

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, July 14, 2016

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Directors

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
D. Findlater (City of West Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)  
D. Ophus (City of West Kelowna)  
B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
R. Fralick, Manager of Planning  
M. Kopp, Director of Parks Services  
C. Radford, Director of Community Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
M. Drouin, Manager Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 8:30 a.m.

2. **ADDITION OF LATE ITEMS**

There were no late items to the agenda

3. **ADOPTION OF THE AGENDA**

BAKER/BARTYIK

THAT the agenda be adopted, as amended.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Governance & Services Committee Meeting Minutes – June 9, 2016

#GS38/16

#GS39/16

FORTIN/OPHUS

THAT the Governance & Services Committee meeting minutes of June 9, 2016 be adopted.

CARRIED Unanimously

**5. DELEGATION**

- 5.1 Ministry of Transportation and Infrastructure - Jack Stuempel, Communications Manager re: Update on the Central Okanagan Planning Study as part of the Second Crossing Project

Murray Tekano, project director for the second crossing introduced the presentation. Ross Coates, project manager, provided a brief status update on the Central Okanagan Planning Study. Highlights of the presentation included:

- A review of the study team's activities and some key findings since the study was launched in late 2014.
- A high-level description of current work which builds on these key findings and community input received over the past months, including consideration of the role of Highway 97, measures to improve the efficiency of the corridor, and potential alternative alignments including those that might involve a second crossing of Okanagan Lake.

*Directors Basran and Sieben arrived at 8:40 a.m.*

- A summary of engagement, which includes ongoing dialogue with municipal and First Nations Staff, additional input from a Community Working Group, a Technical Advisory Group and the public.
- A glimpse of upcoming activities which will include another public reporting / engagement milestone likely this fall, including an opportunity for the public to review and comment on the results of the current work.

*Councillor Derickson arrived at 8:44 a.m.*

- Ultimate deliver in 2017: short, medium and long term solutions for the corridor. Next public open house is scheduled for the fall of 2016.

Discussion:

- As a national highway would federal government fund changes to the highway? It is not known at this time.
- How do you monitor the free flow of traffic in the municipal areas? Traffic lights--800 vehicles per hour; no traffic lights--1,500 vehicles per hour. Specific detailed examination of data occurred earlier in the study.
- No decisions have been made regarding any options including the study on a possible Peachland bypass route.

#GS40/16 STACK/OPHUS

THAT the Ministry of Transportation and Infrastructure update on the Central Okanagan Planning Study as part of the second crossing project be received for information.

CARRIED Unanimously

5.2 BC Hydro - Sarah McKinney, Stakeholder Engagement Advisor re: Update on the BC Hydro West Kelowna Transmission Project

Sarah McKinney and Sue Foster provided an overview of the public consultation on the transmission project which is occurring between June 20-July 27, 2016. The various alternatives being considered for a new transmission line into the Central Okanagan were highlighted.

- Providing a new second transmission line to areas of Peachland and West Kelowna, Westbank First Nation and some rural areas towards Merritt.
- Main driver is the number of customers (22,000) and the challenges of restoring power should there be an outage.
- Preliminary assessment of the three alternatives has been completed.
- Extensive consultation in May and June 2016. Initiated a fire geo-assessment in late June. This information will be available in early August.
- The three preliminary alternatives were highlighted.
- An area planning study is underway as well.
- Third round of public consultation is underway. It is anticipated an alternative will be shared with the public by the end of 2016. There will be further high level routing work done over the next two to three years for the alternative chosen.
- It is anticipated by late fall a decision will be provided on an alternative route and then further work will begin on the alternate chosen.

#GS41/16 BAKER/FORTIN

THAT the presentation by BC Hydro, Sarah McKinney, on the West Kelowna Transmission Project be received for information.

CARRIED Unanimously

6. PARK SERVICES

6.1 Lebanon Creek Greenway Maintenance Agreement with the City of Kelowna

Staff report dated June 30, 2016 outlined the partnership between the City of Kelowna and RDCO over the past 15 years to secure a section of land connecting the Johns Family Nature Conservancy Regional Park and the Lebanon Creek Greenway Regional Park. A Management & Regulation Contract has been drafted for consideration and approval by the Regional Board and Kelowna Council.

Staff reviewed the lands involved in the management contract—lands owned by the Regional District and lands secured by the City of Kelowna.

**#GS42/16** STACK/OPHUS

THAT the Governance & Services Committee recommends the Regional Board approve the 'Lebanon Creek Greenway - Management & Regulation Contract' with the City of Kelowna and authorize its signing officers to execute this contract on behalf of the Regional District.

CARRIED Unanimously

**7. CORPORATE SERVICES**

**7.1 Board Policy Review – Corporate Services**

Staff report dated July 4, 2016 outlined seven current Board policies. Staff is systematically reviewing each policy to confirm if they are bona fide Board policy and not restatement of legislation, provisions superseded by bylaw, or policies that are operational or procedural in nature.

Staff reviewed each of the policies and outlined why the policy is redundant, or required to be maintained.

It was noted that although meeting face to face with Councils is important and encouraged as a matter of practice, not as a policy. Strategic Plan presentations have been underway and are a positive communication tool between the two governments.

**#GS43/16** BASRAN/FINDLATER

THAT the Governance & Services Committee recommends the Regional Board rescind Board Policies:

1. No. 2.29 entitled 'Councils to Meet Yearly' adopted May 13, 1996,
2. No. 2.31 entitled 'Volunteers – Policy & Procedures' adopted January 29, 2001,
3. No. 2.32 entitled 'Late Items to Regional Board' adopted January 27, 2003,
4. No. 2.33 entitled 'Release of In-Camera Minutes' adopted May 12, 2003,
5. No. 2.34 entitled 'Director Expenses for Election' adopted November 22, 2002, and
6. No. 2.36 entitled 'FCM Convention Attendance' adopted March 08, 2004;

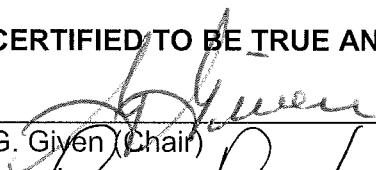
AND THAT the Governance & Services Committee recommends the Board confirm Board Policy No. 2.35 entitled 'Corporate Vehicle Engine-Idling' adopted February 09, 2004.

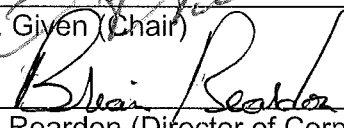
CARRIED Unanimously

8. **ADJOURN**

There being no further business the meeting was adjourned at 9:35 a.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Director of Corporate Services)