

REGIONAL DISTRICT OF CENTRAL OKANAGAN
2014 PROGRAM BUDGET

Program: 043 -- Business Licenses

Department: Community Services (Inspections)

General Revenue Fund Budget

	2014 Budget	2014 Actual	Variance 2014 Act. vs. Bud.	2015 Budget	Variance: 2015 vs. 2014 Budget
Revenue:					
Business Licenses	(27,434)	(28,187)	(753)	(27,500)	(66)
Previous Year's Surplus/Deficit	(10,719)	(10,719)	0	(3,245) b	7,474
Administration OH	4,620	4,620	0	3,631	(989)
Total Revenue	(33,533)	(34,286)	(753)	(27,114)	6,419
Expenses:					
Operations	32,533	30,041	(2,492)	24,703 a	(7,830)
Transfer to Equipment Reserves	1,000	1,000	0	0	(1,000)
Transfer to Operating Reserve	0	0	0	2,411 b	2,411
Total Expenses	33,533	31,041	(2,492)	27,114	(6,419)
(Surplus) / Deficit	0	(3,245)	(3,245)	(0)	(0)
FTE's	0.35			0.25 a	(0.10)
Equipment Reserve Fund Balance at Y/E		(25,495)		(25,750)	
Operating Reserve Balance at Y/E		(19,657)		(22,265)	

2015 Budget Notes:

- a. Decrease: Payroll \$8K (reduced FTE from .35 to .25)
- b. Transfer a portion of surplus to operating reserve.

REGIONAL DISTRICT OF CENTRAL OKANAGAN
2015 - 2019 Five Year Program Budget Projections

Program: 043 -- Business Licenses

Department: Community Services (Inspections)

General Revenue Fund Budgets

	2015 Budget	2016 Projected Budget	2017 Projected Budget	2018 Projected Budget	2019 Projected Budget
Revenue:					
Business Licenses	(27,500)	(28,978)	(29,610)	(30,182)	(30,767)
Previous Year's Surplus/Deficit	(3,245) b	(0)	(0)	(0)	0
Administration OH	3,631	3,586	3,730	3,805	3,881
Total Revenue	(27,114)	(25,392)	(25,880)	(26,377)	(26,885)
Expenses:					
Operations	24,703 a	24,392	24,880	25,377	25,885
Transfer to Reserves	0	1,000	1,000	1,000	1,000
Transfer to Operating Reserve	2,411 b	0	0	0	0
Total Expenses	27,114	25,392	25,880	26,377	26,885
(Surplus) / Deficit	(0)	(0)	(0)	0	(0)
FTE's	0.25 a	0.25	0.25	0.25	0.25
Equip Reserve Fund Balance at Y/E	(25,750)	(27,007)	(28,278)	(29,560)	(30,856)
Operating Reserve Balance at Y/E	(22,265)	(22,487)	(22,712)	(22,939)	(23,169)

Notes

- a. Decrease: Payroll \$8K (reduced FTE from .35 to .25)
- b. Transfer a portion of surplus to operating reserve.

REGIONAL DISTRICT OF CENTRAL OKANAGAN
2014 PROGRAM BUDGET

Program: 044 -- Building Inspections & Other Bylaw Enforcement

Department: Community Services (Inspections)

General Revenue Fund Budget

	2014 Budget	2014 Actual	Variance 2014 Act. vs. Bud.	2015 Budget	Variance: 2015 vs. 2014 Budget
Revenue:					
Permits, Tickets, & Sundry	(128,015)	(243,294) c	(115,279)	(135,000) c	(6,985)
Tax Req - EA Cent Ok West	(37,326)	(37,257) a,b	69	(34,865) a,b	2,462
Tax Req - EA Cent Ok East	(30,978)	(31,047) a,b	(69)	(31,340) a,b	(362)
Previous Year's Surplus/Deficit	(40,052)	(40,052)	0	(100,961)	(60,909)
Administration OH	29,391	29,391	0	38,726	9,335
Total Revenue	(206,980)	(322,259)	(115,279)	(263,439)	(56,459)
Expenses:					
Operations	206,980	221,298	14,318	263,439 d	56,459
Total Expenses	206,980	221,298	14,318	263,439	56,459
(Surplus) / Deficit	0	(100,961)	(100,961)	(0)	(0)
FTE's	1.700			2.150 d	0.450
Tax Levy:					
Tax Requisition	(68,304)			(66,205)	2,100
Residential Tax Rate (per \$1000 of assessment)	0.0394			0.0383	(0.0011)

General Capital Fund Budget

	2014 Budget	2014 Actual	Variance 2014 Act. vs. Bud.	2015 Budget	Variance: 2015 vs. 2014 Budget
Revenue					
Transfer From Reserves	(22,385)	(12,378)	10,007	(18,540)	3,845
Total Revenue	(22,385)	(12,378)	10,007	(18,540)	3,845
Expenses					
Software	22,385	12,378	(10,007)	18,540 e	(3,845)
Total Expenses	22,385	12,378	(10,007)	18,540	(3,845)
(Surplus) / Deficit	0	0	0	0	0
Reserve Fund Balance at Y/E		(192,782)		(175,984)	

2015 Budget Notes:

- Tax requisition is required to fund general bylaw enforcement services for zoning, etc.
- Tax requisition was added in 2013 to fund building inspection, as per Nov. 26, 2012 report to Board and is still required.
Tax requisition breakdown: Building Inspection \$20,067 & General Bylaw Enforcement \$46,138.
- Increased Building Permit activity and revenues in 2014. Because of uncertainty, permit revenues are budgeted conservatively based on 2012 & 2013 levels.
- Increases: Payroll \$50.5 (added .45 FTE-required increased Building Permits), Legal \$5K, Vehicle Operations \$6K, Misc \$1K
Decrease: Microfilming \$6K
- Building Inspections Mobile Software.

REGIONAL DISTRICT OF CENTRAL OKANAGAN
2015 - 2019 Five Year Program Budget Projections

Program: 044 -- Building Inspections & Other Bylaw Enforcement

Department: Community Services (Inspections)

General Revenue Fund Budgets

	2015 Budget	2016 Projected Budget	2017 Projected Budget	2018 Projected Budget	2019 Projected Budget
Revenue:					
Permits, Tickets, & Sundry	(135,000) c	(170,000)	(173,401)	(176,868)	(180,404)
Tax Req - EA Cent Ok West	(34,865) a,b	(69,703)	(68,017)	(69,377)	(70,765)
Tax Req - EA Cent Ok East	(31,340) a,b	(62,655)	(61,138)	(62,362)	(63,609)
Previous Year's Surplus/Deficit	(100,961)	(0)	(0)	(0)	(0)
Administration OH	38,726	38,750	38,776	39,551	40,342
Total Revenue	(263,439)	(263,608)	(263,780)	(269,056)	(274,437)
Expenses:					
Operations	263,439 d	263,608 f	263,780 f	269,056	274,437
Total Expenses	263,439	263,608	263,780	269,056	274,437
(Surplus) / Deficit	(0)	(0)	(0)	(0)	0
FTE's	2.150	2.150	2.150	2.150	2.150
Tax Levy:					
Tax Requisition	(66,205)	(132,358) g	(129,155)	(131,739)	(134,374)
Residential Tax Rate (per \$1000 of assessment)	0.0383	0.0755	0.0726	0.0729	0.0733

General Capital Fund Budgets

	2015 Budget	2016 Projected Budget	2017 Projected Budget	2018 Projected Budget	2019 Projected Budget
Revenue					
Sale of Asset	0	(8,000)	0	0	0
Transfer From Reserves	(18,540)	(22,075)	0	(10,025)	0
Total Revenue	(18,540)	(30,075)	0	(10,025)	0
Expenses					
Vehicles	0	30,075	0	0	0
Software	18,540 e	0	0	0	0
Orthophotos	0	0	0	10,025	0
Total Expenses	18,540	30,075	0	10,025	0
(Surplus) / Deficit	0	0	0	0	0
Equip. Reserve Balance at Y/E	(175,984)	(155,449)	(157,003)	(148,448)	(149,932)

Notes

- a. Tax requisition is required to fund general bylaw enforcement services for zoning, etc.
- b. Tax requisition was added in 2013 to fund building inspection, as per Nov. 26, 2012 report to Board and is still required.
Tax requisition breakdown: Building Inspection \$20,067 & General Bylaw Enforcement \$46,138.
- c. Increased Building Permit activity and revenues in 2014. Because of uncertainty, permit revenues are budgeted conservatively based on 2012 & 2013 levels.
- d. Increases: Payroll \$50.5 (added .45 FTE-required increased Building Permits), Legal \$5K, Vehicle Operations \$6K, Misc \$1K
Decrease: Microfilming \$6K
- e. Building Inspections Mobile Software.
- f. Reduced Legal fees by \$5k in 2016 and \$5k in 2017.
- g. Service levels and revenues will be reassessed each year.