



Agenda No: 8.3

Mtg Date: Oct 27/08

Regional Board Report

TO: Regional Board
DATE: October 21, 2008
SUBJECT: Regional Grant in Aid Policy

RECOMMENDATION

THAT the Regional Board repeal Regional Grant in Aid Policy No. 7.10;

AND FURTHER THAT the Regional Board adopt Regional Grant in Aid Policy No. 7.14.

BACKGROUND

The Regional Board at its 2008 grant in aid deliberations requested staff amend the Regional Grant in Aid Policy for 2009. Recommendations included changing the date the application is to be submitted each year and that late applications will not be received nor considered.

Staff made the following amendments to the application:

- An application must be submitted each year, by the third working Friday of January in the year.
Previously, the application had to be submitted by the first Friday in January. This will allow time for applicants to complete their submission following the Christmas/New Year holiday period and allows enough time for staff to complete work prior to the Regional District's Governance and Services Committee meeting in February where the grants will be considered.
- Late applications will NOT be received nor considered.
- Applicants are requested to submit one original and 15 copies of the application form.
- The following question has been added to the application:
 - Is this a new program which funding is being requested? Yes ____ No ____
If No, state why funding is being requested again. _____

Regional District Of Central Okanagan

Policy And Procedures Manual

Chapter: 7. FINANCE

Policy Resolution No:

Section: 7.14 Regional Grant In Aid Policy

Page: 714

Resolution Date: October 27, 2008

Amends and repeals Policy 7.10 (2006)

Regional Grant in Aid Policy

The Regional Board will provide Regional Grants in Aid to organizations on the following basis:

- The organization must provide a service to residents of the Regional District.
- The amount of the grant must be approved by the Regional Board and included in the annual budget.
- An application (attached) must be submitted each year, by the third working Friday of January in the year.
- Late applications will NOT be received nor considered.
- The grant amount will be apportioned on the basis of converted land and improvement assessment values.
- Each Member Municipality and Electoral Area will vote on whether or not they wish to participate in the grant in aid.
- The amount of the grant in aid request will be reduced by the percentage of assessment values of any non-participating member.

REGIONAL DISTRICT OF CENTRAL OKANAGAN

Application for a Regional Grant in Aid for Year 2009

Completed application form must be submitted by 4 p.m. on Friday, January 18, 2009 to the Regional District Office, 1450 KLO Road, Kelowna, B. C.

(Submit one original application (which may include any additional background information you wish to add) plus 15 copies of this completed application only..)

LATE APPLICATIONS WILL NOT BE ACCEPTED NOR CONSIDERED

Applicant

Name of Organization _____

Mailing Address _____

Contact Person & Title _____

Telephone _____ Fax _____ Email _____

Organization Executive

President _____ Telephone _____

Secretary or Treasurer _____ Telephone _____

Staff

	Number	Part Time
Paid Full Time	_____	_____

	Number	Annual Volunteer Hours
Volunteers	_____	_____

Is this a Registered Society or Charity (Yes or No) _____

Year Organization Founded _____ Date of Registration _____

Does your Organization Operate in Other Regional Districts (Yes or No) _____

If yes where _____

What factors will be used when evaluating the success of the program.

Please list other groups, agencies, or government organizations that your group has applied to for funding.

Attach the following:

- Your Organizations Financial Statements for the previous year
- Program Budget

Should your organization receive a Regional Grant in Aid we will require the following:

- That the Regional District be named as an additional insured on your liability insurance. The insurance certificate will need to be completed and submitted prior to any funds being forwarded.
- An evaluation of this program at the end of the first year.
- An accounting of the Grant funds expended and a return of any funds not expended by December 31, 2009.

Date of Application: _____

Signature _____

Name _____

Position _____