

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, September 8, 2016

Directors

J. Baker (District of Lake Country)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
D. Findlater (City of West Kelowna)
C. Fortin (District of Peachland)
G. Given (City of Kelowna)
T. Gray (City of Kelowna)
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)
D. Ophus (City of West Kelowna)
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)

Absent

C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
R. Fralick, Manager of Planning
M. Kopp, Director of Parks Services
C. Radford, Director of Community Services
M. Rilkoﬀ, Director of Financial Services
B. Smith, Communications
M. Drouin, Manager Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 8:30 a.m.

2. **ADDITION OF LATE ITEMS**

There were no late items to the agenda

3. **ADOPTION OF THE AGENDA**

STACK/OPHUS

THAT the agenda be adopted, as amended.

CARRIED unanimously

4. **ADOPTION OF MINUTES**

4.1 Governance & Services Committee Meeting Minutes – July 14, 2016

#GS44/16

#GS45/16

FORTIN/GRAY

THAT the Governance & Services Committee meeting minutes of July 14, 2016 be adopted.

CARRIED unanimously

5. CORPORATE SERVICES

5.1 CAO Quarterly Report and Strategic Plan Performance Review

Staff report dated August 29, 2016 outlined the organizational achievements made in the previous three months and the progress on the Board's strategic objectives.

#GS46/16

FINDLATER/OPHUS

THAT the Governance & Services Committee receive the Quarterly Report and Strategic Plan Performance Review report from the CAO for information.

CARRIED unanimously

6. COMMUNITY SERVICES

6.1 Secondary Suite Applications – Electoral Areas

Staff report dated August 30, 2016 outlined information on how the Regional District currently processes secondary suite application in the two electoral areas. The Board had previously briefly discussed whether there is a need for the applications to come forward to the Board as a bylaw amendment or whether it can be done by policy approval.

- Currently allowance of a secondary suite requires bylaw amendment.
- Since August 2000, 19 parcels have been approved, 11 in Central Okanagan East and 9 in Central Okanagan West.
- Other local governments, North Okanagan Regional District, Regional District of Okanagan Similkameen and three of the four member municipalities permit secondary suites by policy.
- Any change will require amendments to the zoning bylaw and the Joe Rich Rural Land Use Bylaw including an in depth consultation process.

Director Basran arrived at 8:38 a.m.

Various issues will be reviewed during the consultation process including illegal suites and legalizing them.

Director Sieben arrived at 8:44 a.m.

#GS47/16

STACK/FINDLATER

THAT the Governance & Services Committee recommend the Board direct staff to include consideration of secondary suite applications by policy approval rather than bylaw amendment in the 2017 Program Plan (111-Electoral Planning).

CARRIED unanimously

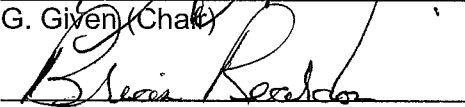
7. ADJOURN

There being no further business the meeting was adjourned at 8:45 a.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Director of Corporate Services)