

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Thursday, February 12, 2015

Directors:

J. Baker (District of Lake Country)
C. Basran (City of Kelowna)
W. Carson (Central Okanagan West Electoral Area)
R. Donn, alternate for M. DeHart (City of Kelowna)
D. Findlater (District of West Kelowna)
C. Fortin (District of Peachland)
G. Given (City of Kelowna)
T. Gray (City of Kelowna)
P. Hanson (Central Okanagan East Electoral Area)
D. Ophus (District of West Kelowna)
B. Sieben (City of Kelowna)
L. Stack (City of Kelowna)

Regrets:

C. Derickson (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
M. Kopp, Director of Parks & Police Services
C. Radford, Director of Community Services
M. Rilkoﬀ, Director of Finance & Administrative Services
B. Smith, Communications
D. McArthur – Executive Assistant (recording secretary)

1. **CALL TO ORDER**

Chair Given brought the meeting to order at 11:47 a.m.

2. **ADDITION OF LATE ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF THE AGENDA**

#21/15

BAKER/GRAY

THAT the agenda be adopted.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Regular Board Minutes – January 26, 2015

#22/15

BAKER/HANSON

THAT the Regular Board meeting minutes of January 26, 2015 be adopted.

CARRIED Unanimously

5. CORRESPONDENCE

5.1 Okanagan Basin Water Board Meeting Highlights – February 5, 2015 (*All Directors – Unweighted Vote*)

#23/15

STACK/DONN

THAT the Regional Board receive for information the Okanagan Basin Water Board meeting highlights of February 5, 2015.

CARRIED Unanimously

6. CORPORATE SERVICES

6.1 2014 – 4th Quarter Work Plan and Budget Variance Report (*All Directors – Unweighted Vote*)

Staff report dated February 4, 2015 outlined the 4th Quarter (year-end) information and budget variance. Revenue and expenses were within anticipated budget levels with the exception of:

- Westside Transfer Station – tipping fees and transportation costs higher than expected
- Trepanier Bench Water – user rates were insufficient to cover operating costs
- RDCO Lift Stations – extra work required for flushing and odor control
- WFN Lift Station – extra work required and will be paid in 2015

#24/15

BAKER/FINDLATER

THAT the Regional Board receive for information the 2014 – 4th Quarter Work Plan and Budget Variance Report.

CARRIED Unanimously

7. COMMUNITY SERVICES

Planning

7.1 Okanagan Basin Water Board Initiative Grants (*All Directors – Unweighted Vote*)

Staff report dated February 3, 2015 outlined eight water conservation and quality improvement grant applications. RDCO staff provide administrative assistance by collating the applications that require Regional Board support prior to being considered by OBWB. All projects meet the OBWB criteria and are consistent with water-related policies and values of the community as outlined in the Regional Growth Strategy.

#25/15

STACK/OPHUS

THAT the Regional Board endorse the applications for the Okanagan Basin Water Board (OBWB) Water Conservation and Quality Improvement Grant Program, as follows:

- RDCO
 - Advance Biosolid Digestion to Control Nutrients and Micro-pollutants Discharge from the Westside Regional Wastewater Treatment Plant
 - Westside Regional Wastewater Treatment Plant Source Control Nitrate Optimization
 - Joe Rich Creek Stream Restoration Monitoring Program
- Mission Creek Restoration Initiative (multi-stakeholder partnership – Baseline Bio-inventory and Hydraulic Engineering for Dike Setback Design
- École KLO Middle School – Fascieux Creek Daylighting and Naturalization-Phase 2
- Okanagan Xeriscape Association – Fostering Commercial Collaborations for Successful Xeriscape Adoption in the Okanagan
- Southeast Kelowna Irrigation District – Virus Testing in Groundwater Supply Sources Using Genetic Testing
- Erosion Sediment Control Association of Canada – CPESC Certified Professional in Erosion & Sediment Control Certification Program.

AND FURTHER THAT the endorsements be forwarded to the Okanagan Basin Water Board as part of the application packages.

CARRIED Unanimously

Environmental

7.2 Building Canada Small Communities Fund Application Endorsement (*All Directors – Unweighted Vote*)

Staff report dated February 2, 2015 outlined the grant proposal for the Building Canada Small Communities Fund for a water system improvement project at the Killiney Beach Water System. A requirement of the application is the commitment to contribute a share of the total eligible project costs (RDCO's commitment is \$950,000 of the total eligible project cost of \$2.85mil.

#26/15

FINDLATER/FORTIN

THAT the Regional Board approve committing up to \$950,000 from the Killiney Beach Water System Reserve Fund to the Killiney Beach Water System Improvement Project submission to the New Building Canada Fund-Small Communities Fund (NBCF-SCF) program.

CARRIED Unanimously

7.3 Westside Waste Disposal & Recycling Centre – 2014-2018 Financial Plan Amending Bylaw No. 1354, 2015, **1st, 2nd and 3rd reading and Adoption** (*All Directors – Weighted Vote*)

Staff report dated February 6, 2015 outlined a budget deficit of \$51,478 in 2014 for the Westside Waste Disposal & Recycling Centre. The deficit is primarily due to higher than anticipated costs for yard waste management and drywall recycling. A portion of these costs were offset by higher than projected tipping fee revenues. Operating reserves will be utilized to cover the deficit.

#27/15

OPHUS/FINDLATER

THAT 2014 – 2018 Financial Plan Amending Bylaw No. 1354, 2015 be given first, second and third readings and adopted this 12th day of February 2015.

CARRIED Unanimously

7.4 Septage Disposal Tipping Fee Increase (All Directors – Unweighted Vote)

Staff report dated February 6, 2015 provided an overview of the septage disposal fees which have increased at a rate of 2% per year from 2008. Despite the increases revenue has remained relatively stagnant. Aligning septic system and tax requisition distribution is challenging for a variety of reasons. Increasing the tipping fees would result in the regional septage facility service being funded entirely through tipping fee revenues which is more equitable and sustainable method of cost distribution.

It was queried that, with the proposed rate increase, is there a potential for septage hauling outside the RDCO, and if so, perhaps the rate increase from \$39.41/m³ to \$47.27/m³, be raised more slowly. It was clarified that, at this time, that concern has not materialized. In addition, other Regional Districts such as the RDNO require a chain of custody from the septage haulers to monitor septage dumping from other regions and the out of region tipping fee is much higher thereby discouraging this practice.

#28/15

OPHUS/STACK

THAT the Regional Board approve increasing the current septage disposal fee to \$47.27/m³;

AND FURTHER THAT staff be directed to bring forward the Septic Tank Effluent and Regulation Amendment Bylaw for first, second and third readings and adoption.

CARRIED Unanimously

8. FINANCE & ADMINISTRATIVE SERVICES

8.1 Information Report – Purchase Commitments >\$100,000 during 4Q 2014 (All Directors – Unweighted Vote)

Staff report dated February 2, 2015 outlined that there were no purchase commitments in the 4th Quarter that were greater than \$100,000.

#29/15

BASRAN/BAKER

THAT the Regional Board, as per section 4.6 of the RDCO Purchasing Policy, receive for information the report on the purchase commitments which exceeded \$100,000 made during the fourth quarter, ending December 31, 2014.

CARRIED Unanimously

9. NEW BUSINESS

9.1 Rise and Report from the Feb 12, 2015 Governance & Services Committee Meeting

a) Regional Airshed Management Plan – Central Okanagan Clean Air Strategy (*All Directors – Unweighted Vote*)

#30/15

BAKER/STACK

THAT the Regional Board support the Central Okanagan Clean Air Strategy in principle, and refer the Regional Airshed Management Plan – Central Okanagan Clean Air Strategy back to staff to develop a cost mitigation strategy;

AND FURTHER THAT the request for a 4% increase in 2015 be referred to the 2015 Financial Plan deliberations.

CARRIED (opposed Findlater, Hanson)

10. DIRECTOR ITEMS

a) Regional Grants in Aid – The question was raised when regional grants in aid allocation will occur. This will be discussed at a future meeting as part of the 2015 Financial Plan.

b) Director Hanson Proposed Resolution for 2015 SILGA Convention – regarding reduction of speed limits on rural highways. The Director will bring forward a resolution for consideration at the February 23rd Board meeting.

11. ADJOURN IN CAMERA

#31/15

SIEBEN/OPHUS


THAT pursuant to Section 90 (c),(k) of the *Community Charter* the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- Labour relations or other employee relations;
- Negotiations and related discussions respecting the proposed provision of a service that is at the preliminary stage.


CARRIED Unanimously

There being no further business the meeting was adjourned at 12:25 p.m.

CERTIFIED TO BE TRUE AND CORRECT



G. Given (Chair)



B. Reardon (Director of Corporate Services)