

Minutes of the *REGULAR REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, June 27, 2016

Directors:

C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
C. Fortin (District of Peachland)
M. DeHart (City of Kelowna) *arrived at 7:55 p.m.*
D. Findlater (City of West Kelowna)
G. Given (City of Kelowna)
T. Gray (City of Kelowna)
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)
D. Ophus (City of West Kelowna)
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)
C. Derickson (Westbank First Nation)

Absent:

J. Baker (District of Lake Country)

Staff:

B. Reardon, Chief Administrative Officer
R. Fralick, Manager of Planning
M. Kopp, Director of Parks Services
C. Radford, Director of Community Services
M. Rilkoﬀ, Director of Financial Services
B. Smith, Communications
M. Drouin, Manager - Corporate Services (recording secretary)

1. CALL TO ORDER

Chair Given called the meeting to order at 7:10 p.m.

2. ADDITION OF LATE ITEMS

No additional items

3. ADOPTION OF THE AGENDA

#134/16

FORTIN/OPHUS

THAT the agenda be adopted.

CARRIED Unanimously

4. ADOPTION OF MINUTES

4.1 Regular Board Meeting Minutes - June 9, 2016 (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

#135/16

STACK/FORTIN

THAT the regular Board meeting minutes of June 9, 2016 be adopted.

CARRIED Unanimously

5. CORRESPONDENCE

- 5.1 Union of BC Municipalities re: Fire Safety Act (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

#136/16

OPHUS/GRAY

THAT the June 8, 2016 correspondence from the Union of BC Municipalities regarding the Fire Safety Act be received for information.

CARRIED Unanimously

6. FINANCIAL SERVICES

- 6.1 2015 Statement of Financial Information Disclosures (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

Staff report dated June 27, 2016 outlined the statement of financial information disclosures. The provincial deadline for approval of the statements is June 30th.

#137/16

BASRAN/FORTIN

THAT the Regional Board approve the 2015 Schedules required under the Financial Information Act and its regulations including:

- Schedule of Board Remuneration
- Schedule of Employee Remuneration
- Schedule of Payments to Suppliers
- Statement of Severance Agreements
- Schedule of Guarantee and Indemnity Agreements

CARRIED Unanimously

7. COMMUNITY SERVICES

- 7.1 Westbank First Nation - Proposed Additions to Reserve (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

Staff report dated June 20, 2016 outlined the requirement for the Regional District to provide a letter of support for proposed additions to reserve for Westbank First Nation. Staff outlined the three parcels of land that will be added to WFN reserves.

#138/16

STACK/OPHUS

THAT the Regional Board authorizes the Chair, on behalf of the Board, to sign the letter to Indigenous and Northern Affairs Canada, BC Region, regarding Westbank First Nation Proposed Additions to Reserve, in the form attached to the report from the Manager of Planning dated June 20, 2016.

CARRIED Unanimously

- 7.2 Joe Rich Rural Land Use Bylaw No. 1195-14 - **First Reading** - for D. Scott and S. Thompson (owners) and I. Watson (agent) to designate the subject property from SH-2 Small Holdings 2 to SH-2s Small Holdings 2 (Secondary Suite), located adjacent to Philpott Road (application RLUB-16-03) Central Okanagan East Electoral Area (*Custom Vote - Electoral Areas and Kelowna Fringe Areas - 1 Director, 1 Vote - Simple Majority*)

Staff report dated June 20, 2016 outlined the application to legalize an existing secondary suite. All technical requirements will be addressed in conjunction with the land use amendment and building permit process.

#139/16

GRAY/BARTYIK

THAT Joe Rich Rural Land Use Bylaw No. 1195-14 be given first reading;

AND FURTHER THAT the application RLUB-16-03 be scheduled for a Public Hearing.

CARRIED Unanimously

The question was raised whether it is necessary for secondary suite approvals to come forward to the Board for consideration. Some municipal governments handle applications through a policy instead of bylaw amendment.

#140/16

FINDLATER/FORTIN

THAT staff be directed to bring a report to a future Governance & Services Committee meeting for consideration of secondary suite applications by policy approval rather than bylaw amendment.

CARRIED Unanimously

- 7.3 Zoning Bylaw No. 871-235 - **Second & Third Readings** for S. Andersen (owner), K. Anderson (agent) to amend the zoning from RU2 Rural 2 to RU2S (Secondary Suite), located adjacent to Maxwell Road (Z26/02) - Central Okanagan West Electoral Area (*Custom Vote - Electoral Areas, Peachland and West Kelowna Fringe Areas – 1 Director, 1 Vote, Simple Majority*)

#141/16

FORTIN/FINDLATER

THAT Zoning Amendment Bylaw No. 871-235, application Z16/02, be given second and third readings;

AND FURTHER THAT final consideration be withheld pending receipt of bylaw approval from the Ministry of Transportation and Infrastructure.

CARRIED Unanimously

- 7.4 Joe Rich Rural Land Use Bylaw No. 1195-13 - **Second & Third Reading** for R. Hunt & J. Vandenberg (owners) to designate the subject property from CR Country Residential to CRs Country Residential (Secondary Suite), located adjacent to Highway 33 (RLUB-16-02) - Central Okanagan East Electoral Area (*Custom Vote - Electoral areas and Kelowna Fringe Area, 1 Director, 1 Vote, Simple Majority*)

#142/16

SIEBEN/BARTYIK

THAT Joe Rich Land Use Bylaw No. 1195-13, application RLUB-16-02, be given second and third readings;

AND FURTHER THAT final consideration be withheld pending receipt of bylaw approval from the Ministry of Transportation and Infrastructure.

CARRIED Unanimously

8. PARK SERVICES

- 8.1 Central Okanagan Land Trust Annual Funding Authorization (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

Staff report dated June 20, 2016 outlined the annual funding in support of the Central Okanagan Land Trust. The funding commitment is in the parks 5-year financial plan, therefore support is confirmed through approval of the budget.

#143/16

FINDLATER/GRAY

THAT the Regional Board approves continued annual funding of \$15,000 in support of the Central Okanagan Land Trust projects that benefit the RDCO Regional Parks system.

CARRIED Unanimously

- 8.2 Westshore Estates Community Park Band Shelter - BC Rural Dividend Program (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

Staff report dated June 16, 2016 outlined the request for support towards submission of a grant application to the BC Rural Dividend Program grant.

#144/16

CARSON/FINDLATER

THAT the Regional Board supports an application to the BC Rural Dividend Program for \$80,000 of funding towards the Westshore Estates Community Park bandstand project.

CARRIED Unanimously

9. ADJOURN IN CAMERA

(*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

The Board adjourned In Camera at 7:45 p.m.

#145/16

FORTIN/STACK

THAT pursuant to Section 90 (1)(i) of the Community Charter the Regional Board adjourn and convene to a close to the public meeting (In Camera) to discuss:

- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED Unanimously

The Board reconvened at 7:55 p.m. Director DeHart was in attendance.

10. NEW BUSINESS

- 10.1 Firefighting Service Level Policy Declaration (*All Directors - Unweighted Corporate Vote, Simple Majority - 208.1*)

Staff report dated June 21, 2016 outlined the Fire Service level Policy to meet the Office of the Fire Commissioner (OFC) requirements. Declaration of the service level is required by the June 30th deadline. Discussion ensued regarding the level of training at each of the volunteer fire departments, and the determination of an interior response, noting all departments are trained to an exterior competency level at this time. Staff outlined the policy noting it will be reviewed annual and if changes are required the Board would be required to approve an amended policy.

#146/16

BASRAN/FINDLATER

THAT the Regional Board approves the Fire Service Level Policy to meet the Office of the Fire Commissioner (OFC) requirements set out in the "Structure Firefighters Competency and Training Playbook".

CARRIED (opposed Fortin, Bartyik, Carson)

#147/16

FINDLATER/CARSON

THAT staff be directed to report in time for the 2017 budget consideration on what the OFC requirements would be to move the rural fire departments to the an interior fire response--including all costs, training, staffing levels, etc.

CARRIED Unanimously

11. DIRECTOR ITEMS

There were no issues raised requiring Board consideration.

12. ADJOURN IN CAMERA

(All Directors - Unweighted Corporate Vote, Simple Majority - 208.1)

#148/16

OPHUS/SIEBEN

THAT Pursuant to Section 90 (1)(c)(g) of the Community Charter the Regional Board adjourn and convene to a close to the public meeting (In Camera) to discuss:

- Labour relations or other employee relations
- Litigation or potential litigation affecting the Regional District


CARRIED Unanimously

There was no further business the meeting was adjourned at 9:00 p.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Director of Corporate Services)