

Minutes of the **GOVERNANCE & SERVICES COMMITTEE** meeting of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, March 10, 2016

Directors

J. Baker (District of Lake Country)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
M. DeHart (City of Kelowna)
D. Findlater (City of West Kelowna)
C. Fortin (District of Peachland)
G. Given (City of Kelowna)
T. Gray (City of Kelowna)
M. Bartyk, alternate for P. Hanson (Central Okanagan East Electoral Area)
D. Ophus (City of West Kelowna)
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)

Absent:

C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
R. Fralick, Manager - Planning
M. Kopp, Director of Parks Services
C. Radford, Director of Community Services
M. Rilkoff, Director of Financial Services
B. Smith, Communications
M. Drouin, Manager Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given called the meeting to order at 8:30 a.m.

2. **ADDITION OF LATE ITEMS**

Late item – Province of BC Flood Protection Grant

3. **ADOPTION OF THE AGENDA**

OPHUS/FORTIN

THAT the agenda be adopted as amended.

CARRIED Unanimously

Director Sieben arrived at 8:35 a.m.

4. **ADOPTION OF MINUTES**

4.1 February 11, 2016 & February 25, 2016 Meeting Minutes

#GS13/16

#GS14/16

GRAY/DEHART

THAT the Governance & Services Committee meeting minutes of February 11, 2016 and February 25, 2016 be adopted.

CARRIED Unanimously

5. COMMUNITY SERVICES

Staff report dated March 1, 2016 provided a summary on the Wetland Strategy, a project of the Okanagan Basin Water Board.

Director Basran arrived at 8:37 a.m.

Don Gayton, Contract Project Manager, addressed the committee providing an overview of wetland education and restoration activities and anticipated next steps.

- Wetland loss in the Okanagan: 84% of low elevation wetlands; 93% of Okanagan river wetlands; and 38% conversion of Okanagan Wetlands from the 1980's to 2010.
- Work with the Okanagan Basin Water Board includes: improve access to wetland data, fill information gaps, complete wetland mapping project, facilitate information sharing and partnerships; connect wetlands to water quality and quantity; enhance climate change resilience, and protect, restore and enhance wetlands.
- Various projects were highlighted: Stink Lake project, Ritchie Lake project, Redlich Pond, Western Painted Turtle basking log project.
- Next steps were reviewed: formalize data management approach; refine data; more on the ground projects; policy projects, story website; Phase III strategy development

#GS15/16

FORTIN/OPHUS

THAT the update on the Okanagan Wetland Strategy be received for information.

CARRIED Unanimously

6. FINANCIAL SERVICES

6.1 Staff report dated March 2, 2016 outlined the changes to the 2016 budget and draft 5-year plan following the February 25, 2016 meeting.

M. Rilkoff reviewed the changes following the first budget meeting.

It was noted the first round of the budget did not include regional grants in aid. The allocations are now included.

The following charge shows the tax impact.

	2015 Total Tax per House. Avg House Value \$499,000	2016 House Value	Feb 25 Draft		Mar 10 Draft	
			2016	2016	2016	2016
			Total Tax per House	Change per Avg House over 2015	Total Tax per House	Change per Avg House over 2015
Kelowna	\$175.23	\$537,000	\$176.21	\$ 0.98 0.56%	\$178.19	\$ 2.97 1.69%
Peachland	208.24	517,000	\$197.01	\$ (11.23) -5.39%	\$198.81	\$ (9.44) -4.53%
Lake Country	201.09	524,000	\$196.00	\$ (5.10) -2.54%	\$197.23	\$ (3.86) -1.92%
West Kelowna	192.41	528,000	\$190.83	\$ (1.58) -0.82%	\$192.18	\$ (0.23) -0.12%
C. O. West	521.24	512,000	\$620.47	\$ 99.24 19.04%	\$618.19	\$ 96.96 18.60%
C. O. East	460.03	536,000	\$498.20	\$ 38.17 8.30%	\$505.37	\$ 45.34 9.86%

- For Kelowna, requisition has increased by \$127,182, primarily due to the changes in the budget for: Regional Grant in Aid, Electoral Area Planning (decrease), Regional Board and Mosquito Control.
- For Peachland, requisition has increased by \$4,701, primarily due to changes in the budget for: Regional Grants In Aid, Electoral Area Planning (decrease) and Regional Board. It was noted that Peachland has approved participating in the mosquito control program. The changes will be shown in the final budget.
- For Lake Country, requisition has increased by \$7,503, primarily due to the changes in the budget for: Regional Grants In Aid, Electoral Area Planning (decrease), Regional Board, and Mosquito Control.
- For West Kelowna, requisition has increased by \$19,728, primarily due to the changes in the budget for: Regional Grants In Aid, Electoral Area Planning (decrease), Regional Board, and Mosquito Control.
- For Central Okanagan West, requisition has decreased by \$4,064, primarily due to the changes in the budgets for: Regional Grants in Aid, Electoral Areas (007), EA Central Okanagan West (008) – decrease, EA CO West Grants in Aid – decrease, Electoral Area Planning – decrease, Unsightly Premises – decrease, and Regional Board. Local Service Area amounts also affect specific areas, and would be in addition to the general amounts.
- For Central Okanagan East, requisition has increased by \$11,514, primarily due to the changes in the budgets for: Electoral Areas (007), Electoral Area Planning – decrease, Mosquito Control, Unsightly Premises – decrease, and Regional Board. Local Service Area amounts also affect specific areas, and would be in addition to the general amounts.

Year-end statistical analysis has been completed and included in the budget binder for the Committee's review.

Staff highlighted specific changes to the budget:

047 - Mosquito Control – Central Okanagan West Electoral Area is no longer participating via their grant in aid. This will affect tax requisitions for all other participants. Peachland is not yet included in the calculation.

111 – Electoral Area (EA) Planning – EA directors requested \$20K be removed for service reviews.

044 – Building Inspection – removed \$20K directed for a service review. Increased amount transferred to operating reserve from \$7,874 to \$30,814.

It was noted the EA Directors will not be pursuing service reviews this year.

121 – Ellison Heritage Community Centre – increased capital items totaling \$17,790 to be paid from reserves.

123 – Joe Rich Community Hall – reduced capital kitchen upgrades from \$50K to \$25K (funding required from Community Works Fund).

It was noted that grants are not guaranteed – projects do not move forward if grants do not become available. There are not as many community works funds in Central Okanagan East as Central Okanagan West. In the past, the Regional District was narrowly restricted on what funds could be used for but funding has become more open so more projects may be eligible.

142 – Regional Parks – the operating budget was increased by \$76,125 to include the Regional Park Trails & Infrastructure Development Master Plan. Next year operating funds will be transferred back to reserves.

Staff provided an overview of the Province of BC Flood Protection Grant. The Regional District had applied for the grant three years ago and was unsuccessful at that time. The Province contacted staff yesterday regarding the funding that has become available. Staff reviewed the project for Woodhaven Nature Conservancy Regional Park and Bellevue Creek Flood Protection Project. The project would be contingent on provincial funding, staff will review with Kelowna any hydrologic regime changes which may have occurred, Board approval is needed by tomorrow, although cost estimates are three years old staff will do as much as can be done with the \$300,000, funding can be spread across two years – assessment and engineering work will be done in 2016, with capital works in 2017.

#GS16/16

FINDLATER/BAKER

THAT the Governance & Services Committee recommends to the Regional Board that the 2016 Regional Parks program General Capital Fund Budget be amended to include an additional \$300,000 in capital expense, contingent on receipt of the provincial funding, to complete a flood protection project on Bellevue Creek located within Woodhaven Nature Conservancy Regional Park;

AND FURTHER THAT revenue to offset the above noted capital expenditure will be secured through receipt of a \$200,000 Province of BC Flood Protection Grant and the allocation of \$100,000 from the Regional Parks Capital Facilities Reserve Fund.

CARRIED Unanimously

143 – Westside Community Parks – increase amount of Westshore Community Park gazebo/shelter/bandstand from \$75K to \$101K (project subject to Community Works Funds).

124 – Westside Municipal Recreation - \$2.2K decrease to tax requisition.

125 – JBMAC Pool – minimal \$375 increase to tax requisition.

007 – Electoral Area - Electoral Area directors added \$30K for a governance review. There is no Terms of Reference developed for the review at this time. This information will come forward to the Board.

008 – Central Okanagan West Electoral Area – remove \$10K for Dog Control service review.

106 – Unsightly Premises Enforcement – remove \$5K for service withdrawal review. Increase operating reserve from \$1.4K to \$4K.

001 – Board – request for sponsorship support for SILGA Conference being held in Kelowna in 2016—amount recommended \$6K. Add CATCH grant of \$5,000.

011 – Grants – Regional – regional grants in aid totally \$305,130 now included in the budget.

012 – Grants – EA Central Okanagan West – removed \$4.3K for mosquito control

Outstanding Items were highlighted:

047 – Mosquito – formalize process with Peachland. A new contract is being negotiated. When Peachland comes in numbers will be readjusted.

117 – SIR – tax requisition to be incorporate.

142 – Regional Parks – incorporate change regarding flood protection project

6.2 Public feedback on 5-year Financial Plan

- Sharon Schnurr, 819 Balsam Road addressed the committee noting she would like more resources on dog control in her community (Central Okanagan West – North Westside area). Off-leash dogs are a problem within the area. Wants more service in the area.

There were no further comments from the public.

#GS17/06

BAKER/SIEBEN

THAT the Governance & Services Committee receive for information the updated and additional 2016-2020 Financial Plan documentation;


AND FURTHER THAT staff be directed to bring forward any recommended amendments discussed today to the Regional Board's final budget meeting scheduled for March 31, 2016.

CARRIED Unanimously

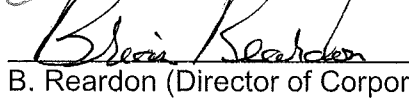
7. ADJOURN

There being no further business the meeting was adjourned at 10:00 a.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Director of Corporate Services)