



Agenda No: 5.4

Mtg. Date: November 12, 2015

## Regional Board Report

**TO:** Regional Board

**FROM:** Chris Radford  
Director of Community Services

**DATE:** November 3, 2015

**SUBJECT:** Central Okanagan East Sewer Amendment Bylaw – Fee Increase

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**Purpose:** To seek Board approval to amend sewer fees for the Sunset Ranch Community.

### Executive Summary:

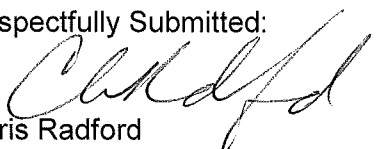
At the Regional Board Meeting held on October 26, 2015 the Board approved first reading for the Okanagan East Sewer Systems Amendment Bylaw No. 1378, 2015. Following discussion of this matter the Board resolved to withhold approval of further readings of the bylaw to allow additional time for Directors to review and consider the merits of what was being proposed.

The original Board report and proposed bylaw are attached hereto. The report provides reasoning for amending the fees schedule of the bylaw.

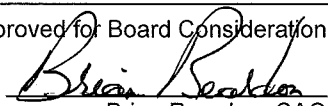
### RECOMMENDATION:

**THAT** the Board approve second and third readings of Regional District of Central Okanagan Central Okanagan East Sewer Amendment Bylaw No. 1378, 2015 and that it be adopted;

Respectfully Submitted:

  
Chris Radford  
Director of Community Services

Approved for Board Consideration

  
Brian Reardon, CAO

**REGIONAL DISTRICT OF CENTRAL OKANAGAN**

**BYLAW NO. 1378**

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A bylaw to amend the "Regional District of Central Okanagan Central Okanagan East Sewer Systems Bylaw No. 1316, 2012"

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WHEREAS the Regional Board of the Regional District of Central Okanagan deems it necessary to amend the "Regional District of Central Okanagan Central Okanagan East Sewer Systems Bylaw No. 1316, 2012"

NOW THEREFORE the Regional Board of the Regional District of Central Okanagan in an open meeting assembled enacts as follows:

1. Regional District of Central Okanagan Central Okanagan East Sewer Systems Bylaw No. 1316, 2012 is hereby amended by:
  - (a) deleting in SCHEDULE "A" – FEES & CHARGES in its entirety, and replacing it with SCHEDULE "A" – FEES & CHARGES attached hereto and forming part of this bylaw.
  - (b) Adding "SCHEDULE C – SUMMARY OF BYLAW AMENDMENTS".
2. This bylaw may be cited as the "Regional District of Central Okanagan Central Okanagan East Sewer Systems Amendment Bylaw No. 1378, 2015".

READ A FIRST TIME THIS	26 <sup>th</sup>	DAY OF	October	2015
READ A SECOND TIME THIS		DAY OF		2015
READ A THIRD TIME THIS		DAY OF		2015
ADOPTED THIS		DAY OF		2015

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CHAIR

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DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1378 cited as the "Regional District of Central Okanagan Central Okanagan East Sewer Systems Amendment Bylaw No. 1378, 2015", as read a third time, reconsidered and adopted by the Regional Board on the day of 2015.

Dated at Kelowna, B.C. this  
day of 2015

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DIRECTOR OF CORPORATE SERVICES

Regional District of Central Okanagan Central Okanagan East  
Sewer Systems Bylaw No. 1316, 20125

**SCHEDULE A - FEES & CHARGES**

**1. FEES & CHARGES**

- (1) Every Owner of property and/or premises situated within the service boundary of a Regional District Sewage Collection Service Area in the Central Okanagan East Electoral Area shall pay to the Regional District the fees and charges established in accordance with this Bylaw.
  - a. User fees shall apply to all parcels connected to the water system where the water service is turned on. User fees shall commence on the day which final inspection is made, or as determined by the Building Inspector.
  - b. Asset renewal fees shall apply to all parcels, vacant or otherwise, and shall commence immediately upon registration of a property in the Land Title Office.
  - c. Annual fee increases are effective January 1st.
- (2) Fees and charges will be billed quarterly or other established interval and all fees and charges shall be due and payable 30 days after the billing date.
- (3) A late payment penalty of four percent (4%) will be assessed each quarter (compounded quarterly 16.99% per annum) on all outstanding balances accrued under this Bylaw or its predecessors and not paid by the due date.
- (4) The costs, rates, charges, fees and/or penalties required to be paid by this Bylaw shall form a charge against the parcel serviced, and if such costs, rates, charges, fees and/or penalties are unpaid on December 31st of the year in which they become payable, they shall be entered by the Regional District's Collector in the Collector's Roll next prepared, and transferred to the tax roll in the next succeeding year as arrears of taxes against the parcel from which they arose, and such amount may be recovered with interest at such rate as may be authorized from time to time by the Local Government Act, in like manner as municipal taxes. Payments must be received by December 15th to ensure adequate processing time at year end.
- (5) Any application fees, and or fees for additional connections or extensions must be paid 10 days prior to installation or connection to the water system.

**2. APPLICATION FEES**

(1) Permit to Connect Fee

Single Family Residential ( /parcel) .....	\$200.00
Commercial / Industrial / Institutional ( /application).....	\$250.00
NON-STRATA:	
Mobile Home Park / Multifamily Residential ( /application) .....	\$250.00
STRATA:	
Bare Land / Condo ( /unit).....	\$200.00

(2) Capital Connection Fee ( /unit)..... \$5,878.00

(3) Community Sanitary Sewer Service Area Security ( /unit) .....\$8,000.00 minimum

Where the community sanitary sewer service area security is:

- to be determined by the Regional District Officer,
- dependent on the estimated capital costs for the future service area,
- in no case less than \$8,000.00.

(4) Sanitary System Fees for Extensions & Service Connections:

The Fees for an Extension or a Service Connection are each calculated as follows:

$$\text{\$} = (\text{All off-site capital costs}) + (3\% \text{ administration fee}) + (25\% \text{ security deposit})$$

Where:

- The Fees will be determined by the Regional District Officer and must be paid ten (10) days prior to installation.
- The capital costs and administration fee have the following minimums:
  - Off-site capital costs      \$2,750; and
  - Administration fee          \$ 250.
- Upon completion of the works, the applicant will be reimbursed any remaining balance of the security deposit. If the security deposit is insufficient to cover the costs then the Regional District shall recover the costs from the Owner in accordance with the Local Government Act and the Community Charter.
- Any additional costs incurred will be at the expense of the *Owner*.

### 3. UTILITY CHARGES

(1) Quarterly Utility Charges Table:

<b>Class</b>	<b>Description</b>	<b>2016 Rates (Quarterly)</b>
<b>SUE</b>	User Fee: Per Residential Unit per Month	\$87.15
<b>SRE</b>	User Fee: All other uses which are defined with metered flows (per m3 of Total Monthly Flow)	\$6.60
<b>SBE</b>	Metered Base Rate per Month	\$36.00
<b>SME</b>	Asset Renewal Fee: Per Parcel per Month	\$26.10

Regional District of Central Okanagan Central Okanagan East  
Sewer Systems Bylaw No. 1316, 20125

**SCHEDULE C - SUMMARY OF BYLAW AMENDMENTS**

<b>Bylaw No.</b>	<b>Description</b>	<b>Date of Adoption</b>
1378	Replace Schedule A; Add Schedule "C" Summary of Bylaw Amendments	