

**Minutes of the *REGULAR REGIONAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, May 12, 2016**

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Directors:

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
C. Fortin (District of Peachland)  
M. DeHart (City of Kelowna)  
D. Findlater (City of West Kelowna)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
M. Bartyik, alternate for P. Hanson (Central Okanagan East Electoral Area)  
D. Ophus (City of West Kelowna)  
M. Singh, alternate for B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)

Absent:

C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
M. Kopp, Director of Parks Services  
C. Radford, Director of Community Services  
M. Rilkoﬀ, Director of Financial Services  
B. Smith, Communications  
C. Teschner, Manager of Finance  
M. Drouin, Manager - Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 10:53 a.m.

2. **ADDITION OF LATE ITEMS**

No additional items

3. **ADOPTION OF THE AGENDA**

#103/16

SINGH/GRAY

THAT the agenda be adopted.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Regular Board Meeting – April 25, 2016 [*All Directors – Unweighted Vote – LGA 208.1*]

**#104/16**

**STACK/DEHART**

THAT the Regular Board Meeting minutes of April 25, 2016 be adopted.

CARRIED Unanimously

*Director Findlater arrived at 10:55 a.m.*

**5. PARK SERVICES**

- 5.1 UBC/RDCO MOU & Lease Agreement Renewal - Renewal of a 3-Year Memorandum of Understanding and Lease Agreement with UBC for use of a portion of the Woodhaven Nature Conservancy Regional Park for an Artist-in-Residence Program (*All Directors - Weighted Vote - LGA 210.2*)

Staff report dated May 2, 2016 outlined the Memorandum of Understanding and Lease Agreement renewal for UBC to use a portion of the Woodhaven Nature Conservancy Regional Park for a 3-year period.

*Director Basran arrived at 10:56 a.m.*

**#105/16**

**BAKER/STACK**

THAT the Regional Board approve the Memorandum of Understanding and Lease Agreement with the University of British Columbia and authorize its signing officers to execute the documents for the delivery of an Artist-in- Residence program over a portion of Woodhaven Nature Conservancy Regional Park.

CARRIED Unanimously

- 5.2 Joe Rich Community Hall Operating & Recreation Programming Agreement - Approval of Agreement with the Joe Rich Ratepayers and Tenants Society to December 31, 2018 for the Joe Rich Community Hall (*All Directors - Weighted Vote - LGA 210.2*)

Staff report dated May 2, 2016 outlined the Joe Rich Community Hall Operating and Recreation Programming Agreement to December 31, 2018 to the Joe Rich Ratepayers and Tenants Society.

**#106/16**

**BARTYIK/BAKER**

THAT the Regional Board approve the Joe Rich Community Hall Operating and Recreation Programming Agreement to December 31, 2018 with the Joe Rich Ratepayers and Tenants Society and authorize its signing officers to execute the Agreement.

CARRIED Unanimously

- 5.3 UBCM Community Works Fund Project Approval - Westshore Estates Community Park Picnic Shelter Project (*All Directors - Unweighted Vote - LGA 208.1*)

Staff report dated April 27, 2016 outlined a program request for funding from the UBCM Community Works Fund for the construction of a picnic shelter and associated works at Westshore Community Park in Central Okanagan West Electoral Area. Director Carson clarified that the project is a band stand not a picnic shelter and that there are further plans to build a picnic shelter in the future.

#107/16

CARSON/BAKER

THAT the Regional Board approve the allocation of \$101,500 of Community Works Funding for the Westshore Estates Community Park Band Stand Project.

CARRIED Unanimously

6. **NEW BUSINESS**

There was no new business.

BDO Auditors, Mike Gilmore and Peter Geh, were introduced.

7. **ADJOURN IN CAMERA**

#108/16

STACK/CARSON

THAT pursuant to Section 90 (1)(l) of the Community Charter the Regional Board adjourn and convene to a closed to the public meeting to discuss:

1. 90(1)(l) discussions with municipal officers and employees respecting municipal (regional district) objectives, measures and progress reports for the purpose of preparing an annual report under section 98.

CARRIED Unanimously

*The Board adjourned to In Camera at 11:05 a.m.*

*The Board rose from In Camera at 11:31 a.m.*

*Director Stack left the meeting at 11:31 a.m.*

8. **FINANCE**

- 8.1 Approval of the RDCO Financial Statements Year-ended December 31, 2015 (*All Directors - Unweighted Vote - LGA 208.1*)

Staff report dated May 5, 2016 outlined a guide to understanding the Financial Statements. An overview of the Financial Statements was outlined.

*Director Ophus left the meeting at 11:33 a.m. and returned at 11:36 a.m.*

*Director Findlater left the meeting at 11:35 and returned at 11:40 a.m.*

*Director Baker left the meeting at 11:38 a.m.*

*Director Singh left the meeting at 11:41 a.m.*

*Director Findlater left at 11:45 a.m.*

**#109/16**

**BASRAN/CARSON**

THAT the Regional District of Central Okanagan Financial Statements year-ended December 31, 2015 be approved.

**CARRIED Unanimously**

9. Rise From the Governance & Services Committee – May 12, 2016

9.1 Board Policy Review - Corporate Services (*All Directors - Unweighted Vote - LGA 208.1*)

**#110/16**

**OPHUS/BARTYIK**

THAT the Regional Board rescind Board policies:

- No. 2.0 entitled 'Communication Plan' adopted March 12, 2001;
- No. 2.16 entitled 'Emergency 911 Policies and Procedure' adopted April 29, 1996;
- No. 2.18 entitled 'Regional Board Meetings' adopted May 5, 1975;
- No. 2.19 entitled 'Awarding of Small Jobs' adopted June 5, 1978; and
- No. 2.21 entitled 'No Smoking Policy – Arena's' adopted November 18, 1991.

AND FURTHER THAT the Board approve the Policy Definitions in Appendix 'A' of the CAO's Board Policy Review report dated April 27, 2016.

**CARRIED Unanimously**

9.2 Occupational Health and Safety Statement Policy Approval (*All Directors - Unweighted Vote - LGA 208.1*)

#111/16

FORTIN/DEHART

THAT the Regional Board rescind Board Policy No. 2.17 entitled "Health & Safety Policy Statement" as adopted on June 29, 1992;

AND THAT "Occupational Health and Safety Statement Policy No. 3 – 2016", attached as Appendix 'C' be approved;

AND FURTHER THAT with the exception of Occupational Health and Safety Statement Policy No. 3 – 2016, the Board confirms the administrative authority of the CAO to approve all future occupational health and safety programs, and amendments made thereto, unless Board approval is required by law, or it is recommended by the CAO for policy best practices.

CARRIED Unanimously

- 9.3 Goats Peak Regional Park Management Plan Approval (*All Directors - Unweighted Vote - LGA 208.1*)

#112/16

OPHUS/FORTIN

THAT the Governance and Services Committee recommends the Regional Board approve the Goats Peak Regional Park Management Plan dated April 2016.

CARRIED Unanimously

10. DIRECTOR ITEMS

No items requiring Board action.

*The Regional Board recessed at 11:50 a.m. The Board reconvened at 11:56 a.m.*

11. ADJOURN IN CAMERA

#113/16

FORTIN/GRAY

THAT pursuant to Section 90 (1)(c)(g)(l) of the Community Charter the Regional Board adjourn and convene to a closed to the public meeting to discuss:

1. 90(1)(c) labour relations or other employee relations;
2. 90(1)(g) litigation or potential litigation affecting the Regional District;
3. 90(1)(l) discussions with municipal officers and employees respecting municipal (regional district) objectives, measures and progress reports for the purpose of preparing an annual report under section 98.

CARRIED Unanimously

*The Board rose from In Camera at 12:00 p.m. and reported.*

Crime Stoppers Program

Staff outlined how the current Crime Stoppers Service is being delivered, the authority to operate this service and how the service may be provided in the future. It is recommended that the Letters Patent be converted into an establishment bylaw.

#114/16

OPHUS/GRAY

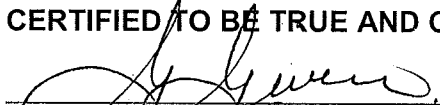
THAT In Camera Crime Stopper Program resolution #IC69/15 be released from In Camera:


IC69/15 - THAT the Board direct staff to bring forward a report outlining the most beneficial way the service can continue to be provided to the Regional District.

CARRIED Unanimously

The meeting was adjourned at 12:01 p.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Director of Corporate Services)