



## Inter-Community Business License Information

The Regional District of Central Okanagan is a Participating Municipality in the *Inter-Community Business License* Program. (To view Bylaw No. 1261 go to [regionaldistrict.com](http://regionaldistrict.com) select Quick Links/Bylaws/Consolidated)

**An “*Inter-Community Business*” means a business that performs a service or activity within more than one Participating Municipality but not from Premises in one or more participating municipalities, and who provides the service or activity by moving from client to client.**

**An “*Inter-Community Business License*” means a business License which authorizes an Inter-Community Business to be carried on within the boundaries of any or all of the Participating Municipalities in accordance with this Bylaw.**

**“Municipal Business License” means a License or permit, other than an Inter-Community Business License, issued by a participating Municipality that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Municipality.**

**“Participating Municipality” means those of the following municipalities and the Regional District of Central Okanagan that have adopted this Inter-Community Business License Bylaw, and any other municipalities that adopt this bylaw at a later date.**

|                          |                          |                                       |
|--------------------------|--------------------------|---------------------------------------|
| City of Armstrong        | District of West Kelowna | District of Coldstream                |
| City of Enderby          | City of Kelowna          | Village of Keremeos                   |
| District of Lake Country | Village of Lumby         | Town of Oliver                        |
| Town of Osoyoos          | District of Peachland    | City of Penticton                     |
| Town of Princeton        | District of Salmon Arm   | City of Vernon                        |
| Township of Spallumcheen | District of Summerland   | Regional District of Central Okanagan |
|                          | District of Sicamous     |                                       |

For more information about the RDCO Business License and Inter-Community Business License, please contact Development Services – Inspection Section at 250-469-6211 or email [business@cord.bc.ca](mailto:business@cord.bc.ca)

**If your business falls within the definition of an *Inter-Community Business* you have the opportunity to apply for an *Inter-Community Business License*. This however, does not exempt you from complying with any special requirements unique to the *Participating Municipalities*. **You are also required to first obtain a Business License in the jurisdiction where your business premise is located.****

For example, if you are a contractor and run your business from your home in the Regional District of Central Okanagan Electoral areas, you will need a RDCO *Municipal Business License* as it is considered a home based business. You may then also purchase an *Inter-Community Business License* to work in any of the *Participating Municipalities*. This eliminates the requirement to purchase licences for every municipality you work in.

These are two separate licenses: the annual fee for a RDCO Business License is \$85.00 or for renewals after December 31<sup>st</sup> - \$110.00 (includes late fee). The annual fee for an *Inter-Community Business Licence* is \$150.00. To apply for one or both licenses please fill out the application form and submit payment. We will mail your *Municipal* or combined *Municipal/Inter-Community Business License* upon receipt of full payment.

Non resident businesses; businesses **not** maintaining a *Premises* in any of the *Participating Municipalities*, may apply for an *Inter-Community Business License* at a *Participating Municipality* of choice however you must first purchase a *Municipal Business License* from that *Participating Municipality*. You must meet all the requirements of the Municipal Business License Bylaw as well as the Inter-Community Business License Bylaw to obtain these licenses.

