

**Minutes of the *REGULAR BOARD MEETING* of the Regional District of Central Okanagan held at Regional District Offices, 1450 KLO Road, Kelowna, B.C. on Monday, November 25, 2013**

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Directors

J. Baker (District of Lake Country)  
C. Basran (City of Kelowna)  
J. Edgson (Central Okanagan West Electoral Area)  
K. Fielding (District of Peachland)  
D. Findlater (District of West Kelowna)  
G. Given (City of Kelowna)  
W. Gray (City of Kelowna)  
M. Dehart, alternate for R. Hobson (City of Kelowna)  
P. Hanson (Central Okanagan East Electoral Area)  
D. Ophus (District of West Kelowna)  
L. Stack (City of Kelowna)  
G. Zimmermann (City of Kelowna)

Regrets:

C. Derickson, (Westbank First Nation)

Staff:

B. Reardon, Chief Administrative Officer  
C. Berger, Manager of Police Services  
R. Fralick, Manager of Planning  
C. Radford, Director of Community Services  
B. Smith, Communications  
M. Drouin, Manager - Corporate Services (recording secretary)

**1. CALL TO ORDER**

Chair Given called the meeting to order at 7:00 p.m.

**2. ADDITION OF LATE ITEMS**

There were no late items for the agenda.

**3. ADOPTION OF THE AGENDA**

#223/13

BAKER/OPHUS

THAT the agenda be adopted.

CARRIED

**4. ADOPTION OF MINUTES**

4.1 Minutes – November 14, 2013

#224/13

STACK/FIELDING

THAT the Regional Board meeting minutes of November 14, 2013 be adopted as circulated.

CARRIED

**5. BUSINESS ARISING**

5.1 Regional Emergency Program Review Update

Brian Reardon noted that the following reports are part of the on-going emergency program service review. The RESOC committee is being requested to meet further to discuss the financial and agreement model outlined in the TOR for the committee.

a) *Administrative Review (All Directors - Unweighted Vote)*

Staff report dated November 19<sup>th</sup> outlined the results of the review of the CAO Committee of the Emergency Program Administration. The committee noted that:

- The service is working well from an administrative point of view;
- Is being delivered effectively and in a professional manner;
- Staffing model meets our current goals;
- Cost of the service is reasonable and good value is received;
- Another model wouldn't provide the same overall value;
- Service deals with life safety issues;
- The program should continue to operate under the current model.

In discussion, concern was expressed that all recommendations regarding the service should be brought forward as a package and not piecemeal. Questions remain on the costs of the emergency program, what the expectation is for service delivery is going forward (will it remain status quo or will member fire departments assume more responsibility and if so, what is the cost), will the threshold for EOC response be reviewed, will contractual agreements be formalized with the City of Kelowna, what is the linkage to the budget cycle, etc.

Staff noted the proposed recommendation is only regarding the delivery of the service. Questions remain on how the program will be governed, delivered and managed as a full program.

#225/13

OPHUS/EDGSON

THAT the Regional Board approves in principle continuation of the Emergency Program Administrative Service through a contract with the City of Kelowna;

AND FURTHER THAT the emergency program review be referred back to RESOC for final recommendations to come forward to the Board.

CARRIED

b) *Core vs Non-Core (All Directors - Unweighted Vote)*

Staff report dated November 19, 2013 outlined the review by the CAO Committee of the Regional Rescue Program – Core vs Non-Core programs.

It was noted that no change should be made that would create a gap in service; the question remains whether the 'teams' should be expanded outside of Kelowna; clarification is needed regarding what the needs are and whether those services can effectively be provided if expanded outside Kelowna; and that more discussion is needed at the technical level. The CAO & technical committee will be invited to meet with the RESOC.

#226/13

EDGSON/FINDLATER

THAT the Regional Board defer the matter of the regional rescue program review - core vs non-core until a special CAO Committee meeting is held that involves the fire chiefs and technical staff to discuss the KPMG report and to clarify the service needs prior to January 31, 2014.

CARRIED

**6. COMMUNITY SERVICES**

Planning:

6.1 Development Variance Permit (VP-13-02) for N, Kupser, K. & L. Kupser (owners) c/o T. Schlapbach (agent) to allow a reduction of the minimum side setback from 8.0m (26.2 ft.) to 3.0m (9.85 ft.) in order to permit completion of a residential addition and construction of a garage at 2078 Huckleberry Road (*Electoral Areas*)

Staff report dated November 25<sup>th</sup> outlined the DVP to accommodate resolution of outstanding building permit issues and 'Notice on Title' contravention. The variance will allow a reduction of the minimum side setback only from 8.0m to 3.0m in order to permit the completion of an addition to the residence and construction of a garage. Staff noted an error on the Board agenda noting it is for a side setback only, not rear.

A petition letter signed by five neighbouring residents has been received in favour of the variance; one letter has been received opposing the variance although it was general in nature noting: fire safety and precedent setting. Views of neighbours will not be impacted. Approval of the variance will accommodate outstanding building issues on this property. Staff reviewed photos of the existing residence and placement of future addition and garage.

Chair Given asked if there was anyone in the gallery who deemed their property affected by the variance. There was no-one. The applicant was in attendance but had nothing to add to the application.

#227/13

HANSON/EDGSON

THAT Development Variance Permit application (VP-13-02) for N. Kupser, K. & L. Kupser (owners) located at 2078 Huckleberry Road to vary Section 5.6.6 of the Joe Rich Rural Land Use Bylaw No. 1195 by allowing a reduction of the minimum side setback from 8.0 m (26.2 ft) to 3.0 m (9.85 ft) in order to permit the completion of an addition to the residence and construction of a garage be approved.

CARRIED

**7. NEW BUSINESS**

- 7.1 Central Okanagan Electoral Area East Grant In Aid (\$5,000) to the Ellison Parks and Recreation Society for Portable Signage in Ellison (*All Directors - Unweighted Vote*)

It was noted that the Society will need to adhere to and are compliant with all signage regulations, as well as not affixing signs to Canada Post boxes. A copy of the sign bylaw will be included in the letter.

#228/13

HANSON/BASRAN

THAT a Central Okanagan Electoral Area East Grant In Aid in the amount of \$5,000 for the Ellison Parks and Recreation Society for portable signage in Ellison;

AND FURTHER THAT the Society be informed of the RDCO sign bylaw regulations.

CARRIED

**8. DIRECTOR ITEMS**

- a) Director Edgson noted that he has had discussions with Kelowna Tourism and will work with them to add Westside Road and the new signage to their tourism mapping going forward.
- b) Director Hanson noted that Kelowna won the Canadian Blood Challenge with Prince George.

**9. ADJOURN IN CAMERA**

#229/13

OPHUS/GRAY


THAT pursuant to Section 90 (e) (g) & (k) of the *Community Charter* the Regional Board adjourn and convene to an 'In-Camera' session to discuss:


- o acquisition of land;
- o potential litigation affecting the Regional District;
- o related discussions respecting the proposed provision of a service that are at their preliminary stages.

CARRIED

There being no further business the meeting was adjourned at 7:41p.m.

CERTIFIED TO BE TRUE AND CORRECT

  
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G. Given (Chair)

  
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B. Reardon (Chief Administrative Officer)