

Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, June 23, 2014

Directors

P. Gambell, alternate for J. Baker (District of Lake Country)
J. Edgson (Central Okanagan West Electoral Area)
K. Fielding (District of Peachland)
D. Findlater (District of West Kelowna) *arrived at 8:00 p.m.*
G. Given (City of Kelowna)
W. Gray (City of Kelowna)
P. Hanson (Central Okanagan East Electoral Area)
R. Hobson (City of Kelowna)
D. Ophus (District of West Kelowna)
L. Stack (City of Kelowna) *arrived at 7:06 p.m.*
G. Zimmermann (City of Kelowna)

Regrets:

C. Basran (City of Kelowna)
C. Derickson, (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer
R. Fralick, Manager of Planning
C. Radford, Director of Community Services
M. Rilkoff, Director of Finance & Administrative Services
P. Rotheisler, Manager Environmental Services
B. Smith, Communications Coordinator
M. Drouin, Manager - Corporate Services (recording secretary)

1. **CALL TO ORDER**

Chair Hobson brought the meeting to order at 7:00 p.m.

2. **ADDITION OF LATE ITEMS**

There were no late items for the agenda.

3. **ADOPTION OF THE AGENDA**

#109/14

EDGSON/GAMBELL

THAT the agenda be adopted.

CARRIED Unanimously

4. **ADOPTION OF MINUTES**

4.1 Regular Board Minutes – June 12, 2014

#110/14

EDGSON/GIVEN

THAT the Regular Board Meeting Minutes of June 12, 2014 be adopted as amended:
'Director Hanson was not in attendance and her name has been moved to
'regrets'.

CARRIED Unanimously

5. DELEGATIONS

5.1 Economic Development Commission re: Labour Market Outlook (*All Directors – Unweighted Vote*)

Corie Griffiths introduced the study results, noting the study was led by the EDC. It is important to recognize the funding provided for the study as there was no impact to EDC's budget--funding was provided by employment program of BC – federal and provincial governments, UBC-O, Okanagan College and Okanagan Valley Economic Development Society.

Director Stack arrived at 7:06 p.m.

Michael Gusta, of Malatest Program Evaluation & Market Research, addressed the Board highlighting the background, methodology, key findings from the study, noting the principal objective of the study was to assess the nature and extent of the labour market in the Okanagan specifically the North, Central and Okanagan-Similkameen regional districts in order to fully understand labour market trends, the need for post-secondary education and specific program gaps and anticipated labour market needs with the region to 2020.

Recommendations regarding a Regional Workforce Strategy were highlighted:

- Formalize/maintain a formal group to oversee human resource issues in the region.
- Develop a means for employers to communicate their training needs to the training bodies.
- Economic development strategies need to be developed for the Okanagan region and at a regional level.
- Consider targeted recruitment/attraction strategies.
- Collect labour market data each year.

Recommendations regarding Training Programming and Strategies to Address Skill Shortages include:

- Develop a regional labour force training committee.
- Development of employer training program to assist in business growth and planning.
- Develop a strategy to attract recent graduates of BC post-secondary institutions.
- Increased basic skills training to prepare the unemployed for skill upgrading.
- Develop strategies to assist the innovation and emerging high technology industries in the Okanagan region.

Discussion:

- The EDC Advisory Board has yet to review the report. It is very early in the reporting phase of the study. The Advisory Board will look at targeted plans and realistic expectations in the region.

- Employment gaps exist in all areas of the province and Canada. Issues highlighted in the study are specific to areas.
- Conservative growth rate was used in the study – how will numbers be impacted if growth rate increases? It will depend on how well demands can be met.
- Do numbers include seasonal employees? No. The figures are for full-time employment. 12% of the work force are seasonal workers in the Central Okanagan. There are current statistics in the report that relate to seasonal workers.
- 6.8% unemployment rate in the Central Okanagan yet employers have problems finding trained employees.
- Where is the logical place for the HR committee? There are some natural symmetry but discussion needs to occur on this issue.
- Did not specifically look at the elderly (over 65) age group. Recognized the demographic profile in the region is older. There may be an opportunity to engage older residents to fill positions, even part-time.
- A communication strategy has been developed to report out on the report: schools, school boards, employment agencies, elected officials, First Nations, etc.
- Pleased to see regional cooperation, including provincial and federal government cooperation in developing strategies for the future.
- Looking forward to hearing the EDC Advisory Board recommendations for future discussion.

#111/14

EDGSON/GAMBELL

THAT the presentation by the Economic Development Commission on the Labour Market Outlook Study be received for information.

CARRIED Unanimously

6. CORRESPONDENCE

- 6.1 Okanagan Basin Water Board Meeting Highlights – June 5, 2014 (*for information*) (*All Directors – Unweighted Vote*)

#112/14

FIELDING/EDGSON

THAT the Okanagan Basin Water Board meeting highlights of June 5, 2014 be received for information.

CARRIED Unanimously

- 6.2 Union of BC Municipalities – Approval of the Community Works Fund Agreement (2014-2024) (*All Directors – Weighted Vote*)

#113/14

EDGSON/HANSON

THAT the Regional Board of the Regional District of Central Okanagan approve entering into the Community Works Fund Agreement (2014-2024).

CARRIED Unanimously

7. COMMUNITY SERVICES

Bylaw: Adoption

- 7.1 Regional Growth Strategy Bylaw No. 1336, 2013 (*All Directors – Unweighted Vote*)

Staff report dated June 16th outlined that acceptance has been received from all affected local governments.

#114/14

OPHUS/EDGSON

THAT the Regional Growth Strategy Bylaw No. 1336, 2013 be given third reading and adopted this 23rd day of June 2014.

CARRIED Unanimously

8. NEW BUSINESS

- 8.1 Recycling Depot and Transfer Station Sole Source Contract Approval (*All Directors – Weighted Vote*)

Staff report dated June 18, 2014 outlined the rationale for a sole source contract approval. The current contract with the recycling depot contractor is set to expire. New depots have opened in the region but as the new MMBC system has just started staff is recommending a one-year contract to allow time to monitor impacts of the new depots in the region and the sustainability of MMBC's system. Various options are being considered ie: Glenmore Landfill depot has changed where recycling is dropped off, potential to reduce hours or closure at depots in the region.

Director Findlater arrived at 8:00 p.m.

Staff will come back to the Board within a year with recommendations for a longer term plan for recycling throughout the Central Okanagan.

#115/14

STACK/EDGSON

THAT the Regional Board approves the sole source one-year contract to Okanagan Environmental Waste Systems for recycling depot and transfer station services.

CARRIED Unanimously

9. **DIRECTOR ITEMS**

No actions required.

10. **ADJOURN IN CAMERA**

#116/14

FINDLATER/EDGSON

THAT pursuant to Section 90 (c) of the *Community Charter* the Regional Board adjourn and convene to an 'In-Camera' session to discuss:

- o labour relations or other employee relations

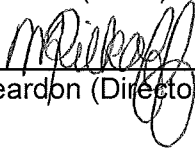
CARRIED Unanimously

There being no further business the meeting was adjourned to In Camera 8:05 p.m.

CERTIFIED TO BE TRUE AND CORRECT



R. Hobson (Chair)



B. Reardon (Director of Corporate Services)