



Agenda No: 7.1

Mtg. Date: Sept 28/15

Regional Board Report

TO: Regional Board
FROM: Chris Radford
Director of Community Services
DATE: Sep 17, 2015
SUBJECT: Asset Management Planning – UBCM Grant Funding

Purpose:

To seek authorization to include Union of BC Municipalities (UBCM) grant funding (\$10,000) in the approved budget for completion of condition assessments of the Regional District of Central Okanagan's buildings. Additionally, seek Board approval to amend the budget to accurately reflect expenditures as per PSAB requirements for the software component of the assessment.

Executive Summary:

The evaluation of the proponents to a Request For Proposal has been completed and staff has arrived at the point to engage a qualified vendor to perform the facility assessments. In addition to the previous Board approved budget for this assignment of \$68,724 the Regional District has received approval of UBCM grant funding of \$10,000 for completion of the assessments. Addition of the grant to increase the approved budget to \$78,724 will provide adequate funding to award the contract (net taxes) and proceed with the assessments.

RECOMMENDATION:

THAT the Board authorize increasing the budget for completion of condition assessments of the Regional District's buildings to include the approved UBCM grant of \$10,000.

AND THAT the budget be amended to reflect funding of the software portion of the assignment from operational expenditures versus the previously approved budget indicating a capital expenditure.


Respectfully Submitted:



C. Radford
Director of Community Services

Prepared by: R. Andrews, Facilities & Fleet Manager

Approved for Board's Consideration



Brian Reardon, CAO

Implications of Recommendation:

Strategic Plan: Supports Growth Management (Sustainability) - Asset Management Review to promote sustainable infrastructure and funding.

Financial: \$10,000 UBCM grant funding for completion of condition assessments of the Regional District's buildings was approved May 4, 2015.

Background:

Capital funding of \$68,724 to complete facility condition assessments of all Regional District's buildings and associated software to manage the data was approved in the 2015 budget as the first step in developing an asset management plan. \$53,500 was approved for the condition assessments and \$15,224 was approved for software. Approved budget includes Gas Tax funding of \$17,750.

Staff had anticipated that the software may have been a direct purchase and hosted on RDCO network infrastructure. At the time of drafting the RFP for the facility assessments, alternative options were identified regarding software. Staff concluded that having the software hosted through a third party was more efficient for the process. In discussion with Finance staff, it was determined that the budget would require amending to reflect the expenditure for operating funds rather than capital for PSAB compliance.

In addition, the Board endorsed an application to UBCM for grant funding for completion of the assessments.

Resolution #87/15 dated April 30, 2015 - THAT the Regional Board approve an application to the UBCM Asset Management Planning Program for grant funding for completion of condition assessments of the Regional District's buildings – Carried Unanimously.

UBCM grant funding of \$10,000 for completion of the assessments was approved May 4, 2015.