

**Regional District of Central Okanagan**  
**Bylaw No. 995**

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A bylaw to amend the Regional District of Central Okanagan Officers and Employees Bylaw No. 900, 2000.

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WHEREAS, the Regional District of Central Okanagan has enacted the Regional District of Central Okanagan Officers and Employees Bylaw No. 900, 2000;

AND WHEREAS, the Regional District of Central Okanagan considers that it is necessary to amend the Regional District of Central Okanagan Officers and Employees Bylaw;

NOW THEREFORE, the Regional District of Central Okanagan in open meeting assembled enacts as follows:

1. Delete the definition of "Director of Parks and Facilities Services" and replace it with the new definition as "Director of Parks and Recreation Services".
2. Delete the definition of "Parks and Facilities Department" and replace it with the new definition "Parks and Recreation Services".
- 3 That Schedule "F" forming part of this bylaw, be hereby amended by deleting "Director of Parks and Facilities Services" wherever it appears and replace it with "Director of Parks and Recreation Services", and deleting "Parks and Facilities Department" wherever it appears and replace it with "Parks and Recreation Services".

This bylaw may be cited for all purposes as the Regional District of Central Okanagan Officers and Employees Amendment Bylaw No. 995, 2002.

READ A FIRST TIME THIS            21<sup>st</sup>    DAY OF            October

READ A SECOND TIME THIS        21<sup>st</sup>    DAY OF            October

READ A THIRD TIME THIS         21<sup>st</sup>    DAY OF            October

RECONSIDERED AND ADOPTED THIS    21<sup>st</sup>    DAY OF            October

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
DIRECTOR OF CORPORATE SERVICES



I hereby certify the foregoing to be a true and correct copy of Bylaw No. 995 cited as "Regional District of Central Okanagan Officers and Employees Bylaw Amendment No. 995, 2002" as read a third time by the Regional Board on the 21st day of October, 2002.

Dated at Kelowna, B.C.  
this 29<sup>th</sup> day of October 2002

  
\_\_\_\_\_  
DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 995 cited as "Regional District of Central Okanagan Officers and Employees Bylaw Amendment No. 995 , 2002." as adopted by the Regional Board on the 21<sup>st</sup> day of October 2002.

Dated at Kelowna, B.C.  
this 29<sup>th</sup> day of October, 2002.

  
\_\_\_\_\_  
DIRECTOR OF CORPORATE SERVICES

## **SCHEDULE "F"**

### **Powers, Duties and Functions of the Director of Parks and Recreation Services**

The Director of Parks and Recreation Services shall:

#### **General Administration**

- [a] supervise the operations of the Parks and Recreation Services of the Regional District;
- [b] supervise the implementation of Board directives and directives of the Chief Administrative Officer;
- [c] act as a contact between the Parks and Recreation Services and other departments under the supervision of the Chief Administrative Officer;
- [d] prepare estimates of revenue and expenditure for the operation of the Parks and Recreation Services as may be required;

#### **Human Resources**

- [e] supervise all employees in the Parks and Recreation Services;
- [f] dismiss employees for cause or when they are no longer required;
- [g] has the authority to appoint, promote, discipline and dismiss employees within the Parks and Recreation Services within such budget constraints as may be applicable;
- [h] act for the Regional District in the first and/or second or like step of any grievance procedure established pursuant to the provisions of any collective agreement covering employees under his/her jurisdiction, as well as administering the collective agreement as it pertains to employees under his/her jurisdiction;
- [i] authorize overtime within the department as required;

#### **Development Applications**

- [j] liaise with the Director of Planning Services in connection with applications for development approvals and provide advice and recommendations in connection with all parks and facilities matters connected with development applications;

#### **Operations Matters**

- [k] develop and recommend to the Chief Administrative Officer, policies and procedures for all operational matters;
- [l] supervise equipment and other operational matters, repair, renewal and replacement program, in accordance with Board budgets and policies;

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**Powers, Duties and Functions of the Director of Parks & Facilities Services**

supervise maintenance and repair programs in accordance with Board budgets and policies;  
be responsible for the enforcement of bylaws applicable to Regional District Parks and Recreation Services;

**Additional Powers and Duties**

[o] perform such other duties as may be assigned from time to time.