

Minutes of the GOVERNANCE & SERVICES COMMITTEE MEETING of the Regional District of Central Okanagan held in the Woodhaven Board Room of the Regional District Offices on Friday, June 13, 2003

Present: R. Cannan (City of Kelowna)
C. Day (City of Kelowna)
A. Dinwoodie (Westside Elect. Area)
W. Gray (City of Kelowna)
G. Lees, alternate for P. Hanson (Ellison/Joe Rich Elect. Area)
B. Harriman (District of Peachland)
R. Hobson (City of Kelowna)
R. Hein (District of Lake Country)
D. Knowles (Westside Elect. Area)
L. Novakowski (Westside Elect. Area)
S. Shepherd (City of Kelowna)
B. Given (City of Kelowna)

Staff: W. d'Easum, Administrator
K. Arcuri, Director of Planning Services
R. Fine, Director of Economic Development
H. Hettinga, Director of Engineering Services
G. Leier, Director of Human Resources
M. Rilkoﬀ, Budget Analyst
K. Roth, Director of Inspection Services
B. Vos, Director of Parks and Recreation
M. Drouin, Administrative Assistant (recording secretary)

1. Call to order

Chair Hobson brought the meeting to order at 9:05 a.m.

2. Adopt minutes of April 11, 2003

HARRIMAN/KNOWLES

THAT the Governance & Services Committee minutes of April 11, 2003 be adopted as circulated.

CARRIED

3. Report: Blasting Regulation

The Board instructed staff to provide a report about the regulation of blasting in the Regional District of Central Okanagan electoral areas in follow up to resident's concerns regarding blasting. Mr. Roth noted that the Regional District does not currently have any regulation or control on blasting. The Local Government Act does not provide authority for Regional Districts to be involved in the regulation of firearms or blasting.

The question of what directors should do when they receive complaints and whether the blaster should be required to notify surrounding neighbors was raised. It was noted that the blaster is responsible for the safety of the blast and that the two blasters in this area have a very good reputation for notifying residents beforehand and dealing with complaints. Residents should phone the developer with any blasting complaints they may have.

GRAY/HEIN

THAT the May 13, 2003 report regarding blasting regulations be received.

CARRIED

4. Priority for Infrastructure Grants (verbal)

- a) Mr. Hettinga updated the committee on the priorities for Federal/BC Infrastructure Grants submitted by the Engineering Department. The Ministry will only look at the top 3 priorities.
- 1) Casa Loma
 - 2) Westside Sewer Treatment Plant
 - 3) Westbank Irrigation District
 - 4) Greenbay Community water

It was confirmed that Westbank Irrigation District has notified staff that their project will be withdrawn in order to further review their application. Staff will notify the Ministry of the withdrawal of their application.

NOVAKOWSKI/CANNAN

THAT the Westbank Irrigation District Federal/BC Infrastructure grant application be withdrawn;

AND FURTHER THAT the Greenbay Community Water application become the Regional District's third priority for infrastructure grants.

CARRIED

b) Infrastructure Grant for Gellatly Nut Farm

Director Knowles submitted a report to the Committee on a meeting which occurred with Minister Thorpe's riding assistant, Mike Reid, regarding infrastructure funds available from the Province. Minister Thorpe indicated there is \$200,000 grant opportunity available. The Parks Advisory Committee is reviewing options for submitting a grant application for the Gellatly Nut Farm.

The committee discussed:

- Parks Advisory Committee (PAC) should be reviewing the proposal first – business plan/budget not developed. Director Shepherd confirmed that PAC would be reviewing.
- Mount Boucherie is currently the number one priority for ‘other’ grants, would Gellatly Nut Farm change priorities?
- Window of opportunity offered by Minister Thorpe for a \$200,000 total project
- Need to layout project components – phased, value of project, stages of development
- Entire project is approximately \$600,000 for basic infrastructure - let Province know there will be more stages to apply for future funding.

ACTION: Staff were asked to clarify if the Mission Greenway infrastructure grant application has been submitted.

SHEPHERD/HARRIMAN

THAT the June 13, 2003 memo from Director Knowles regarding the Gellatly Nut Farm and the Federal/Provincial Infrastructure grant be received;

AND FURTHER THAT staff bring a report for the Gellatly Nut Farm proposal to the Parks Advisory Committee for further evaluation.

CARRIED

c) Myra Canyon Forest Service Roads

It was noted that the Province has indicated there are no funds available to match the \$7,000 committed by the Regional District for the upgrading of access to the Myra Canyon and Little White Forest Service Roads. Ken Campbell, Chair of the Ad Hoc Committee has requested that the \$7,000 committed by the Regional District can be released so that some grading can be completed this year by another organization.

The Board agreed to discuss this further at the June 16th Regional Board meeting.

5. Report: Review of Purchasing Policy

The Regional Board requested staff review the Purchasing Policy. Upon review, staff suggest the following:

- ensure staff are more aware of the policy and the need to follow the procedures
- add the engineering evaluation policy to the Purchasing Policy
- recognize that only the Board can approve a special purchase procedure where circumstances require a deviation from the policy.

HEIN/HARRIMAN

THAT discussion on the purchasing policy be added to the next Regional Board's In Camera meeting as personnel issues may be involved.

CARRIED

6. Report: Peter Adam's Governance Report

Mr. d'Easum noted that in January in follow up to a full review of the Peter Adam's Governance Report the Committee agreed to ask member municipalities to respond to the Adam's Report if they had any comments to respond within two months. To date, Lake Country is the only member municipality to express their views. Lake Country's letter was circulated to the Committee.

The question now raised is whether the Committee wishes to discuss any of the services of the Regional District using the Adam's report as a basis for those discussions and if not where do we go from here.

The District of Peachland and City of Kelowna agreed to bring the report forward to their Councils for review and will send comments back to the Governance Committee.

HARRIMAN/SHEPHERD

THAT the Peter Adam's report be copied to the Regional Board and that municipal Councils be requested to review the recommendation and invite comments back to the Governance and Services Committee.

CARRIED

ACTION: Staff to circulate Peter Adam's report to the Directors.

7. Other business

- a) Policing funding formula to be circulated to the Committee for review. The Province has indicated the formula will be implemented January 1, 2004.

8. Adjourn

There being no further business, the meeting was adjourned at 10:45 a.m

9. Next meeting

The next meeting of the Governance and Services Committee is scheduled for September 12, 2003

CERTIFIED TO BE TRUE AND CORRECT

Robert Hobson (Chair)

W.B. d'Easum (Chief Administrative Officer)