left the meeting at 7:28 p.m. and returned at 7:31 p.m.*

Staff outlined the application.

Chair to invite anyone in the gallery who deems themselves affected by the variance to comment.

- R. Wolfenden addressed the Board noting there were two survey pins located on the property line and that there was a misunderstanding where their pin was located. He has tried to contact the neighbour to discuss but has been unable to. They will cut back the eave.

#131/17

CARSON/HANSON

THAT Development Variance Permit Application (VP-17-06), 14 Elliott Road for R. & M. Wolfenden (owners), to vary the following sections of Zoning Bylaw No. 871 be approved based on the Surveyor's Certificate dated April 21, 2017, by Runnalls Denby:

1. Section 3.17.6 by allowing a reduction of the minimum side setback for an accessory building greater than 2.0 m (6.6 ft.) in height from 1.0 m (3.3 ft.) to 0.04 m (0.13 ft.) to permit one accessory building.

CARRIED Unanimously

- 7.3 Development Variance Permit (VP-17-07), J. Van Wermeskerken (owner) 227 Baird Road (Central Okanagan West Electoral Area) (*Custom Vote - Electoral Areas, West Kelowna and Kelowna Fringe – 1 Director, 1 Vote*)

Staff report dated August 21, 2017 outlined the variance to allow a reduction of the front setback to permit the siting of a garage to be attached to the existing single detached house.

Staff outlined the application.

Chair to invite anyone in the gallery who deems themselves affected by the variance to comment. There was no-one.

#132/17

DEJONG/CARSON

THAT Development Variance Permit Application (VP-17-07), 227 Baird Road for J. Van Wermeskerken (owner), to vary the following section of Zoning Bylaw No. 871 be approved based on the Site Plan dated June 12, 2017, by Ferguson Land Surveying & Geomatics Ltd:

1. Section 7.1.4 by allowing reduction of the minimum front setback from 4.5 m (14.8 ft.) to 2.0 m (6.6 ft.) to allow the siting of a garage attached to a single detached house.

CARRIED Unanimously

- 7.4 First Reading - Zoning Amendment Bylaw No. 871-244, Application Z17/06, D. & S. Clark (owners), 5065 Scotty Creek Road, Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas & Kelowna Fringe - 1 Director, 1 Vote*)

Staff report dated August 17, 2017 outlined the zoning amendment to permit a secondary suite by rezoning the subject property from R1 Single Detached Housing to R1s Single Detached Housing (Secondary Suite).

Staff outlined the application.

#133/17

SIEBEN/HANSON

THAT Zoning Amendment Bylaw No. 871-244, for D. & S Clark, 5065 Scotty Creek Road, be given first reading;

AND FURTHER THAT application Z17/06 be scheduled for a Public Hearing.

CARRIED (opposed Basran, Stack)

- 7.5 Adoption - Joe Rich Rural Land Use Amendment Bylaw No. 1195-15, Application RLUB-17-01, M. & J. Schleppe (owners), 13620 Highway 33, Central Okanagan East Electoral Area, (*Custom Vote - Electoral Areas, Kelowna Fringe - 1 Director, 1 Vote*)

#134/17

HANSON/CARSON

THAT Joe Rich Rural Land Use Amendment Bylaw No. 1195-15, Application RLUB-17-01, be adopted.

CARRIED Unanimously

## 8. NEW BUSINESS

- 8.1 Regional District of Central Okanagan Joe Rich Fire Protection Service Area Establishment Amendment Bylaw No. 1404, **1st, 2nd and 3rd Readings**, (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.2*)

Staff report dated August 17, 2017 outlined the amendment to the Joe Rich Fire Protection Service Area Establishment Bylaw in order to include two properties for fire protection.

#135/17

HANSON/FINDLATER

THAT the Regional District of Central Okanagan Joe Rich Fire Protection Service Area Amendment Bylaw No. 1404 be given first, second and third readings.

CARRIED Unanimously

9. **DIRECTOR ITEMS**

- Thank you to the EOC, provincial wildfire response, army personnel, volunteers and fire fighters regarding the current fire response in Joe Rich.

10. **ADJOURN IN CAMERA**

*(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)*

#136/17

SIEBEN/DEHART

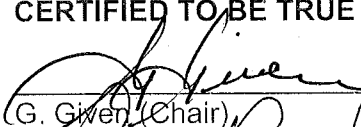
THAT pursuant to Section 90 (1)(c)(g)(i) of the Community Charter the Regional Board adjourn and convene to a closed to the public meeting to discuss:

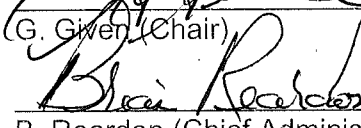
- Employee relations
- Litigation or potential litigation affecting the Regional District
- Receipt of advice that is subject to solicitor-client privilege

CARRIED Unanimously

There being no further business the meeting was adjourned at 8:15 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
\_\_\_\_\_  
G. Given (Chair)

  
\_\_\_\_\_  
B. Reardon (Chief Administrative Officer)