

Regional District of Central Okanagan Organization and Responsibilities

Corporate Services

**Brian Reardon, Chief Administrative
Officer**

Responsibility Areas

Corporate Records
Board & Committee Meetings
Administrative Support
Board Support
Interagency Liaison
Freedom of Information Act
Elections, Referenda & Alternative Approval
Process

Communication and Information Services

Responsibility Areas

Communications & Intergovernmental Affairs
Website and Social Media
Information Systems
Geographic Information Systems
Regional Waste Reduction Office
Solid Waste Management

Economic Development Commission and Bylaw Enforcement

Director: Corie Griffiths

Responsibility Areas

Business Attraction
Business Retention
Business Facilitation
Public Information
Social Development Program

Bylaw Enforcement
Bylaw Adjudication Program
Dog Control
Noise Bylaw
Smoke Control Bylaw
Untidy Premises
Insect & Weed Control
Sign Bylaw

Human Resources

Responsibility Areas

Staffing
Wellness, Health & Safety
Employee Relations
Training and Development
Labour Relations
Compensation and Benefits

Community Services

Director: Todd Cashin

Planning

Responsibility Areas

Regional Planning
Electoral Area Planning
Subdivision & Rezoning Applications
Development and Variance Permits
Official Community Plans
Joe Rich Rural Land Use Bylaw
Environmental Planning
Regional Growth Strategy
Advisory Planning Commissions

Inspections

Responsibility Areas

RDCO Business Licenses
Electoral Area Building Inspection & Permits

Police and Community Support Services

Responsibility Areas

9-1-1
Crime Stoppers Program
False Alarm Reduction Program
Victim Services Program
Regional Crime Prevention Program

Financial Services

**Director: Marilyn Rilkoﬀ
Deputy Chief Administrative Officer**

Finance Services

Responsibility Areas

Financial Plan/Budget
Treasury/Fiscal Services
Financial Reporting
Asset Management
Payroll
Utility Billing and Collection
Accounts Payable
Accounts Receivable
Regional Transit Services
Public Reception Services

Purchasing

Responsibility Areas

Tenders / RFP's for Goods & Services
Contracts & Agreements
Purchase Orders
Supplier Performance Management

Engineering Services

Director: David Komaike

Environmental Services

Responsibility Areas

RDCO Water Systems
Westside Regional Wastewater Treatment
Plant
Mosquito Control
Subdivision Services

Fire Services

Responsibility Areas

Burning Permits
Electoral Area Paid On-Call Fire Departments
Regional Rescue

Facilities and Fleet

Asset Management
Manage RDCO Office Building
Fleet Services

Parks Services

Director: Murray Kopp

Responsibility Areas

Regional Parks
Central Okanagan East Community Parks
Central Okanagan West Community Parks
Joe Rich Community Hall
Ellison Heritage School Community Centre