

**Minutes of the *REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, April 13, 2017**

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Directors:

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
R. de Jong (City of West Kelowna)  
D. Findlater (City of West Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
P. Hanson (Central Okanagan East Electoral Area)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
T. Konek (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
C. Griffiths, Director of Economic Development  
R. Fralick, Manager of Development Services  
M. Kopp, Director of Parks Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
M. Drouin, Manager Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 8:40 a.m.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

#53/17

**FORTIN/DEHART**

THAT the agenda be adopted.

CARRIED Unanimously

**4. ADOPTION OF MINUTES**

- 4.1 Regional Board Meeting Minutes – March 27, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#54/17

DE JONG/BAKER

THAT the Regional Board meeting minutes of March 27, 2017 be adopted.

CARRIED Unanimously

**5. CORRESPONDENCE**

- 5.1 Okanagan Basin Water Board Meeting Highlights – April 7, 2017 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#55/17

GRAY/STACK

THAT the Okanagan Basin Water Board meeting highlights of April 7, 2017 be received for information.

CARRIED unanimously

**6. CORPORATE SERVICES**

- 6.1 North Westside Services and Community Issues Review – Terms of Reference (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated March 20, 2017 outlined the draft Terms of Reference for the North Westside Issues Review for Board consideration. Staff reviewed how the TOR was drafted noting the Ministry has been clear that this is not a governance study but a community issues review.

*Director Basran arrived at 8:57 a.m.*

The Board discussed the draft Terms of Reference, its scope, RFP process, timelines and amendments.

#56/17

BAKER/FINDLATER

THAT the Board approve the Terms of Reference attached as Appendix A to the April 4, 2017 CAO Report entitled "North Westside Services and Community Issues Review – Terms of Reference".

Amendment #1:

DEJONG/BAKER

THAT the Ministry of Community, Sport and Cultural Development be requested to amend the Terms of Reference as follows:

- 3.0 The RDCO, through the CAO's office will oversee the work of the Consultant and provide direction as needed. All actions and direction given by the RDCO CAO will be consistent with the requirements of this Terms of Reference.

*be amended to read:*

- 3.0 The RDCO, through the CAO's office will act as a resource for the consultant, and provide input as needed. All actions and input given by the RDCO CAO will be consistent with the requirements of this Terms of Reference.

*The amendment CARRIED*

Amendment #2:

DEJONG/CARSON

THAT the Ministry of Community, Sport and Cultural Development be requested to amend the Terms of Reference as follows:

- 4.3 The RDCO, in partnership with the Consultant, will establish parameters for public participation so that residents and property owners understand the opportunities to participate in the Review process.

*be amended to read:*

- 4.3 The Consultant, in partnership with the RDCO, will establish parameters for public participation so that residents and property owners understand the opportunities to participate in the Review process.

*The amendment CARRIED*

The **Main motion**, as amended, CARRIED (opposed Basran, Gray, Stack)

*The Board recessed at 10:20 a.m.*

*The Board reconvened at 10:27 a.m.*

## **7. COMMUNITY SERVICES**

- 7.1 FrontCounter BC Referral Application - CL-17-02 Westshore Road (A. & M, Putzer - applicant) (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated April 4, 2017 outlined the FrontCounter referral application to acquire a License of Occupation (10-30 year tenure) to permit an existing residential driveway adjacent to Westshore Road in Central Okanagan West Electoral Area. Staff reviewed the application.

**#57/17**

**BAKER/CARSON**

THAT the Board support FrontCounter BC referral application No. 3412775 / 220650 for the issuance of a 10 to 30 year Licence of Occupation to permit an existing residential driveway subject to the tenure applying only to the existing developed driveway access.

CARRIED unanimously

- 7.2 Extension Request Old Vernon Road - Zoning Amendment Bylaw No. 871-229, B. & H. Khun Khun, Lot 2, Section 12, Township 23, ODYD, Plan 19835, 3370 Old Vernon Road (Central Okanagan East Electoral Area) (*Custom Vote - Electoral Areas, Kelowna Fringe Areas - 1 Director, 1 Vote*)

Staff report dated April 4, 2017 outlined the request for a one-year extension for application file Z15/03.

**#58/17**

**HANSON/STACK**

THAT the Regional Board approve a one-year extension for Application File No. Z15/03.

CARRIED unanimously

**8. PARKSERVICES**

- 8.1 Community Works Fund Projects Final (*All Directors - Weighted Corporate Vote - Simple Majority - LGA 210.1*)

Staff report dated April 5, 2017 outlined the community works gas tax projects for Central Okanagan East and Central Okanagan West Electoral Areas.

**#59/17**

**CARSON/HANSON**

THAT the Regional Board authorize the use of \$342,000 of Gas Tax – Community Works Funds to complete the proposed projects listed in the project plan (dated April 13, 2017) and as reflected in the RDCO 2017- 2021 Five-Year Financial Plan;

AND FURTHER THAT the Regional Board authorizes the total reductions of \$58,187 to the projects identified with funds returned to the CWF fund program.

CARRIED unanimously

**9. NEW BUSINESS**

9.1 Rise & Report - Governance & Services Committee Meeting – April 13, 2017

9.1.1 Rescind 28 Parks Board Policies (*All Directors – Unweighted Corporate Vote – Simple Majority – LGA 208.1*)

**#60/17**

**DE JONG/STACK**

THAT the Board rescind the 28 Board park policies as follows:

- 4.1 Policies and Procedures
- 4.2 Policies and Procedures in Facilities
- 4.3 Specific Use of Public Parkland For Extended Period of Time
- 4.05 Public Access Along Crown Foreshore
- 4.07 Catering Vehicles in Regional Parks
- 4.08 Identification of Park Dedication at 1st Reading
- 4.09 Park Proposal - Proposed Subdivisions
- 4.11 Mt. Boucherie Area - Parkland Dedication Adjacent to Crown Land Reserve
- 4.12 Redeveloped Land on any Lake to be Preserved as R/W
- 4.13 Local Input re: Exchange of Park Space
- 4.14 Water Service to Park Dedication
- 4.16 Park Development Financing
- 4.17 Power Companies - R/W
- 4.18 Park Staff - View Each Park Dedication - Subdivision
- 4.19 Park Dedication - Conservation Area in Subdivision and Liability
- 4.20 Walkway Policy
- 4.22 Glenrosa Parks Preplan
- 4.23 Pre-harvest Silviculture
- 4.24 Environmentally Sensitive Area Management Plan
- 4.25 Director of Terms, Conditions, Rental Rates, Fees & Charges
- 4.26 Mount Boucherie Community Centre
- 4.27 Designated Driver Program - Parks & Facilities
- 4.28 Mount Boucherie Recreation Facility - Rate & Fee Schedule
- 4.29 No Smoking Policy
- 4.32 Capital/Operating Expenditures Policy
- 4.34 Donation Credits for Users of Sports Fields and Recreation Facilities
- 4.40 Fees and Charges Waiver
- 4.43 Ice Allotment Policy

CARRIED unanimously

**10. DIRECTOR ITEMS**

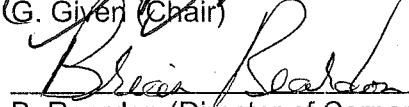
- Directors Carson and Hanson noted that they will not be in attendance at the April 24<sup>th</sup> Board meeting as they are attending the SILGA conference that week.
- Director Gray confirmed that the public event 'Don't Move a Mussel' is April 25<sup>th</sup> hosted by the Okanagan and Similkameen Invasive Species Society (OASIS), in Penticton.
- Chair Given challenged the Board to bring in their emergency preparedness kit to the May 11<sup>th</sup> Board meeting in support of Emergency Preparedness Week which is May 7-13.

**11. ADJOURN**

There being no further business the meeting was adjourned at 10:52 a.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Director of Corporate Services)