

**Minutes of the *SPECIAL BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Friday, March 27, 2015**

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Directors:

C. Basran (City of Kelowna)  
W. Carson (Central Okanagan West Electoral Area)  
M. DeHart (City of Kelowna)  
D. Findlater (District of West Kelowna)  
C. Fortin (District of Peachland)  
G. Given (City of Kelowna)  
T. Gray (City of Kelowna)  
P. Hanson (Central Okanagan East Electoral Area)  
D. Ophus (District of West Kelowna)  
R. Donn, alternate for B. Sieben (City of Kelowna)  
L. Stack (City of Kelowna)  
C. Derickson (Westbank First Nation)

Regrets:

J. Baker (District of Lake Country)

Staff:

B. Reardon, Chief Administrative Officer  
R. Fralick, Manager of Planning  
M. Kopp, Director of Parks Services  
C. Radford, Director of Community Services  
M. Rilkoff, Director of Finance Services  
B. Smith, Communications  
M. Drouin, Manager-Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Given brought the meeting to order at 9:05 a.m.

2. **ADDITION OF LATE ITEMS**

5.1 Referral Application – Ministry of Forests, Lands and Natural Resource Operations – Westbank First Nation (applicant) Ministry File: 34114455  
(All Directors – Unweighted Vote)

3. **ADOPTION OF THE AGENDA**

#73/15

**HANSON/STACK**

THAT the agenda be adopted as amended.

**CARRIED** Unanimously

4. **FINANCE DEPARTMENT**

4.1 Review of the 2015 - 2019 Financial Plan

Staff report dated March 18, 2015 and March 25, 2015 provided an overview of the impacts to the 2015-2019 Financial Plan following two previous budget meetings held February 25<sup>th</sup> and March 12<sup>th</sup>.

It was noted that the final requisition amounts will differ in accordance with the 2015 Revised Roll from BC Assessment Authority which is not yet available.

Staff reviewed that the overall budget has decreased since 2014: operating, debt and transfers. Sources of revenue were noted: tax requisitions, other revenues (which include utilities, licenses, permits, rentals); grants and municipal debt repayment.

Amendments to the final budget following the March 12<sup>th</sup> meeting include:

**470 – Westside Wastewater Treatment Plant** – added, confirmed Okanagan Basin Water Board grant of \$25,310. Added \$356,100 to operating and overhead for additional biosolids hauling and management costs. Partner costs increase as follows: West Kelowna: \$241,808, Peachland: \$25,471, and WFN: \$63,512.

**021 – Ellison Fire Department** – increase service review amount from \$12.5K to \$18.75k (total study cost which will be shared with the four electoral area fire departments has been increased to \$75k). The cost per average household goes from a decrease of \$2.06 in the March 12<sup>th</sup> draft to an increase of \$5.30.

**022 – Joe Rich Fire Department** – increase service review amount from \$12.5k to \$18.75k. The cost per average household goes from an increase of \$37.64 in the March 12<sup>th</sup> draft to an increase of \$53.40.

**023 – North Westside Fire Rescue** – increase service review amount from \$12.5k to \$18.75k. The cost per average household goes from an increase of \$10.55 in the March 12<sup>th</sup> draft to an increase of \$16.86.

**024 – Wilsons Landing Fire Department** – increase service review amount from \$12.5k to \$18.75k. The cost per average household goes from an increase of \$44.34 in the March 12 draft to an increase of \$57.69.

**117 – Sterile Insect Release** – amended as per final parcel tax information received from SIR. Total parcel taxes are \$513,356.

In addition, amendments have been made to electoral area planning, as the Regional District has received formal notice that all municipalities have agreed to fully opt-in to fringe area planning.

Changes to General Taxes Per Area as follows:

	2014 Total Tax per House. Avg House Value \$474,000	2015 House Value	Feb 25 Draft		Mar 12 & 27 Drafts		Mar 27 EA Planning Amendment	
			2015	2015	2015	2015	2015	2015
			Total Tax per House	Change per Avg House over 2014	Total Tax per House	Change per Avg House over 2014	Total Tax per House	Change per Avg House over 2014
Kelowna	\$156.29	\$489,000	\$152.72	\$ (3.57) -2.28%	\$155.52	\$ (0.77) -0.46%	\$160.17	\$ 3.83 2.48%
Peachland	186.57	495,000	\$184.39	\$ (2.18) -1.17%	\$187.46	\$ 0.89 0.48%	\$192.11	\$ 5.54 2.97%
Lake Country	182.01	490,000	\$177.93	\$ (4.09) -2.25%	\$181.10	\$ (0.91) -0.50%	\$185.71	\$ 3.70 2.03%
West Kelowna	172.47	487,000	\$168.43	\$ (4.04) -2.34%	\$171.46	\$ (1.01) -0.58%	\$176.04	\$ 3.57 2.07%
C. O. West	584.61	457,000	\$586.39	\$ 1.78 0.30%	\$574.27	\$ (10.34) -1.77%	\$466.71	\$ (117.90) -20.17%
C. O. East	533.96	482,000	\$558.16	\$ 24.20 4.53%	\$545.98	\$ 12.02 2.27%	\$432.65	\$ (101.43) -18.97%

#### 4.2 Public Comment on 2015 – 2019 Financial Plan

Chair Given asked if there was anyone in the gallery who wished to comment on the Financial Plan.

- David Perron, 4035 Gellatly Road, West Kelowna. – expressed concern that only \$60,000 has been budgeted for the development of a Master Plan for the Wastewater Treatment Plant and that there should be a well-conceived plan not just an update. Believes there should be a 20-Year Master Plan. Concerned regarding the \$300,000 cost over-run due for the transportation of biosolids. Requests \$60,000 be moved forward to 2015 and another \$60,000 added to the 2016 budget.
- Gary Leduc – what is the fire service review for, who is doing it and what are the expected outcome? \$18.75k seems like a lot of money for Ellison residents for a review. Concern that fire service will be removed from the Ellison area.
- Ben Wasyliuk, 6900 Goudie Road, member of the Joe Rich Fire Department – In 2008 a fire underwriter survey review was done. Prior policy was to do a review every 10 years. RDCO policy is to do a service review every 5 years. Underwriter reviews are covered by insurers, not the public. There are still some outstanding issues from the 2008 review that have not been completed (cisterns, generator back-ups at the fire hall). Information needs to be based on where we are today and what needs to be done going forward. Ask to consider using Fire Underwriters Survey instead of spending \$75,000.
- Mr. Pauls, 8370 Sun Valley Road – fire service review can it be done for less money. Concern about the amount of taxes in Joe Rich.

#### *Staff Response to Public Input:*

- With respect to Ellison and Joe Rich Fire Departments it has been identified that an independent review is required. It is best to have a third party complete the review. Staff need to ensure a safe service is being delivered and that the service is running within the policy and guidelines of the RDCO. Costs have been budgeted at the same level as previous reviews of a similar nature. The Board has adopted a policy of 5-year reviews.
- WWTP Master Plan – Staff noted with respect to moving \$60,000 from 2016 to 2015, the Board can do this if it should desire. It was noted that a decision was made to move the Master Plan forward in 2014, but due to other cost issues (ie: biosolids & odour issues) it was deferred to 2015/2016. The stakeholder committee has reviewed the scope for the review which will be quite expansive and it has been identified in the 2016 budget. Work will span over two years.

The question was raised whether \$120,000 will be adequate for a 20-year plan? Staff believes it will be. Work will cross over two fiscal years. Terms of Reference is being reviewed, but will take some time to finalize and agree to.

- Director Hanson noted she originally did not participate in grant in aid allocations but chose to increase the fire department training instead. Believes \$75,000 is too high for a fire service review.
- Director Carson had previously requested that the fire service review be deferred for a year. The Board supported the review to be completed this year.
- The review is not about the loss of fire services to any one area. Other service reviews are being done as well in 2015 but they are for much smaller services. External reviews produce higher outcomes including best practices from other areas, how the service operates, costs, and issues.

- 4.3 Regional District of Central Okanagan 2015 - 2019 Financial Plan Bylaw No. 1356, 2015, **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and Adoption** (All Directors - Weighted Vote)

#74/15

BASRAN/FINDLATER

THAT Regional District of Central Okanagan 2015 - 2019 Financial Plan Bylaw No. 1356, 2015 be given first, second and third readings and adopted.

CARRIED (Hanson, Carson opposed)

- 4.4 Regional District of Central Okanagan Temporary Borrowing Bylaw No. 1357, 2014 **1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and Adoption** (All Directors - Weighted Vote)

#75/15

OPHUS/FORTIN

THAT Regional District of Central Okanagan Temporary Borrowing Bylaw No. 1357, 2015 be given first, second and third readings and adopted.

CARRIED Unanimously

**5. COMMUNITY SERVICES**

Planning

- 5.1 Referral Application – Ministry of Forests, Lands and Natural Resource Operations – Westbank First Nation (applicant) Ministry File: 34114455 (All Directors – Unweighted Vote)

Staff report dated march 26, 2015 outlined a referral application from the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) for Westbank First Nation (applicant). The proposed head lease areas are encapsulated by lands with the District of West Kelowna. The head lease areas are deemed to have no impact to any of the Regional District's infrastructure or land use bylaws.

The applicant, Westbank First Nation (WFN), has made application for two separate head leases. The head lease areas extend into Okanagan lake by 300 meters. If approved by the Province, the lease will require WFN to observe, abide by and comply with all applicable laws of any government authority having jurisdiction in any way affecting the use or occupation of the foreshore area or improvements located on the foreshore. Other than the map provided by MFLNRO no additional information was provided to the Regional District.

It was noted that the District of West Kelowna has endorsed the referral from MFLNRO. They note it is good for WFN to have control over their foreshore.

#76/15

FINDLATER/CARSON

THAT the Regional Board advise the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) that the interests of the Regional District of Central Okanagan are unaffected with respect to issuing a head lease to Westbank First Nation under the *Land Act* on Okanagan lake foreshore adjacent to I.R.#9 and I.R.#10;

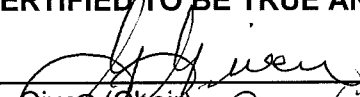
AND FURTHER THAT the Community Services department report dated march 26, 2015 be forwarded to the MFLNRO office for their information and consideration.


CARRIED Unanimously

6. ADJOURN

There being no further business the meeting was adjourned at 10:04 a.m.

**CERTIFIED TO BE TRUE AND CORRECT**

  
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G. Given (Chair)

  
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B. Reardon (Director of Corporate Services)