



Agenda No: 5.1

Mtg. Date: May 25, 2015

## Regional Board Report

**TO:** Regional Board  
**FROM:** Ron Fralick  
Manager of Planning  
**DATE:** May 19, 2015  
**SUBJECT:** Advisory Planning Commission Membership – Central Okanagan West  
(File: 0540-20)

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### Purpose:

To consider appointing one new member and re-appointing three existing members to the Central Okanagan West Advisory Planning Commission (APC) to three year terms in accord with Advisory Planning Commission Bylaw No. 1229, 2008, (as amended by Bylaw No. 1288, 2011).

### Executive Summary:

The mandate of the APC is to provide advice on planning related issues with an emphasis on how the community may be impacted. All members are volunteers and appointed by the Regional Board. To maintain six members on the APC, it is recommended that three members whose terms are expiring be re-appointed and a new member be appointed.

### RECOMMENDATION:

THAT the Regional Board endorses the following appointments to the Central Okanagan West Advisory Planning Commission:

- Norm MacLeod, Jeff Deacoff, Ben Hansen, and Mark Woolridge appointed for three-year terms (expiring May 2018).

Respectfully Submitted:

R. Fralick, MCIP, RPP  
Manager of Planning

C. Radford  
Director of Community Services

Prepared by: Janelle Taylor, Planner 1

Approved for Board's Consideration

  
Brian Reardon, CAO

**Implications of Recommendation:****Strategic Plan:**

The Advisory Planning Commission fulfils the Regional District of Central Okanagan Strategic Plan (Internal Goals for Providing All Services) by engaging our citizens and using their input to find innovative solutions.

**Policy:**

Appointments are in keeping with Regional District of Central Okanagan Advisory Planning Commissions Bylaw No. 1229, 2008, as amended by Bylaw No. 1288, 2011.

**Legal/Statutory Authority:**

Membership and operation of the Advisory Planning Commission is in accord with Section 898 of the Local Government Act.

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**Background:****Policy:**

The following is an overview of the Regional District of Central Okanagan Advisory Planning Commissions Bylaw No. 1229, 2008 (as amended by Bylaw No. 1288, 2011):

- The mandate of the APC is to provide the Board, its Committees and staff advice on policy changes for consideration of the Board on Regional Planning related issues with an emphasis on how those issues might impact the community. The APC will consider and advise on matters referred to it, including land use issues, the preparation and adoption of official community plans and proposed bylaws or permits under Part 26 of the Local Government Act. All suggestions and recommendations submitted by the APC shall be duly considered by the Electoral Area Director and Regional Board.
- Each APC shall consist of three to eight voting members of which two thirds of the members shall reside within the Electoral Area established for that APC. All members must be appointed by the Board on advice of the Electoral Area Director for that area. Members are appointed for a three-year term, and may be reappointed to serve a maximum of two consecutive three-year terms.
- Members are selected on the basis of their demonstrated interest, regional location, demographic representation, participation in planning issues, community matters, academic and/or technical qualification, availability, work experience, knowledge, and professional expertise. Participation in the APC is voluntary.

**History:**

The RDCO has had an APC bylaw in place since the adoption of the Advisory Planning Commissions By-Law #8 in October 1969. This bylaw has been subsequently updated over the years, with the current APC bylaw adopted in 2008 (Bylaw No. 1229) and amended in 2011 (Bylaw No. 1288). The recruitment of new volunteer members is based on Electoral Area Director recommendations as well as Planning staff recruitment results. Active recruitment efforts include media releases and advertisements placed in local papers. Most recently, Planning staff has input the volunteer opportunities into the Kelowna Community Resources (KCR) database and included information in the KCR Spring 2015 bulletin. Perpetual recruitment efforts include APC information and application forms on the Regional District website.

**Current:**

There are currently six volunteer members on the APC Central Okanagan West, with four terms expiring on May 22, 2015. One of the members has expressed interest in not pursuing a second term; therefore, Planning staff is recommending to re-appoint three members whose terms are expiring and to appoint a new member. This will maintain six members on the APC and ensure the Commission remains in compliance with the APC bylaw, including the residency requirements.

The first-term appointment is for Mark Woolridge of 934 Skeena Court. Mr. Woolridge retired in 2013 after serving 36 years with BC Assessment in the capacity of Regional Assessor, Okanagan Region. His past community experience includes numerous volunteer roles, such as the District of Saanich's Advisory Planning Commission from 1982 to 1984.

Attachment(s):

None

***Considerations not applicable to this report:***

- Financial Considerations
- Alternatives
- Organizational Issues
- External Implications