

# Regional District of Central Okanagan Organization and Responsibilities

## Corporate Services

**Harold Reay, Chief Administrative Officer**

### *Responsibility Areas*

Corporate Records  
Board & Committee Meetings  
Administrative Support  
Board Support  
Information Services  
Intergovernmental & Interagency Liaison  
Communications and Information  
Web Site  
Freedom of Information Act  
Elections, Referenda & Alternative Approval  
Process  
911 Emergency Centre  
Crime Stoppers Program  
Victims/Witness Assistance Program  
Regional Crime Prevention Program

## Finance and Administration Services

**Director: Marilyn Rilko**

### **Administration**

#### *Responsibility Areas*

Public Reception Services  
Burning Permits

### **Finance Services**

#### *Responsibility Areas*

Accounts Payable  
Accounts Receivable  
Cashier  
Financial Plan  
Regional Transit Services  
Fiscal Services  
Payroll  
Manage RDCO Office Building  
Utility Billing and Collection

### **Human Resources**

#### *Responsibility Areas*

Personnel  
Health & Safety

## Economic Development Commission

**Director: Robert Fine**

### *Responsibility Areas*

Business Attraction  
Business Retention  
Business Facilitation  
Public Information

## Environmental Services

**Director: Chris Radford**

### **Engineering Section**

#### *Responsibility Areas*

Street Lights  
Solid Waste Management  
Sewer Systems  
Water Systems  
Drainage Plans  
Mosquito Control  
Subdivision Services  
Regional Waste Reduction Office

## Development Services

**Director: Dan Plamondon**

### **Inspection Section**

#### *Responsibility Areas*

Business Licenses  
Building Inspection & Permits  
Paid On-call Fire Departments  
Regional Rescue  
Dog Control  
Noise Bylaw  
Smoke Control Bylaw  
Untidy Premises  
Insect & Weed Control  
Sign Bylaw  
General Bylaw Enforcement

### **Planning Section**

#### *Responsibility Areas*

Regional Planning  
Electoral Area Planning  
Subdivision Applications  
Rezoning Applications  
Development Permits  
Variance Applications  
Advisory Planning Commissions  
Official Community Plans  
Joe Rich Rural Land Use Bylaw

## Parks Services

**Director: Murray Kopp**

### *Responsibility Areas*

Ellison Heritage School Community Centre  
Eastside Community Parks  
Joe Rich Community Hall  
Westside Parks  
Regional Parks