

Minutes of the *REGULAR REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, November 28, 2016

Directors:

J. Baker (District of Lake Country)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
R. deJong (City of West Kelowna)
D. Findlater (City of West Kelowna)
C. Fortin (District of Peachland)
G. Given (City of Kelowna)
T. Gray (City of Kelowna)
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)

Absent:

T. Konek (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
C. Radford, Director of Community Services
M. Rilkoﬀ, Director of Financial Services
P. Rotheisler, Manager of Environmental Services
B. Smith, Communications
M. Drouin, Manager - Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

2. **ADDITION OF LATE ITEMS**

No late items

3. **ADOPTION OF THE AGENDA**

#253/16

FINDLATER/STACK

THAT the agenda be adopted.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Statutory Inaugural Board Meeting Minutes – November 10, 2016 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#254/16

BASRAN/BAKER

THAT the Statutory Inaugural meeting minutes of November 10, 2016 be adopted.

CARRIED unanimously

- 4.2 Regional Board Meeting Minutes – November 10, 2016 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

#255/16

BAKER/BARTYIK

THAT the Regional Board meeting minutes of November 10, 2016 be adopted.

CARRIED Unanimously

5. DELEGATION

- 5.1 Ministry of Community, Sport and Cultural Development - Marijke Edmondson, Director, & Brad Smith, Senior Planning Analyst, Governance and Structure Branch re: Contemplated Governance Study in the North Westside Road Area (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Ministry of Community, Sport and Cultural Development staff provided background information on the process and considerations for setting up a study on governance in the North Westside Fire Protection area of Central Okanagan West Electoral Area. Discussion included issues such as: most common model (a qualified consultant); possible financial support and the timelines in regards to approval from the Minister; the Terms of Reference (if the Minister approves funding provincial staff would work with RDCO staff to set a Terms of Reference), common pitfalls; scope and objectives of a study; who would conduct the study; who gives direction in the process; how the community would be involved.

It was noted the Minister recommends a diagnostic analysis of the services or a community issues assessment, that a study would be under the regional district framework and is not a pre-incorporation study.

The Board had a general discussion on the issues raised and discussed next steps which included a previous resolution for staff to bring forward a report on possible costs to the Regional District should a study be undertaken.

#256/16

CARSON/BARTYIK

THAT the Board support a governance study for the North Westside Fire Protection Area with a focus on a diagnostic inventory;

AND FURTHER THAT staff be directed to draft an application to the Province for funding the study.

Amendment to the main motion:

#257/16 FINDLATER/BASRAN

THAT the main motion be deferred pending a staff report on costs which is to be presented at the December 12th Board meeting.

CARRIED (opposed Bartyik, Carson, Fortin)

The main motion was *DEFERRED*

The Board recessed at 9:22 p.m. and reconvened at 9:28 p.m.

Director Basran absent when the meeting reconvened.

#258/16

FINDLATER/CARSON

THAT the Regional Board receive for information the presentation by Marijke Edmondson, Director-Governance and Structure Branch, Ministry of Community, Sport and Cultural Development and the November 8, 2016 letter from Minister Fassbender regarding the contemplated governance study in the North Westside Road area.

CARRIED Unanimously

6. CORRESPONDENCE

No Board Action Required

7. CORPORATE SERVICES

No Board Action Required

8. FINANCIAL SERVICES

8.1 Purchase Commitments Over \$100,000 3rd Quarter 2016 (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated November 21, 2016 outlined the purchase commitments in the third quarter which exceeded \$100,000.

#259/16

BAKER/GRAY

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report on the purchase commitments which exceeded \$100,000 made during the third quarter, ending September 30, 2016.

CARRIED Unanimously

Director Basran returned the meeting at 9:30 p.m.

9. COMMUNITY SERVICES

- 9.1 Development Variance Permit - VP-16-03, Application for M. Lubaszewski c/o A. Langlois to vary Zoning Bylaw No. 871 by allowing a reduction of the minimum front setback from 4.5 m (14.8 ft.) to 0.25 m (0.8 ft.) adjacent to Columbia Way (VP-16-03) Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas Only - 1 Director, 1 Vote*)

Staff report dated November 21, 2016 outlined the development variance permit to allow a reduction of the front setback to permit the siting of a proposed single detached house. Staff outlined the application. There was one letter of opposition for the permit.

Chair asked if there is anyone in the gallery who deems their property affected by the variance. There was no-one.

#260/16

CARSON/BARTYIK

THAT Development Variance Permit, Application VP-16-03, to vary Section 7.1.4 of Zoning Bylaw No. 871 by allowing a reduction of the minimum front setback from 4.5 m (14.8 ft.) to 0.25 m (0.8 ft.) to permit the siting of a single detached house be approved.

CARRIED Unanimously

- 9.2 Development Variance Permit - VP-16-04, Application for 674816 BC Ltd. c/o B. Thind to vary Zoning Bylaw No. 871 by allowing a reduction of the minimum rear yard setback from 3.0 m (9.84 ft.) to 0.8 m (2.6ft.) for both parcels, and to vary DP-04-15 by allowing a reduction of the minimum rear yard setback from 2.0 m (6.56 ft.) to 0.8 m (2.6 ft.) for both parcels. Located adjacent to Toledo Road (VP-16-04) Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas Only - 1 Director, 1 Vote*)

Staff report dated November 21, 2016 outlined the development variance permit to allow a reduction of the rear setback to permit the siting of two proposed tourist cabins, one on each strata lot. Staff outlined the permit. There were no objections received from agency referrals or neighbouring property owners.

Chair asked if there is anyone in the gallery who deems their property affected by the variance. There was no-one.

#261/16

CARSON/BARTYIK

THAT Development Variance Permit Application VP-16-04 to vary Section 11.5.7 of Zoning Bylaw No. 871 by allowing a reduction of the minimum rear setback from 3.0 m (9.84 ft.) to 0.8 m (2.6 ft.) to permit the siting of tourist cabins on Strata Lots 489 & 490 be approved;

AND FURTHER THAT Development Variance Permit Application VP-16-04 to vary Development Permit DP-04-15 by allowing a reduction of the minimum rear setback from 2.0 m (ft.) to 0.8 m (2.6 ft.) to permit the siting of tourist cabins on Strata Lots 489 & 490 be approved.

CARRIED Unanimously

9.3 Effluent/Water Disposal Service Review (*All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1*)

Staff report dated November 17, 2016 outlined the service review report for the Effluent/Water Disposal Service. Staff provided highlights of the review.

#262/16

BAKER/STACK

THAT the Board continues to support the current service delivery model for the Effluent/Water Disposal Service.

CARRIED Unanimously

10. PARK SERVICES

No Board Action Required

11. NEW BUSINESS

There was no new business.

12. DIRECTOR ITEMS

No Board action directed.

13. ADJOURN IN CAMERA

(All Directors - Unweighted Corporate Vote - Simple Majority - LGA 208.1)

#263/16

SIEBEN/FORTIN

THAT Pursuant to Section 90 (1)(c)(k) of the Community Charter the Regional Board adjourn and convene to a closed to the public meeting - 'In Camera' session to discuss:

- labor relations or other employee relations
- negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the Regional Board, could reasonably be expected to harm the interests of the Regional District if they were held in public.


CARRIED Unanimously

There being no further business the meeting was adjourned at 9:55 p.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Director of Corporate Services)